



"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

Phone: 0381-2915930, +91 9402315672

email- principalhccagl@gmail.com

Web: www.holycrosscollege.in

DEPARTMENT OF BOTANY

No. F.2/HCC/BOT/Fcft./Jan./2024/03

Date: 24.01.2024

NOTICE

This is to inform all the Faculty Members of Department of Botany that, there will be a Departmental meeting on 25.01.2024 at 02:00 pm in the Room No. F2-3A to discuss the following agenda-

Agenda:

- 1) Planning for upcoming 1st (NEP), 3rd and 5th (TDPH/ TDP) Semester Practical Examination which will start from 31.01.2024.
- 2) Planning for arrangement of Laboratory for the upcoming even semester practical examination.
- 3) Planning for the preparation of answer key, specimens and samples for the upcoming practical examination as per the instructions and guidelines given by Tripura University.
- 4) Distribution of responsibilities for the evaluation of answer scripts of even semester practical examinations.
- 5) Planning for engagement of 1st semester (NEP) students after finishing the semester examination.
- 6) Display of answer scripts of internal exam which are already evaluated for students.
- 7) Preparation of lesson plan, study plan and syllabus distribution among faculty members for the upcoming even semester.
- 8) Mentor- mentee list preparation for 2nd (NEP), 4th & 6th (TDPH) students.

All the faculty members of Department of Botany are requested to be present on time.


24/01/2024

Dr. Debasree Lodh
Head, Department of Botany
Holy Cross College, Agartala

HEAD
Department of Botany,
HOLY CROSS COLLEGE, AGARTALA