

**Notice**

This is to notify that the Department of Education will have a meeting on 06.02.2024 at 2:00pm in room no. G2. Your participation and input are highly valuable to the department's success. Please make every effort to attend the meeting.

**Agenda:**

1. Distribution of the syllabus
2. Educational Excursion
3. Special Lectures/ Department faculty exchange



Lalremsangi Hrangkhawl  
Assistant Professor  
HoD Education  
Holy Cross College, Agartala

**HEAD**  
Department of Education  
Holy Cross College,  
Agartala



Date: 06/02/2024

## Meeting minutes

Meeting Title: Department Meeting (EDUCATION Department)	
Date: 06 February 2024	Time: 2:00pm

## Faculty members present in the meeting

1. Lalremsangi Hrangkhawl, Head of the department (Education).
2. Fr. Joe Paul CSC, Assistant professor & Administrator.
3. Smita Debnath, Assistant professor (History).

## Agenda

- 1) Distribution of the syllabus
- 2) Educational Excursion
- 3) Special Lectures / Departmental faculty exchange

## Discussion and Resolution

Discussion -1: From the first agenda, faculty member have selected the unit of the paper according to their convenient.

Discussion-2: The member discuss about Educational excursion which will benefits the student and as the student are less in number, to combined with any other department for the excursion.

Discussion- 3: The member also discuss regarding special lecture for the major & minor paper as the second semester topics is much related to other department eg- Educational psychology paper, through the permission of the principal to organise the special lecture from the month of April 2024.

Seen by:

Smita Debnath  
08/02/24

Fr. Joe Paul  
8/2/2024

Lalremsangi  
08/02/24

Meeting minutes prepared by-

Lalremsangi Hrangkhawl

Assistant Professor

Department of Education (HoD)  
Holy Cross College, Agartala