



# HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

Phone: 0381-2915930, +91 9402315672

email- principalhccagt@gmail.com

Web: www.holycrosscollege.in

"Educating hearts and minds"

File No. - AICTE/IIC/2023/01

Date: 03-10-2023

## Notice

This is to inform all the concerned that the following faculty members are nominated for the following committees in regards to Institution's Innovation Council (IIC) under different positions and responsibilities.

Sl. No.	Name of Faculty	Mobile No.	Email ID	Role
1	Rupa Saha	9830626283	saharup88@gmail.com	President
2	Sharmili Chakraborty	9774389671	chakraborty12.sharmili@gmail.com	Vice President
3	Subhajit Paul	9774704688	Subhajitpaul53@gmail.com	Coordinator of Innovation Activity
4	Achintya Bhattacharjee	9774430396	achintyace@gmail.com	Convener
5	Dr. Rakesh Debroy	9774131983	rakesh4963@gmail.com	Coordinator of social media
6	Sayanika Sengupta	9774246130	sayanikasengupta143@gmail.com	Internship Activity Coordinator
7	Somdeb Roy Barman	6291106098	barmansomdevroy@gmail.com	IPR Activity Coordinator
8	Dr. Sushobhan Sengupta	9612424132	sengupta.sushobhan@gmail.com	Startup Activity Coordinator

(Dr. Fr. Benny K. John, CSC)

Principal

Holy Cross College, Agartala

PRINCIPAL

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File No. - AICTE/IC/2023/02

Date: 03-10-2023

## Notice

This is to inform all the concerned that the following students are nominated as the members of Institution's Innovation Council (IIC) - Students forum under different positions and responsibilities.

SL NO	Name of the Student	Branch & Semester	Mobile Number	Email id	Cell Associated with	Role
1	Abhijit Debbarma	MBA 1 <sup>st</sup> Sem	7005008004	<a href="mailto:abhzenriyo@gmail.com">abhzenriyo@gmail.com</a>	Innovation and Entrepreneurship Development Cell (IEDC)	Innovation Coordinator
2	Jina Jamatia	MBA 1 <sup>st</sup> Sem	9862246881	<a href="mailto:jinajamatia366@gmail.com">jinajamatia366@gmail.com</a>	Innovation and Entrepreneurship Development Cell (IEDC)	Member
3	Tuhin Paul	BBA 3 <sup>rd</sup> Sem	8787465626	<a href="mailto:thetuhin102@gmail.com">thetuhin102@gmail.com</a>	Innovation and Entrepreneurship Development Cell (IEDC)	Member
4	Rohit Roy	BBA 3 <sup>rd</sup> Sem	9863112670	<a href="mailto:Rohit.xic@gmail.com">Rohit.xic@gmail.com</a>	Innovation and Entrepreneurship Development Cell (IEDC)	Member
5	Tangsmajamatia	BBA 3 <sup>rd</sup> Sem	8413014678	<a href="mailto:jamatiatangsmajamatia@gmail.com">jamatiatangsmajamatia@gmail.com</a>	Innovation Cell	Social Media Coordinator
6	Eklavya Kaonangha Reang	BBA 3 <sup>rd</sup> Sem	9378071655	<a href="mailto:eklavareang@gmail.com">eklavareang@gmail.com</a>	Innovation Cell	Member
7	Sneha Bhowmik	BBA 3 <sup>rd</sup> Sem	9362673250	<a href="mailto:snehabhowmik981@gmail.com">snehabhowmik981@gmail.com</a>	Innovation Cell	Member
8	Deepraj Majumder	BBA 3 <sup>rd</sup> Sem	9863113107	<a href="mailto:deeprajmajumder47@gmail.com">deeprajmajumder47@gmail.com</a>	Innovation Cell	Member
9	Uday Saha	BBA 3 <sup>rd</sup> Sem	8258993275	<a href="mailto:sahaday868@gmail.com">sahaday868@gmail.com</a>	EDE	Startup Coordinator
10	Anamika Debbarma	BBA 3 <sup>rd</sup> Sem	6009834175	<a href="mailto:anamikadvrma652@gmail.com">anamikadvrma652@gmail.com</a>	EDE	Member



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11	Rishita Debbarma	BBA 3 <sup>rd</sup> Sem	7085606459	<a href="mailto:rishitadecbbarma00@gmail.com">rishitadecbbarma00@gmail.com</a>	EDE	Member
12	Riya Debbarma	BBA 3 <sup>rd</sup> Sem	9366334896	<a href="mailto:debbarmariya2003@gmail.com">debbarmariya2003@gmail.com</a>	EDE	Member
13	Chandra Shib Das	BBA 1 <sup>st</sup> Sem	9863624678	<a href="mailto:daschandrashib@gmail.com">daschandrashib@gmail.com</a>	Internship Centre for Students/Short-Term Placement in	Internship Coordinator
14	Diptanu Debbarma	BBA 1 <sup>st</sup> Sem	7641930112	<a href="mailto:diptanudebbarma51@gmail.com">diptanudebbarma51@gmail.com</a>	Internship Centre for Students/Short-Term Placement in	IPR Coordinator
15	Snighdha Sinha	BBA 1 <sup>st</sup> Sem	7005037291	<a href="mailto:litansinha19@gmail.com">litansinha19@gmail.com</a>	Internship Centre for Students/Short-Term Placement in	Member
16	Gourav Saha	BBA 1 <sup>st</sup> Sem	9362257475	<a href="mailto:gourav000saha@gmail.com">gourav000saha@gmail.com</a>	Internship Centre for Students/Short-Term Placement in	Member
17	Chonghori Debbarma	BBA 1 <sup>st</sup> Sem	8787540601	<a href="mailto:chonghoridb@gmail.com">chonghoridb@gmail.com</a>	Internship Centre for Students/Short-Term Placement in	Member

  
(Dr. Fr. Benny K. John, CSC)  
Principal

Holy Cross College, Agartala

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Date: 26-07-2023

## Notice

This is to inform the students of BBA 6<sup>th</sup> Semester (Marketing and Finance) that the final date of submission of your project report (both hard and soft copy) is on **7<sup>th</sup> August, 2023 (Monday)** and the **presentation and viva-voce** of the Project Paper (BMGT 605C and BMGT 610C) will be held on **9<sup>th</sup> August, 2023 (Wednesday)** from **10:00 am** (Room No. G6).

*Sh*  
26.07.23

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Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College



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Date: 16-01-2024

## NOTICE

This is to hereby informed to all the students of BBA 1<sup>st</sup> Semester and MBA 1<sup>st</sup> Semester that on **17<sup>th</sup> January, 2024 (Wednesday)**, the Department of Business Administration has arranged an **Industrial visit to PRAN Beverages (India) Pvt. Ltd.** Therefore, all the students of BBA 1<sup>st</sup> Semester and MBA 1<sup>st</sup> Semester are instructed hereby to remain present on the said date without any failure as this Industrial visit is a part of your course curriculum.

For the same date i.e. on **17<sup>th</sup> January, 2024 (Wednesday)**, students of BBA 3<sup>rd</sup> Semester and BBA 5<sup>th</sup> Semester will have study leave for one day for your 2<sup>nd</sup> internal exams.

Dr. Fr. Benny K. John, CSC  
Principal  
Holy Cross College, Agartala

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Date: 25-01-2024

## NOTICE

This is hereby informed to all the students of BBA 3<sup>rd</sup> Semester that your **Computer and IT Application-II** exam with Paper Code: **BM214SE** will be held on **8<sup>th</sup> February, 2024 (Thursday)** from **10 am**. Therefore, all the students of BBA 3<sup>rd</sup> Semester are instructed hereby to remain present on the said date without any failure.

*Sharmili Chakraborty*  
25.01.24

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College, Agartala

**HEAD**  
**Dept. of Business Administration**  
**HOLY CROSS COLLEGE, AGARTALA**

*Approved*  
*Principal*  
25/01/2024  
PRINCIPAL  
HOLY CROSS COLLEGE  
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Enriching hearts and minds.

Date: 25-01-2024

## NOTICE

This is hereby informed to all the students of BBA 5<sup>th</sup> Semester that your **Project Viva** with Paper Code: **BMGT505C & BMGT510C** will be held on **12<sup>th</sup> February, 2024 (Monday)** from **9 am**. Therefore, all the students of BBA 5<sup>th</sup> Semester are instructed hereby to remain present on the said date without any failure.

*Sh 25.01.24*

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College, Agartala

**HEAD**  
**Dept. of Business Administration**  
**HOLY CROSS COLLEGE, AGARTALA**

*Approved*  
*B. M. L.*  
*25/01/2024*  
PRINCIPAL  
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Educating hearts and minds

Date: 25-01-2024

## NOTICE

This is hereby informed to all the students of BBA 3<sup>rd</sup> Semester that your **Project Viva** with Paper Code: **BM222VA** will be held on **5<sup>th</sup> March, 2024 (Tuesday)** from **9 am**. Therefore, all the students of BBA 3<sup>rd</sup> Semester are instructed hereby to remain present on the said date without any failure.

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College, Agartala

**HEAD**  
**Dept. of Business Administration**  
**HOLY CROSS COLLEGE, AGARTALA**

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25/01/2024  
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Date: 01-02-2024

## NOTICE

This is hereby informed that **Sri. Subhajit Paul**, Assistant Professor, Department of Business Administration, has been appointed as the Nodal Officer for AICTE. In this role, **Sri. Subhajit Paul** will serve as the primary point of contact between Holy Cross College and AICTE, facilitating effective communication and collaboration.

In this regard, all the staffs and faculty members are informed hereby to extend their full cooperation and support to the Nodal Officer in carrying out the responsibilities effectively.

Dr. Fr. Benny K. John, CSC  
Principal  
Holy Cross College, Agartala

PRINCIPAL  
HOLY CROSS COLLEGE  
JUBATARA, LEMBUCHERRA. P.O.  
AGARTALA, W. TRIPURA -799 210



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Date: 07-03-2024

## NOTICE

This is hereby informed to all the students of BBA and MBA that the regular classes for BBA 2<sup>nd</sup> Semester, 4<sup>th</sup> Semester and 6<sup>th</sup> Semester and MBA 2<sup>nd</sup> Semester will start from **11<sup>th</sup> March, 2024 (Monday)** from **9 am**. Therefore, all the students of BBA 2<sup>nd</sup> Semester, 4<sup>th</sup> Semester and 6<sup>th</sup> Semester and MBA 2<sup>nd</sup> Semester are instructed hereby to remain present from the said date without any failure.

*Sh 07.03.24*

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College, Agartala





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Web: www.holycrosscollege.in

Ref. No. AA/DOBA/HCC/2024/08

Date: 09-05-2024

## NOTICE

This is to inform all the students of BBA 4<sup>th</sup> Semester that the date of examination for the VAC subject Foundation of Yoga & Meditation-I is scheduled on **15<sup>th</sup> May, 2024 (Wednesday)** from **10:00 am** in **Room No. AB-F3-04 (Room above the library in Andre Block)**. Therefore, all the students are hereby informed to be present in the examination hall on the said date latest by 09:30 am.

  
09.05.24

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College

**HEAD**  
**Dept. of Business Administration**  
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Ref. No. AN/DOBA/HCC/2024/05

Date: 15-05-2024

## NOTICE

This is hereby informed to all the students of BBA and MBA that the study / preparatory leave will commence from 16<sup>th</sup> May, 2024 (Thursday).

This leave period is designated to provide you to prepare diligently for your upcoming semester examinations. We encourage you to utilize this time effectively to consolidate your knowledge and enhance your understanding of the course material.

Your dedication and commitment to your studies are paramount, and we trust that you will make the most of this leave period to excel academically.

Wishing you all the best for your upcoming semester examination.

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College, Agartala

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Ref. No. AA/DOBA/HCC/2024/09

Date: 17-05-2024

## NOTICE

An urgent meeting of the Department of Business Administration will be held on 17/05/24 at 1PM in the Department of Business Administration faculty room in Andre Block related to the upcoming even semester examinations of BBA and MBA which has been scheduled from 20/05/24.

All the faculty members of Department of Business Administration, IQAC Coordinator Dr. Sushobhan Sengupta, Academic Coordinator Dr. Moumita Dey and Exam Chair Mr. Rajesh Kr. Nath are requested to make it convenient to attend the meeting.

### **Agenda of the meeting:**

1. To intimate and discuss matters related to BBA and MBA even semester examination.
2. To convey and discuss the resolution of the BUGS meeting of the Department of Business Management, Tripura University held on 15/05/24.
3. To discuss on marks distribution and other details related to the subjects of AEC, SEC, VOC and VAC courses of the Department of Business Management, Tripura University.
4. Misc.

  
17.05.24

Mrs. Sharmili Chakraborty  
Assistant Professor and Head (BBA program)  
Department of Business Administration  
Holy Cross College.

**HEAD**  
**Dept. of Business Administration**  
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Ref. No. AN/EXAM/DOBA/HCC/2024/02

Date: 17-05-2024

## Dos and Don'ts of Semester Exams May, 2024

### **Dos:**

1. Be present in the exam hall, 15 minutes prior to the exam.
2. Carry your Relevant Admit Card.
3. Carry sufficient Pens (Black and Blue), Pencils, eraser, scale & calculator (if required).
4. Find your seat number from the list circulated a day prior to the exam.
5. Verify, if roll no./seat no./admit card issued, at least a day prior to the exam.
6. Remaining present in the exam hall for the first one hour is mandatory (i.e., No washroom or submission of answer scripts before one hour).
7. Must sign on the attendance sheet before leaving the exam hall.
8. Before starting to answer any question, it is appropriate and rewarding to read all the questions and instructions carefully.
9. While filling up the first page of the Answer Scripts you must listen to the instructions of the teachers carefully (In case of any doubt ask your teachers instead of your friends).
10. Must follow the instructions of the teachers in the exam hall all the time.

### **Don'ts:**

1. Don't bring or carry any clip board in the exam hall.
2. Don't bring or carry any previous year or days question paper in the exam hall.
3. Don't bring or carry any pouch or folder in the exam hall.
4. Don't bring or carry any mobile phone or electronic gadget in the exam hall.
5. Don't bring or carry any study material in the exam hall.
6. Don't bring or carry any scientific calculator in the exam hall.
7. Don't bring or carry any smart gadgets such as Smart Watch or Smart Bands, and so on in the exam hall.
8. Once exam starts, communication between students is strictly prohibited in the exam hall.
9. After submitting the answer scripts, students are not allowed to sit in the exam hall or outside the hall to avoid any disturbance to others.
10. DON'T DO ANY MALPRATICE IN THE EXAM. IF CAUGHT DOING SO, THE STUDENT WILL BE SUSPENDED FROM THE EXAM (and will invite sanctions as per the university norms).

  
17.05.24

Head

Department of Business Administration  
Holy Cross College, Agartala

**HEAD**

**Dept. of Business Administration  
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Ref. No. AA/DOBA/HCC/2024/11

Date: 20-05-2024

## NOTICE

This is to inform all the students of BBA 2<sup>nd</sup> and 4<sup>th</sup> Semester that your AEC / SEC / VAC / VOC subject examinations will be conducted as per the following schedule:

### Regular Examination Schedule for BBA 2<sup>nd</sup> Semester (NEP):

Sl. No.	Subject (AEC / SEC / VAC / VOC)	Name of Subject	Date and Day of Exam
1	VOC	Desktop Publishing	30-05-2024 (Thursday)
2	VAC	NSS	03-06-2024 (Monday)
3	AEC	Personal Communication Skills	04-06-2024 (Tuesday)

### Regular Examination Schedule for BBA 4<sup>th</sup> Semester (NEP):


Sl. No.	Subject (AEC / SEC / VAC / VOC)	Name of Subject	Date and Day of Exam
1	AEC	Quantitative Techniques - II (BM219AE)	03-06-2024 (Monday)

### Examination Schedule for back papers of BBA 2<sup>nd</sup> Semester (NEP):

Sl. No.	Subject (AEC / SEC / VAC / VOC)	Name of Subject	Date and Day of Exam
1	VOC	Quantitative Techniques - I (BM208SE)	30-05-2024 (Thursday)
2	VAC	Ancient Indian Business Thoughts (BM221VA)	03-06-2024 (Monday)
3	AEC	Business Environment (BM209AE)	04-06-2024 (Tuesday)

### Note:

- 1) Time of examination for **Regular Examination of BBA 2<sup>nd</sup> Semester (NEP): 10 am to 11 am.**
- 2) Time of examination for **Regular Examination of BBA 4<sup>th</sup> Semester (NEP): 10 am to 11 am.**
- 3) Time of examination for **Back Paper Examination of BBA 2<sup>nd</sup> Semester (NEP): 12 pm to 1 pm.**

  
20.05.24

Head

Department of Business Administration

Holy Cross College, Agartala

**HEAD**

**Dept. of Business Administration  
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Ref. No. AA/DOBA/HCC/2024/12

Date: 20-05-2024

## NOTICE

It is hereby informed to all the students of Department of Business Administration that the department has arranged a Parent Teacher Interaction / Meeting on 3<sup>rd</sup> & 4<sup>th</sup> June, 2024 from 01:00 pm to 03:00 pm in Room No. AB-F2-01 & Room No. AB-F2-02. The schedule of the meeting is given follow:

Sl. No.	Semester	Date	Time	Room No.
1	BBA 2 <sup>nd</sup> Semester	03-06-2024 (Monday)	01:00 pm to 03:00 pm	AB-F2-01
2	BBA 4 <sup>th</sup> Semester	04-06-2024 (Tuesday)	01:00 pm to 03:00 pm	AB-F2-02

So, for the said reason, all the parents of the students of BBA 2<sup>nd</sup> & BBA 4<sup>th</sup> Semester are hereby informed to attend the said meeting.

  
20.05.24

Sharmili Chakraborty  
Assistant Professor & Head  
Department of Business Administration  
Holy Cross College  
**HEAD**  
**Dept. of Business Administration**  
**HOLY CROSS COLLEGE, AGARTALA**