

Holy Cross College

Meeting Minutes

Meeting Date: 04/12/2024

Meeting Time: 2 pm.

Meeting Location: Room No. G1 (NSS Room)

Attendees (Faculty members):

Mrs. Sangita Chakraborty

Dr. Sharmistha Chakraborty

Dr. Biswarupa Datta

Mr. Samir Bhowmik

Mr. Jyotirmoy Shil Sharma

Dr. Susanta Banik

Ms. Sharmila Debbarna

Agenda:

1. Syllabus Distribution among the faculty members of NSS-VAC (Group-1)
2. Lesson Plan/ Study Plan.
3. Departmental Class Routine.
4. Finalizing Assignment related project work.
5. Plan out organize any Invited Lecture/ Special Lecture and Field Trip.

Minutes:

The meeting commenced at 2 pm. in Room No. G1 with all seven faculty members of HCC were present.

- After a brief discussion, it was decided that each faculty member would be responsible for teaching specific topics related to NSS-VAC classes for the 1st semester batch (NSS-VAC, Group-1).