

Holy Cross College, Agartala
Department of History

Date: - 11/07/2024

Proceedings of the meeting

A Departmental meeting was held on 11th July 2024, 2 PM at the G-2 Staff Room of the History Department. The meeting was presided over by Debasish Datta, Head, Department of History and the Faculty member/s present in the meeting was Dr Subhash Debnath, Assistant Professor, Department of History¹.

The discussion of the meeting are as follows:

Discussion no. – 1: After a threadbare discussion among the members present, the following distribution of the different Units of the different Syllabuses of the upcoming Odd Semesters of the Department has been finalized: [*in case of the faculty members who are absent, the assigning of Units is being done on a lottery basis, by the present members, in a rotation base*]

	NEP 1 st Semester History Major – Paper 1	NEP 1st Semester History Major – Paper 2	NEP 1st Semester History Minor – Paper 1	NEP 1st Semester History Interdisciplinary – Paper 1	NEP 1st Semester V.A.C. – I.K.S. Paper	NEP 3rd Semester History Major – Paper 5	NEP 3rd Semester History Major – Paper 6	NEP 3rd Semester History Minor Paper	NEP 3rd Semester History Interdisciplinary Paper	NEP 3rd Semester V.A.C. – I.K.S. Paper	TDPH 5 th Sem. History Hons – 5 th Paper	TDPH 5th Sem. History Hons – 6th Paper	TDP 5th Sem. History Elective Paper
SDN	Unit – 1	Unit – 4	Unit – 1	Unit – 4	Unit – 3	Unit – 1	Unit – 4	Unit – 1	Unit – 4	Unit – 3	Unit – 4	Unit – 1	Unit – 4
SB	Unit - 2	Unit – 3	Unit – 2	Unit – 3	Unit - 4	Unit – 2	Unit – 3	Unit – 2	Unit – 3	Unit - 4	Unit – 3	Unit – 2	Unit – 3
SD	Unit – 3	Unit – 2	Unit – 3	Unit – 2	Unit - 1	Unit – 3	Unit – 2	Unit – 3	Unit – 2	Unit - 1	Unit – 2	Unit – 3	Unit – 2
DD	Unit - 4	Unit - 1	Unit - 4	Unit - 1	Unit - 2	Unit - 4	Unit - 1	Unit - 4	Unit - 1	Unit - 2	Unit - 1	Unit - 4	Unit - 1

As all the faculty members of the Department of History are having lots of papers to teach the students, and in some cases there will be multiple groups within one (1) paper/subject [owing to the huge number of students, opting for the particular subject], the members present have proposed to increase in the existing numbers of man power from the current four (4) faculty members to at least five (5) faculty members, whereas the fifth (5th) members could be a Guest Faculty². The Same sentiment would be communicated to the College Administration in the coming days for a positive cum constrictive outcome.

¹ The two other Faculty members of the Department namely, Miss Smita Debnath, Assistant Professor, Department of History and Dr Susmita Banerjee, Assistant HOD and Assistant Professor, Department of History, are not present in the meeting, as both of them are on “Medical” and “Casual” leave, respectively.

² On top of that, Dr Subhash Debnath and Miss Smita Debnath are having classes, M.A. - NSS, Political Science and English, V.A.C. – NSS and NEP Education, Major, Minor and Interdisciplinary classes respectively, besides the weekly Mentor Mentee classes, where all the four (4) existing faculty members of the Department as having their separate

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Discussion no. 2: a. Members present in the meeting agreed to prepare a fresh list of Mentor Mentees for the senior batches of the Department, namely: the NEP 3rd and TDPH 5th Semester, while none of the existing mentees are going to be re attached to the mentors in the fresh list.

b. For the newly admitted NEP 1st Semester History Major students, the first one month [in case of offline classes only] is going to be a probational period, and during this period the different skills of the students would be assessed by the teachers of the Department, through activities like, class tests, assignments, presentations, etc. In case of blended mode classes, the process may be lingered for a longer period, due to the complexity of the mode of instruction to the students, to identify the advanced and slow learners.

Discussion no. – 3: Owing to over-burdened with lots of work, Debasish Datta, has proposed to close the “movie screening programme”, of the department, which list laying in-active for the last ten (10) months or so. He put this condition that, if any other faculty member of the Department, wishes to come forward to volunteer to take the responsibility of this programme of the Department, Debasish Datta, will be very happy to do so. The member/s present, Dr Subhash Debnath has happily come forward to take up this responsibility from the shoulder of Debasish Datta, to continue this programme of the Department.

Discussion no. – 4: a. The ongoing Add-on Course will be ended by the Department, with the conduction of an on-line MCQ examination, either by the end of the current month or by the first week of the next month. After discussion, it has been decided that there will be a total of forty (40) MCQ questions, each caring two (2) marks and the allocated time for this exam would be of one (1) hour. Answering all the forty (40) MCQ question would be mandatory for the students. The pass mark would be of 30 marks. After the successful completion of the course only the ‘Completion Certificate’ would be issued to the students.

b. in line with the latest notice of Tripura University for the U.G. TDPH/TDP 6th Semester History answer scripts checking purpose and as the names of all the four (4) Faculty members are being enlisted in that notice, the respected Principal Fr. Dr. Benny K John, CSC has allowed only two (2) faculties at a time for this purpose from the Department. So, it is decided that Dr. Subhash Debnath and Dr Susmita Banerjee, Assistant Professors, Department of History will be going to Tripura University for the purpose cited above, on a weekly rotation basis, from 12th July 2024 (Friday) onwards³.

assigned classes as per the upcoming Weekly B.A. Central Class Routine. **On a later date, Miss Smita Debnath has been relieved from all her teaching assignments with the Department of Education.**

³ Miss Smita Debnath has been spared from going to Tripura University, owing to her ill health, for the time being and Debasish Datta has informed the member/s present that, as the orientation/ classes of the newly admitted NEP History Major students will be commencing from the 15th July 2024, shortly followed by the University TDPH/TDP 4th Semester Examinations, and he being a answer script packing volunteer, during the exam and two 92) shifts exams are all there, he is opting out from going to Tripura University to check the answer scripts, for the 6th Semester.

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C. In line with the last meeting of the NEP Committee with the Departments of Social Sciences and Humanities, dated: 11th July 2024, Thursday at the F-01-08 room; a through discussion has taken place among the members, present, and accordingly, the following subject options are being decided for the Minor and Interdisciplinary courses for the NEP 2024-28; 1st Semester Batch of our College. The options are as follows:

a. **Minor Courses for NEP 1st Semester:**

1. Geography
2. Political Science
3. Sociology

b. **Interdisciplinary Courses for NEP 1st Semester:**

1. English
2. Political Science
3. Sociology
4. Kokborok

Additionally, the Department of History will need at least three (3) classes simultaneously to run the History U.G. NEP Major and Minor Courses, each with a seating capacity of fifty (50) students. The maximum intake capacity of the Department of History for History Minor and Interdisciplinary courses for the current Academic year stands at sixty (60) and one hundred (100) students respectively.

Resolutions

Discussion No. 1: Distribution of Syllabus Units and Faculty Requirements

Resolution:

1. Finalization of the distribution of different Units of the upcoming Odd Semesters' syllabus for all faculty members present.
2. Absent faculty members will have their units assigned on a lottery basis, in a rotation system.
3. A proposal to increase manpower from four (4) to five (5) faculty members, including a Guest Faculty, will be communicated to the College Administration to accommodate the increased workload due to the large student numbers.

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Discussion No. 2: MentorMentee Allocation and Assessment of Newly Admitted Students

Resolution:

1. A fresh list of Mentor-Mentees for the 3rd Semester NEP and 5th Semester TDPH batches will be prepared. No existing mentees will be reattached to their former mentors.
2. For the newly admitted NEP 1st Semester History Major students, a probationary period of one month (for offline classes) is introduced to assess the students' skills through various activities. In case of blended mode classes, the assessment period may be extended due to complexity.

Discussion No. 3: Movie Screening Programme

Resolution:

1. Debasish Datta proposed to discontinue the Department's movie screening program due to workload but agreed to pass the responsibility if any faculty member volunteers.
2. Dr. Subhash Debnath volunteered to take over the responsibility for continuing the movie screening programme.

Discussion No. 4: Addon Course and Faculty Attendance at Tripura University

Resolution:

1. The Department will conclude the ongoing Addon Course with a 40question MCQ exam (2 marks per question, 1hour duration, mandatory to answer all questions, with a 30mark pass threshold). Successful students will receive Completion Certificates.
2. For checking TDPH/TDP 6th Semester History answer scripts at Tripura University, only two faculty members will attend weekly on a rotational basis starting from July 12, 2024. Dr. Subhash Debnath and Dr. Susmita Banerjee will take turns.
3. For the NEP 1st Semester Batch (202428), subject options for Minor and Interdisciplinary courses were finalized.

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Action Taken Report

Initiative – 1: The units have been assigned to present members, and those absent will be notified of their assigned units based on the lottery. The proposal to hire an additional Guest Faculty member has been drafted and will be submitted to the College Administration.

Initiative – 2: The Mentor-Mentee allocation process has been initiated for the 3rd and 5th Semester students. The probationary period plan for the NEP 1st Semester students has been approved and will be implemented from the start of the new session.

Initiative – 3: The transition of responsibility for the movie screening programme from Debasish Datta to Dr. Subhash Debnath has been successfully completed, and the programme will continue under new leadership.

Initiative – 4: The Addon Course exam format has been finalized and preparations are underway. The weekly rotation schedule for answer script checking has been set, starting with Dr. Subhash Debnath and Dr. Susmita Banerjee. The Minor and Interdisciplinary course options have been communicated to the students, and arrangements for three classrooms with 50seat capacity each are being requested.

Prepared by: - 
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