

06th September 2021

The Department had a departmental meeting today at 11:30am in Room NO F2-07.

The issues we have discussed:

1. The department had have plan to have one Workshop by AIACHE on 1st October 2021.
2. The Workshop will be online.
3. HoD has distributed the departmental responsibility among the faculty members.

Dr. Pankaj Chakraborty
06/09/21

Dr. Sharmistha Rakshit
06/09/21

Dr. Rajesh Kumar Nath
06/09/21

9th September, 2021

We had a short meeting today in the room of Dr. Pankaj Chakraborty (Academic Dean, HCE) on conducting a orientation programme on Human Values by in collaboration with All India Association of Christian Higher Education (AIACHE). In the meeting we decided to conduct the program in a blended mode (both online & offline) for the incoming 1st semester students for the Month of November, 2021.

The meeting was attended by-

- Dr. Pankaj Chakraborty
- Mrs. Sharmistha Rakshit
- Mr. Rajesh Kumar Nath

Dr. Pankaj Chakraborty
09/09/21

Dr. Sharmistha Rakshit
09/09/2021

16/09/2021

Today we had a departmental meeting at 10 am in the department. The following issues were discussed in the meeting:

- 1) The distribution of papers and topics for evaluation (6th semester)
- 2) Every department will download the SS1 (~~SS1~~) (ICP) papers of their department and submit these to exam chair.
- 3) Monday we need to finish checking/evaluating ICP (SS1) papers.
- 4) Tuesday onwards 1st semester orientation will start online.
- 5) Madam Sharmista and Madam Rajeshra will take the lead in this orientation program.
- 6) AIACHE sponsored Resource Person will speak to our students on 24th September during the orientation program.
- 7) One workshop will be conducted by AIACHE in the month of Nov. 2021.
- 8) Online classes for 3rd and 5th semester will start from Monday.

By
16/9/21

16/9/21

16/9/21

16/9/21

16/09/21

16/09/21

Date - 21/09/21

Today a meeting was held of the Department in Room no- F1-05 to discuss and divide the syllabus among the faculty members of the Department. The teachers were also updated about the ongoing online orientation programme of the 1st semester students.

~~Abhishek~~
21/9/21

~~Sanjay~~
21/9/21

~~Pooja~~
21/9/21

~~Pooja~~
21/09/21

~~Pooja~~
21/9/21

~~Sanjay~~
21/9/21

23rd Sept 2021

Today the department had a meeting in the exam room at 9.15 am to decide the marks pattern for 6th semester students. Where it is decided as it was pandemic situation and online exam held we need to be liberal in the evaluation of papers.

~~Pooja~~
23/9/21

~~Sanjay~~
23/9/21

~~Pooja~~
23/9/21

~~Abhishek~~
23/09/21

~~Abhishek~~
23/9/21

01/11/2021

Today the department had a meeting in Room no- F1-05 to discuss the names of the students for class representatives and 2 names (nomination) for Council. Also ~~made~~ discussed about some plans for Freshers' day which will be held on 12th Nov 2021. We also need to invite our passed out students of this year for graduation day which will be held on 20th Nov 2021.

for 1/11/21
 PWS 1/11/21
 H/W 1/11/21
 1/11/21
 1/11/21

09/11/2021

Today the department had a meeting in the room no- F1-05. The following issues are discussed:

① We should target to finish ~~the~~ the syllabus by 15th Dec 2021.

② For general class the department should follow blended mode of classes. We need to divide PLS41 and PLS43 in two groups.

③ Mentoring should be started and at least 2 times we need to meet to every students in a semester.

for 9/11/21

PWS 9/11/21

H/W 9/11/21

1/11/21
1/11/21

02/12/2021

The department had a short meeting today in Exam Cubical at 2pm to plan a short-farewell program for Sir Pankaj Chakraborty as he is leaving in this month. We have planned to have a farewell program by the department on 16th December 2021.

H. K. Sanyal
2/12/21

R. K.
2/12/21

S. N.
2/12/21

R. K.
2/12/21

R. K.
2/12/21

11/01/2022

The department had a meeting today in the room no F1-05. at 11am. Following issues are discussed in the meeting-

- 1) As Pankaj Sir has left the college who will take the positions left in the syllabus.
- 2) Prepare the blended routine for next week.
- 3) Plan for the preparation of Internal Marks which needs to be submitted by next Sunday.
- 4) Plan the classes according to the need of the teachers on the basis of syllabus completion.

H. K. Sanyal
11/1/22

R. K.
11/1/22

S. N.
11/1/22

R. K.
11/1/22

21/01/2022

Today the department had a short meeting in the Exam Cubical to make a plan and notice for students for their remedial classes. We will prepare a notice today and ask them to let us know if they need any Remedial classes. If needed next week we will arrange according to their need.

PKB
21/1/22

for
21/1/22

21/1/22

H/W/lay

21/1/22

21/1/22

08/02/2022

Today the department had a meeting in the Board Room. Following issues are being discussed in the meeting:

1. As Pankaj Sir left the college syllabus need to be redistributed among 5 of other members.
2. Mentoring to be done seriously from next semester onwards as per the recommendation of AAA Audit Team members.
3. Academic Peer-Review Report to be prepared.
4. One MOU needs to be signed with external institutions.
5. More special lectures or workshop to be conducted.

PKB
8/2/22

for
8/2/22

8/2/22

8/2/22

15/02/2022

Today the department had a meeting with Principal and Vice-Principal in Room no. FI-06. The following issues are discussed:

1. The Syllabus is already uploaded to the college website.
2. Details sharing of Syllabus among the teachers of the department.
3. To make a plan for special lecture by Adv. K. N. Bhattacharya, Lokayukta, Tripura.
4. Teachers should prepare their personal routine other than classes.
5. Classroom requirement.
6. MoU with Lady Brabourne College is going to sign soon.
7. Plan to organise Youth Parliament in collaboration with ICFAI University.
- ⑧ A special lecture to be organised by SDM Grandchester in the month of May.
9. To target TU Rank from the dept.

RK
15/02/2022

for
15/22

15/02/22

Hidam
15/02/22

06-04-2022

The department of Political Science had a meeting today at 1. pm in the interaction room. The following issues are being discussed.

1. Tomorrow on 7th April the inspection team from Tripura University will come for the inspection for MA Programme in the dept.
2. The room numbers are decided for the PG Course F3-06.
3. Other details what are available to the campus and dept are informed to the teachers of the dept.

[Signature]
6/4/22

[Signature]
6/4/22

[Signature]
6/04/22

[Signature]
6/04/22

12-04-2022

The department of Political Science had a meeting with principal in the interaction room at 12. pm today to discuss the issues and suggestions of inspection team of Tripura University on 7th April 2022. The principal informed us that the inspection team was quite satisfied with the facilities and we may get the provisional permission for Ph Course from next Academic session.

[Signature]
12/4/22

[Signature]
4-22

[Signature]
12/4/22

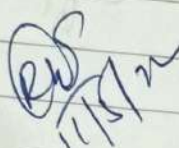
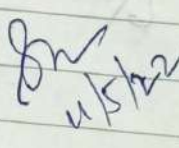
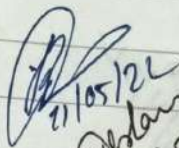
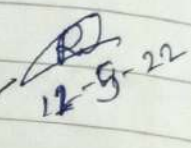
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12/04/22

[Signature]
12/4/22

11-05-2022

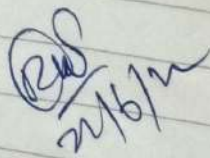
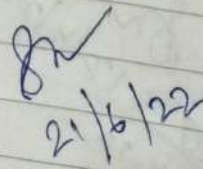
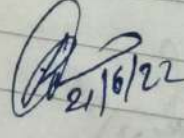
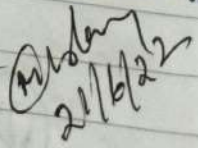
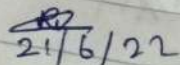
Today the department of Political Science had a meeting in Room No. F1-11. The following issues are being discussed:
Ethnic day ^{the dept} ~~college~~ is giving stall in the ~~books fair~~ ^{so} the teachers are needed to be present on the stall. We divided the ~~dates~~ responsibilities of the teachers for the Ethnic day.

2. The project of 6th Semester students need to be submitted by 25th of May 2022 and viva will be conducted on the first week of June.

 11/5/22  11/5/22  21/05/22
Monday 21/5/22  12-9-22

22-06-2022

The department of Political Science had a meeting today at 12. pm in the Interaction Room to discuss the pattern for internal marks of the students of the department. We have decided the minimum marks for Honours students will be 14 and electives 12 rest on the basis of their merit.

 21/6/22  21/6/22  21/6/22  21/6/22
 21/6/22

11-07-2022

The Department of Political Science had a meeting today at 1.00pm in the interaction Room. The members present in the meeting:

1. Mrs. Sharmistha Rakshit, HOD.
2. Mr. Rajesh kr. Nath
3. Mr. Rupak Biswas
4. Dr. Mainul Islam
5. Dr. Rajeshree Deobarma

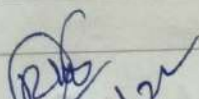
Agenda:

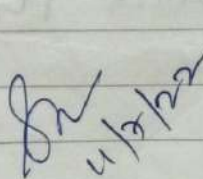
1. To plan the agenda for the faculty meeting today.
2. To plan for the PG teacher in the Dept.
3. Advertisement for the PG and UG Programme in the college.


Minutes:

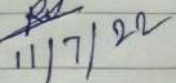
1. It is discussed, for the PG course when the classes should start, admission status or form distribution status even for UG programme.
2. The Dept. had suggested Umashankar Sir to be the part of our dept. for PG course.
3. Proper advertisement to be made for showcasing the PG courses.

HOD
11/7/22


11/7/22

 11/7/22

 11/7/22

 11/7/22