



HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

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"Educating hearts and minds"

Ref: HCC/CS/MM/2024/01/01

Meeting Minutes of Departmental Meeting – Department of Computer Science

Date: 29th January, 2024

Venue: Room No. G-4, HCC Campus

Time: 01:00 p.m.

Members Present:

1. Mr. Jyotirmoy Sil Sharma, HoD, Department of Computer Science.
2. Ms. Mandrita Saha, Asst. Prof., Department of Computer Science.

Minutes and Resolutions:

Discussion 1: Plan an educational tour for the students of B.Sc. Computer Science.

- i. It has been decided that an educational tour will be conducted on 16th February, 2024, after completion of ESE to the Science City, Agartala.
- ii. A detailed plan for the tour will be prepared later on and the same permission will be taken from the Fr. Principal with due course of time.
- iii. For tickets and lunch, a minimum amount will be charged from students.
- iv. For transportation, college bus may be provided.

Discussion 2: To discuss and plan how to keep the first semester students engaged after End Semester Examination.

- i. Initially it has been that the students will be asked to take a free online course related to their major subjects.
- ii. After completion of the course, they will be asked to submit the certificate of completion.



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Discussion 3: Distribution of syllabus units among the faculties.

i. Initial syllabus distribution among the faculties is as follows:

Name of the faculty member	NEP 2 nd Sem Computer Science Major – 1 (DSC1201)	NEP 2 nd Sem Computer Science Major – 2 (DSC1202)
JSS	Unit – I Introduction to data structures, Arrays Unit – II Stack, Queue	Unit – I Assembly Language (Practical), Microprocessor programming
MS	Unit – I Dynamic memory allocation Unit – II Trees	Unit – I Microprocessor architecture Unit – II

However, there may be changes in the unit distribution based on the circumstances.

Discussion 4: Conducting End Semester Practical exams for BBA 3rd Sem.

- i. As per the notification dated 25.01.24 from dept. of Business Administration, it has been finalized that the examination will be conducted on 8th February, 2024.
- ii. Exam will be conducted in two shifts, dividing students into two groups based on their roll nos.
- iii. Concerned faculties are informed to frame two separate sets of practical question papers for 60 marks accordingly.



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Discussion 5: Getting ready with the internal marks for the students of B.Sc. Computer Science.

- i. Concerned faculties are being informed to get ready with internal marks break-up for major subjects as per the instruction given in NEP 2020 Ordinance form Tripura University.
- ii. Also preparation of marks for VOC(Desktop Publishing) based on assignments, attendance, viva, etc. as per the instruction given in NEP 2020 Ordinance form Tripura University.


(Mr. Jyotirmoy Sil Sharma)

HoD, Dept. of Computer Science.
Holy Cross College, Agartala


(Ms. Mandrita Saha)

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