Departmental Meeting Minutes

Department of Social Work Holy Cross College, Agartala

Date: 05/02/2024

Faculty members in the attendance

- 1. Dr. Fr Benny K John, CSC, Principal Holy Cross College, Agartala
- 2. Fr. Pappy Vallan, CSC, Assistant Professor, Department of Social Work.
- 3. Ms. Sentienla, Head of the Department & Assistant Professor, Department of Sociology.
- 3. Lily Jamatia, Head of the Department & Assistant Professor, Department of Social Work.

Agenda:

- 1. Review and finalize syllabus for BSW for the UGBOS meeting.
- 2. Intake of students in the next academic session.
- 3. Assessment of the number of books available in the college library.

Resolution and Discussion:

- 1. Review and Finalize Syllabus: The meeting commenced with a thorough review of the proposed syllabus for Bachelor of Social Work. Several revisions were suggested and incorporated to ensure clarity, coherence, and alignment with course objectives.
- 2. Intake of Students: The number of students to be admitted in the next academic session was discussed.
- 3. Books Required in the College Library and Utilization of NLIST: The necessity for additional books in the college library was addressed, along with the utilization of NLIST, providing students access to e-books and journals.

Meeting Minutes prepared by Lily Jamatia

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