

**DEPARTMENT OF HISTORY
HOLY CROSS COLLEGE, AGARTALA**

Date: 08.05.2025

Notice

To: All Full-Time and Visiting Faculty Members,
Subject: Threadbare Discussion on Departmental Agendas

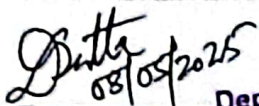
It is hereby notified that a departmental meeting will be held as per the following details:

- **Date:** Wednesday, 21st May 2025
- **Time:** 1:30 PM
- **Venue:** G-2 Departmental Staff Room

The discussion will encompass the following agendas:

1. **Faculty and Class-Related Basic Protocols:** Deliberation on the established norms and protocols governing faculty conduct and classroom management.
2. **Finalisation of the Draft Syllabus Distribution [upcoming even Semester] and Academic Sessions:** Unit distribution [draft finalisation] of the NEP History 2nd and 4th Semester History, Major, Minor and Interdisciplinary U.G. Courses and TDPH 6th Semester History Honours U.G. Course of the Department, among the faculty members of the Department.
3. **Reviewing of the ongoing preparations for the TDPH/TDP U.G. 6th Semester 100 marks Project paper:** Take a stock of the ongoing documentation process and responsibility distribution among the faculty members of the Department for the smooth conduct of the same.
4. **Finalisation of the submitted draft of the Departmental Academic Calendar 2025 - 2026:** Discussion and finalisation of the draft jointly prepared by Dr. Subhash Debnath and Miss Smita Debnath, based on the review of Debasish Datta.
5. **Discussion on the Reviews of the Draft proposals of the proposed Bridge six (6) Courses of the Department, along with the Draft for framing of the proposed Value-Added Course on "Gandhian Non-violence" [that could be submitted to T.U., eventually] and also the draft documentation of setting up a 'Gandhi Study Centre' at the Department:** Threadbare discussion on the Reviews, submitted by the assigned Review Faculty Members if the Department, of all the drafts to finalise the same.
6. **Following up of the Exploring the possibilities of preparing a research proposal for funding purposes for a Research Project of the Department and or organising a National level Seminar/Conference by the Department:** Second consecutive discussion on exploring the possibilities
7. **Miscellaneous:**
 - a. Departmental Stand on considering of incorporating SWAYAM Courses in the teaching learning Curriculum of the Department.
 - b. Any other pertinent issues that may arise during the meeting.

Your prompt attendance and active participation are highly expected. Any preparatory documents or relevant materials should be duly reviewed prior to the meeting.


08/05/2025

Department of History
[Debasish Datta] **Holy Cross College**
Head (I/C), **Agartala.**
Department of History,
Holy Cross College, Agartala.

**DEPARTMENT OF HISTORY
HOLY CROSS COLLEGE, AGARTALA**

Date: 22/05/2025

Meeting Minutes

Day: Thursday [*The meeting has been postponed to 22nd May 2025, as three full time Faculty members of the Department had University Semester Examination Invigilation Duties.*]

Time: 1:38 PM onwards

Venue: G-2 Departmental Staff Room

1. Opening

The meeting was duly called to order by the Head (I/C) of the Department of History. The Chair welcomed all full-time and visiting faculty members and outlined the necessity of a meticulous discussion on the day's agendas to enhance departmental functioning in line with institutional policies.

2. Attendees

- Debasish Datta, Head (I/C), Department of History
- Miss Smita Debnath, Assistant Professor, Department of History
- Dr. Subhash Debnath, Asst. HoD and Assistant Professor, Department of History
- Dr. Soumitra Debbarma, Assistant Professor, Department of History.

3. Agenda Discussions

Agenda 1: Discussion on Faculty and Class-Related Basic Protocols

- **Discussion:**
The Head (I/C) initiated the discussion by revisiting the existing basic protocols related to faculty responsibilities and classroom management. Emphasis was laid on adherence to established norms to ensure a conducive academic environment, as elaborately discussed in the Departmental Meetings dated 19th February 2025 and re-visited on 19th March and 16TH April 2025.

Agenda 2: Finalisation of the Draft Syllabus Distribution [upcoming even Semester] and Academic Sessions: The draft has been unanimously approved by all the Faculty members present in the Meeting, excluding the Visiting Faculty of the Department [see, Annexure – 1].

Agenda 3: Reviewing of the ongoing preparations for the TDPH/TDP U.G. 6th Semester 100 marks Project paper: Upon discussion and review of the draft Google Form, it has been decided that the last two (2) questions of the draft Google Form [namely, *TENTATIVE TITLE OF THE PROJECT* [students are supposed to choose any one topic of their choice from the TDPH 1st

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to 6th Semester History Hons Syllabus of Tripura University and Choose your preferred Project Guide from the following:] could be removed and the remaining questions of the Google form are fine for all and thus approved unambitiously and further processing.

Agenda 4: Finalisation of the submitted draft of the Departmental Academic Calendar 2025 - 2026: A preliminary review of the draft, jointly prepared by Dr. Subhash Debnath and Miss Smita Debnath, has been placed on the floor, and the Head (I/C) has requested take a look at the Review and if found appropriate, kindly do some addition to the existing draft and finalise the same, at the earliest convenience.

Agenda – 5 - Discussion on the Reviews of the Draft proposals of the proposed Bridge six (6) Courses of the Department, along with the Draft for framing of the proposed Value-Added Course on “Gandhian Non-violence” [that could be submitted to T.U., eventually] and also the draft documentation of setting up a ‘Gandhi Study Centre’ at the Department: All the drafts, six (6) Bridge Course Proposals, V.A.C. Course, setting up of a Gandhi Study Centre, Internal Assessment Plan and Policy for Identification of Advanced and Slow Learners of the Department are being reviewed [see, Annexure – 2, for a sample Review Report copy] and unanimously agreed upon for submission of the updated drafts to the I.Q.A.C. and College Administration for their final thoughts.

Agenda – 6 - Following up on the Exploring the possibilities of preparing a research proposal for funding purposes for a Research Project of the Department, and or organising a National level Seminar/Conference by the Department: One concrete step has been taken in this regard, by Miss. Smita Debnath to collaborate with the MMTTC Centre, Assam University, to organise a Two-Week Orientation Programme in September 2025. It has also been collectively decided that the Department will keep exploring possibilities in this regard further.

Agenda – 7: Miscellaneous: 1. Upon discussion, it has been decided to initiate the necessary paperwork [SWAYAM] in this regard.

2. Dr. Subhash Debnath has proposed to convene the Departmental Meeting once in every two months to the HoD I/C, upon seeking the opinions of Miss. Smita Debnath and Dr. Soumitra Debbarma opined that they do not have any inconvenience with monthly or bi-monthly Departmental Meetings. Debasish Datta opined that, as per the instructions of the College Administration, given in the January 2025 Faculty Meeting, as the current HoD I/C, prefers to follow the orders, without thinking about the practical feasibility of doing the same or not.

In light of this ambiguity, the HoD I/C, Debasish Datta, requested the Assistant HoD, Dr. Subhash Debnath, to make the final call for the next Departmental Meeting and also to take the initiative to do the same whenever Dr Debnath deemed it suitable.

4. Conclusion

The meeting concluded with a reiteration of the importance of collaborative effort in ensuring the smooth functioning of the Department of History. The Head (I/C) expressed appreciation for the active participation and constructive feedback from all members. All items discussed in

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the meeting are to be diligently pursued, with periodic updates to be provided at subsequent meetings.

5. Adjournment

The meeting was adjourned at 3:13 PM. The minutes will be circulated to all members and submitted to the appropriate authority for further review.

Subhash Debnath
22/5/25
Prepared by:

[Dr. Subhash Debnath]

Designation: Assistant HoD and Assistant Professor, Department of History

Date: 22.05.2025

Dutta
22/5/25

Approved by:

[Debasish Datta]

Designation: Head (I/C), Department of History.

Department of History
Holy Cross College
Agartala.

Seen by: -

Debnath
22/05/25
Soumitra
09/06/2025

**DEPARTMENT OF HISTORY
HOLY CROSS COLLEGE, AGARTALA**

Date: - 23.05.2025

Action Taken Report

Initiative – 1: The Department is hopeful that for the commencement of the Even Semester classes from the 9th of June 2025, the Faculty Members of the Department will fully adhere to the protocols.

Initiative – 2: The Faculty Members have accordingly started to prepare the individual Study Plans, Lesson Plans, Study Materials, etc., in a very well-prepared manner.

Initiative – 3: The final Google Form has been shared with the current TDPH 6th Semester History Honours Students, as well as the same has been sent to the Coordinator, B.A> General Programme for circulation purposes, on 23rd May 2025.

Initiative – 4: The respective responsible Faculty Members have started working on the existing draft of the Departmental Academic Calendar 2025 – 2026, for necessary modification and intend to finalise the same after the Summer Vacation.

Initiative – 5: The modification work of all the Drafts has commenced on 23rd May 2025, and as soon as the modification work is over, the modified files will be placed with the I.Q.A.C. and College Administration, for their valuable comments, tentatively, on or before 26th May 2025.

Initiative – 6: The Flyer preparation for the proposed Orientation Programme is being initiated among both the Organisers, and lateral correspondence is also triggered between the two, for further clarity.

Initiative – 7: 1. The necessary paperwork has been initiated to approach the Tripura University for necessary approval on SWAYAM Courses, on 23rd May 2025, with a determined intention to wind things up as soon as possible from the side of the Department.

Subhash Debnath
23/5/25
Prepared by: - Dr. Subhash Debnath

Debasish Datta
23/5/2025
Certified by: - Debasish Datta
Department of History
Holy Cross College
Agartala.

Seen by: -

Debnath
23/05/25
Sumit
9/06/2025

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HOLY CROSS COLLEGE, AGARTALA

Annexure - 1: Syllabus Distribution - Even Semester June 2025 onwards

Teachers	2 nd Sem - Major - Paper 3	2 nd Sem - Major - Paper 4	2 nd Sem - Minor - Paper 2	4 th Sem - Major - Paper - 7	4 th Sem - Major - Paper - 8	4 th Sem - Minor - Paper - 4	4 th Sem - Interdisciplinary - Paper - 3	TDPH - 6 th Sem - Hons - Paper - 7	TDPH - 6 th Sem - Hons - Paper - 8	TDPH - 6 th Sem - Hons - 100 Marks Project Paper	TDP, 6th Semester, SS3 [Human Rights]	Bridge Course s
SD	Unit - D	Unit - B	Unit - B	Unit - D	Unit - D	Unit - B	Unit - A	Unit - 4	Unit - 4		Unit - 1	The Classes for the Bridge Course/s will be added shortly, subject to the approval of the College Administration
SDN	Unit - C	Unit - A	Unit - D	Unit - C	Unit - C	Unit - D	Unit - B	Unit - 3	Unit - 3			
SDB	Unit - B	Unit - C	Unit - A	Unit - A	Unit - B	Unit - A	Unit - C	Unit - 1	Unit - 2			
MDB	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Will be teaching the topic no. 4, from each of the four (4) Units	Madam SDN & MDB will be sharing students together, if required.		
DD	Unit - A	Unit - D	Unit - C	Unit - B	Unit - A	Unit - C	Unit - D	Unit - 2	Unit - 1		Unit - 2	

Prepared by: - Dr. Subhash Debnath
Subhash Debnath 22/5/25

Seen by: - Debashish Datta 22/5/25
Debashish Datta 22/5/25

Certified by: - Debashish Datta
Department of History
Holy Cross College
Agartala.



HOLY CROSS
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AGARTALA

HOD HISTORY HCCAGT <hod.history@hccagt.ac.in>

Comments on Reviewed Documents for Course Syllabus Development

3 messages

Smita debnath <smitadebnath123@gmail.com>

Wed, Apr 23, 2025 at 11:19 AM

To: hod.history@hccagt.ac.in

To

The HoD

Dr. Debasish Datta

Department of History

Holy Cross College,

Agartala

Subject: Comments on Reviewed Documents for Course Syllabus Development

Respected Sir/Madam,

I hope this message finds you well.

I would like to respectfully submit my comments on the documents I have reviewed in connection with the add-on course "*Gandhian Non-Violence: Theory and Practice*."

Reviewed Documents:

1. **Course Syllabus Draft** – Respected Sir, I have reviewed the overall structure and content. The syllabus is well-organized and aligns with the thematic focus of the course. I would humbly suggest incorporating content related to *Gandhian Principles in the Directive Principles of State Policy (DPSP)* and *Gandhi's Basic Education (Nai Talim) Concept* to further strengthen the theoretical foundation. At the end of the copy of the draft syllabus, I have added two points on this content.

I deeply appreciate the opportunity to contribute to this meaningful academic initiative and remain available for any further suggestions or discussions.

Sincerely,

Smita Debnath



Review Comments Letter.pdf

499K

Smita debnath <smitadebnath123@gmail.com>

Wed, Apr 23, 2025 at 11:21 AM

To: hod.history@hccagt.ac.in

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Draft Proposal VAC Course titled Gandhian Non-Violence Theory and Practice.docx

30K

5/23/25, 12:42 PM

HOLY CROSS COLLEGE Mail - Comments on Reviewed Documents for Course Syllabus Development

Smita debnath <smitadebnath123@gmail.com>

Thu, May 22, 2025 at 1:20 PM

To: hod.history@hccagt.ac.in

Respected Sir, there is a typographical error in this letter of review of the VAC Course Syllabus on Gandhi. Please read the Value Added course instead of the Add-on Course.

Thank you

[Quoted text hidden]