



"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

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DEPARTMENT OF BOTANY

No. F.2/HCC/BOT/Fclt./May./2024/01

Date: 01.05.2024

NOTICE

This is to inform all the faculty members of Department of Botany that, there will be a departmental meeting on 02.05.2024 at 2:40 pm in the Room No. F2-3A to discuss the following agenda for the upcoming Internal Examination for the 2nd (NEP), 4th and 6th Semesters in the month of May, 2024.

Agenda:

- 1) Syllabus for internal examination.
- 2) Question pattern for the internal examination.
- 3) Submission date for Questions papers to the HoD.
- 4) Preparation of schedule for the internal examination.
- 5) Distribution of invigilation duty among the faculty members.
- 6) Date for completion of answer-script evaluation process and submission of Internal Marks to the HOD.
- 7) Allocation of internal mark list preparation among the faculty members.

All the faculty members of Department of Botany are requested to be present on time.


01/05/2024

Dr. Debasree Lodh
Head, Department of Botany
Holy Cross College, Agartala

HEAD
Department of Botany,
HOLY CROSS COLLEGE, AGARTALA