



"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)
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Date: 11.09.2023

Meeting Minute

The second departmental meeting of Department of Geography was held on 11th September, 2023 at 1.00 pm on room no. G-3 (Geography Laboratory).

Agenda of the Meeting

1. Distribution of the classes
2. Preparation of Departmental Time-Table
3. Miscellaneous

Members Present

1. Dr. Susmita Bhattacharjee
2. Dr. Chandra Shekhar Tripura

Action Taken

In the meeting the classes for Geography (Major and Minor) were distributed amongst the two faculties according to the Central time-table of the College. Discussion was held on the preparation of departmental time-table. Dr. Susmita Bhattacharjee took the responsibility of preparing the time-table.

Susmita B.
11/09/2023
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Department of Geography
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