

Holy Cross College, Agartala
Department of Social Work
Meeting Minutes

Date: 16/07/2025

Day: Wednesday

Time: 10.20am – 11.15am

Venue: Principal Office

Faculty members in the attendances

1. Dr. Fr Benny K John, CSC, Principal Holy Cross College, Agartala
2. Ms. Lily Jamatia, Head of the Department & Assistant Professor. Department of Social Work.
3. Mr. Josiah Rupini, Assistant Professor, Department of Social Work
4. Ms. N Salka Debbarma, Assistant Professor, Department of Social Work

Agenda:


1. Syllabus Distribution among Faculty Members
2. Workshop Planning on PRA Tools
3. Concurrent Field Work Placement for 2nd Semester Students
4. Observation of 6th National Social Work Week (15th–21st August)

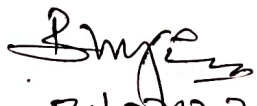
Discussion:

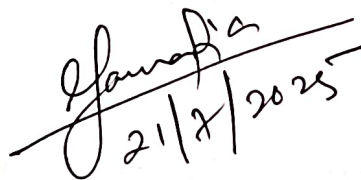
1. The meeting began with a discussion on the distribution of the syllabus for the upcoming semester. The Head of the Department, facilitated the allocation of core and elective papers to each faculty member based on their area of expertise. All faculty agreed to the distribution and assured timely syllabus completion.
2. It was proposed to organize a one-day workshop for Social Work students on Participatory Rural Appraisal (PRA) Tools. The workshop aims to enhance practical learning and community engagement skills. The tentative date and resource persons will be finalized in the next departmental meeting.
3. The placement plan for 2nd semester students was discussed. The department agreed to collaborate with NGOs and social service agencies in and around Agartala. Faculty members were assigned to coordinate with selected organizations and schedule orientation visits.

4. The department is also planning to celebrate the 6th National Social Work Week with a series of activities including seminars, awareness campaigns, poster competitions, and community outreach programmes. Faculty and students will be actively involved in the execution of events.

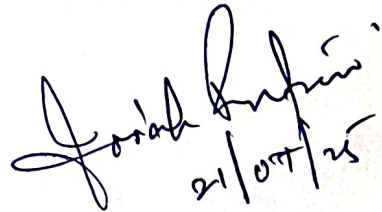
Recorded by:


Ms. Lily Jamatia
Head of the Department
Department of Social Work
Holy Cross College, Agartala


21/07/25


21/7/2025

NSalika Debbarma
21/07/25


21/07/25