



HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

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"Educating hearts and minds"

DEPARTMENT OF HUMAN PHYSIOLOGY

Notice

Date: 31.07.2023

This is to notify all the faculty members of the Department that a Departmental Meeting will be held on Tuesday, 1st ^{August} ~~April~~, 2023 at 2.30 pm in room no. F1-4 H. Phy. Lab to discuss the following agenda:

Agenda:

1. Preparation of Lesson Plan and Study Plan for the upcoming semester.
2. Planning for the 2nd, 4th and 6th Semester Practical Exam.-2023 starting from 7th August, 2023.
3. Misc.


31.07.23

HoD, Human Physiology

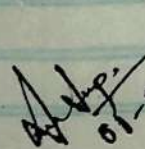
Departmental Meeting

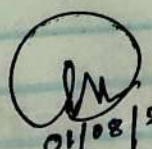
Date : 01st Aug, 2023
Place : HCCA, Room no - F1-4, H. Phy lab
Time : 2:30 pm.

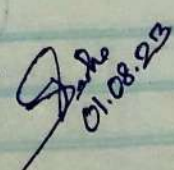
Members present : Dr. Sandeep Roy, Sarkar, HoD
Dr. Sumita Saha, Asst. HoD.
Ms. Jahnabi Saha
Mr. Ujjal Malakar

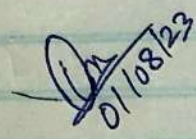
- Agenda :
- 1) Study plan lesson plan preparation.
 - 2) Semester Practical Exam preparations.
 - 3) Handover of charge to new HoD, H. Phy.

- Minutes :
- 1) All members agreed to prepare the Lesson/study plan and submit within 1st week of August. and study plan will be submitted within 31st August.
 - 2) Preparation for pract. exam. were discussed and listed out works to be done.
 - 3) HoD seal, Almirah key and other official documents were handed over to newly appointed HoD madam Dr. Sumita Saha.


01-08-2023


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