

"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

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Date: 06.11.2023

Haham (1) 23

Minutes of Meeting

The departmental meeting of Commerce took place in G-13 at 1 pm on 06th November 2023. The following were discussed and agreed upon:

- 1) Update of Syllabus completion was recorded by HoD from each individual faculty.
- 2) The question papers of the Internal Exam of 3rd and 5th Semesters to be submitted by 07/12/23.
- 3) Discussions were done on the decision to be taken for the students who have attendance below 10%.
- 4) A plan was made for organising an education excursion in the coming month.

5) Action taken report of previous meeting to be made.

Signature of HOD

Department of Commerce,
HOLY CROSS COLLEGE, AGARTALA

Signature of other faculties