



HOLY CROSS COLLEGE

Jubatara Campus, Lembucherra, West Tripura, India
Phone: (011-91) 2343555 Fax: (011-91) 2342572

Notice

Date: 10 January, 2022

This is to notify all the Faculty members of the Department that a Departmental Meeting will be held on Wednesday, 12 January, 2022 at 1 pm in room no. F1-4 Lab to discuss the following agenda:

Agenda:

1. Organization of a Special Lecture with RRC.
2. Blood Donation Camp.
3. Review of syllabus completion.
4. Semester Practical exam. Preparations.

HoD, Human Physiology
HEAD
Department of Human Physiology,
HOLY CROSS COLLEGE, AGARTALA



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Meeting Minutes

Opening:

A meeting of the Dept. of Human Physiology was called by the HoD to order on 12th January, 2022 at 1 pm. in the college room no. F1-4 Lab.

Present:

Dr. Sandeep Roy Sarkar, HoD Human Physiology
Dr. Susmita Saha, Asst. Professor, Human Physiology
Dr. Balaram Sutradhar, Asst. Professor, Human Physiology
Mr. Ujjal Malakar, Lab Technician, Human Physiology

Agenda:

1. Organization of a Special Lecture with RRC.
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Approval of agenda:

The agenda was unanimously approved by all the faculty members of the Department and distributed.

Approval of minutes:

The minutes of previous meeting was read and unanimously approved by all the faculty members.

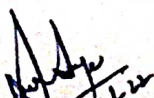
The following matters were discussed in details:

1. Discussion on the organization of a 'Special Lecture' on HIV/AIDS awareness in collaboration with Red Ribbon Club & NSS Unit.
2. Discussion on the organization of 'Blood Donation Camp' in collaboration with Red Ribbon Club & NSS Unit, and distribution of duties.
3. Discussion on the syllabus completion and revision and/or remedial classes.
4. Discussion on the Semester Practical exam. preparations, lab arrangement and planned for the smoothly conduct of the same.

Adjournment:

The meeting was adjourned by the HoD at 1.30 pm.

Minutes prepared & submitted by: Dr. Sandeep Roy Sarkar
HoD, Human Physiology


12.01.22


12/01/2022