



**DEPARTMENT OF
MATHEMATICS & STATISTICS**

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📍 Jubatara, Lembucherra, Agartala,
West Tripura, PIN: 799210, INDIA

Ref: HCC-MATH/ Notice/2025-04

Date: 14-01-2025

NOTICE

A Departmental meeting will be held on 19th January, 2025 at 2:30 PM in the Room No. F2-4 (Lab/ Library of Andre block) to discuss the following agendas:

1. 1st and 3rd Semester Internal Exam Result Analysis.
2. Class attendance of the students.
3. Mentor-Mentee Report.
4. Other issues (If any)

All the faculty members of the Department are requested to present the said meeting.


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Meeting Minutes

A Departmental meeting was held on 19th January, 2025 at 2:30 PM in the Room No. F2-4 (Lab/ Library of Andre block). All the faculty of the department was present in the meeting.

The agenda wise discussion of the meeting are as follows:

Discussion 1:

A detailed review of students' performance in internal examinations was presented. It has been found that in the 1st semester two students out of nine students are very capable to be rank holder in the University Exam. Five students are good and need more improvement. Two students are below average, they need remedial class.

In 3rd semester, they have appeared only one internal exam in the current semester. Their result in the internal exam is average. Although their second semester result was good, none of them have any back paper in 2nd semester.

Discussion 2:

Attendance records were analysed to identify trends.

Subject	Semester	No. of Students	Attendance percentage
Math (Major)	I	6	More than 70%
		3	Below 55%
Statistics (Minor)	I	14	More than 70%
		6	Below 55%
Math (ID)	I	14	More than 70%
		12	45-65%
		10	Below 45%
Math (Major)	III	4	More than 70%
Statistics (Minor)	III	6	More than 70%
		6	Below 55%





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Recommended actions included stricter attendance policies, interactive teaching methods, and regular follow-ups with students.

Discussion-3:

The mentor-mentee program's effectiveness was reviewed. Some issues faced by students included academic stress, time management, and career guidance were discussed with them.

Some positive outcomes such as increased confidence, better academic performance, and improved student-teacher relationships were noted.

It has been noted that some Special guidance is needed for few students facing academic or personal challenges. Also, more interactive sessions to be conducted to ensure better student engagement.

Bomik
19-1-2025

19/02/2025

