



Prospectus



ज्ञान-विज्ञान विमुक्तये

HOLY CROSS COLLEGE

Accredited by NAAC with 'A+' Grade

(Affiliated to Tripura University (A Central University))

Recognised by NCTE & UGC with 2(f) 12 (B) under the UGC Act of 1956.)

Jubatara, P.O., Lembucherra, Tripura W. -799210, Phone: 9402315672

Introduction

Holy Cross College is a Private Catholic institution of higher learning founded, animated and enlivened by the Congregation of Holy Cross. Holy Cross is a community of scholarship and faith, serving in the field of education Worldwide for over 180 years and in Agartala since 1970. It is anchored by a belief in the inherent dignity of each person. Holy Cross College is owned and managed by Holy Cross Educational Foundation registered (3612/2000) in accordance with the Societies Registration Act of 1860 to serve efficiently the people of Northeast India and Tripura in particular.

Management

College Managing committee assists the Governing Body of the College for its smooth and efficient functioning.

Vision Statement

‘To inculcate a holistic personality amongst students by educating hearts and minds.’

Mission Statement

‘ To prepare confident citizens of tomorrow with creative and independent thinking capacity’.

Core Values

- *To make teaching/ learning an enjoyable and elevating process.
- *To inculcate in students a feeling of respect for other individuals.
- *To facilitate every child to fully develop his or her potential or ability and to train them to work for the upliftment of society.
- *To respect the self-esteem of each individual and appreciate the goodness and strength in everyone

Aim

To educate the whole person, educating their hearts and minds, so that each student of Holy Cross College will think, act and lead with courage toward creating a just and peaceful society.

Motto

Holistic Education for Human Enhancement.

Affiliation

Holy Cross College is permanently affiliated with Tripura University, (A Central University) and Recognised by NCTE & UGC with 2(f) 12 (B) under the UGC Act of 1956.

BLESSED BASIL MOREAU (1799-1873)

Basil Moreau the founder of the community of Holy Cross was born in Laigne-en-Belin, a town in Le Mans, France on February 11, 1799. As a priest of the diocese of Le Mans and seminary professor, he established the Association of Holy Cross consisting of two societies one of men (brothers and priests) and the other of women, both having as principal ministries, the education of youth. He was raised to the status of Blessed by the Church on September 15, 2007 for living heroic virtues in life. Through the leadership of Blessed Basil Moreau Holy Cross Contributed mightily for the building up of France that was devastated by the Revolution.

The men and women of Holy Cross maintain educational institutions as well as important social and pastoral ministries in North and South America, Africa and Asia. Holy Cross has a strong presence in Northeast India since 1853, the then undivided India. Holy Cross Universities, Colleges and Schools across the world are considered as excellent institutions of learning. Blessed Basil Moreau was an educator with very definite ideas about teaching and learning and about curriculum in terms of both content and methodology. "I Have always been convinced That the first duty of every teacher is to produce good human beings; society has a greater need for people of values than it has for scholars. Knowledge itself does not bring about positive values, but positive values do Influence knowledge and put it to a good use." said Basil Moreau.

Courses Offered:

The Program/course leading to an Under Graduate Degree is spread over Four years and consists of Eight Semesters and each semester consists of six months duration. (NEP 2020).

BACHELOR OF BUSINESS ADMINISTRATION (BBA):

The B.B.A. programme at Holy Cross College (As per Tripura University, NEP 2020 curriculum) is a 4 years full-time programme that is designed to mould future Managers rather than produce mere "Degree Holders". The Department of Business Administration believes in providing opportunity to students through modernized teaching and learning methods to convert their dividend into advantage. B.B.A. provides competitive advantage to students opting for post-management courses like MBA. After completing the B.B.A. programme, the students have the option of joining as Management Trainee/ Entry Level Executive in reputed companies or working in family businesses or setting up their own business ventures. Public sector undertakings like banks, railways, etc. have also started hiring BBA graduates.

At The Department of Business Administration, the academic results are always outstanding (University Rank Holders since 2018 onwards) and the college perennially excels in inter-collegiate festivals, sports and social activities. In this knowledge millennium, the programme is designed to

develop critical skills in the students combined with ethics. The support system used for achieving the objectives of the institution includes a well-equipped computer laboratory, IT enabled classrooms and activity centers for students. The Unique Selling Proposition (USP) of the Programme remains the quality of the teaching and the excellence of the faculty.

Holy Cross College follows a student centric approach of learning. It sharpens managerial skills through presentations, case studies, industrial visits, guest lectures by professionals, participation in and organisation of management events, Seminars, Workshops, Webinars etc. to train students in dealing with real life situations better. The Department also offers a 6 month Certificate course in Human Resource Management & Entrepreneurship Development.

'We look forward to nurture integrity, insight & inclusiveness to make the leaders of tomorrow'

Seats Available: 60

Teachers in the Department: 09

BACHELOR OF COMMERCE (B.COM)

The Department of Commerce offers an undergraduate programme – Bachelor of Commerce (B. Com) as per NEW EDUCATION POLICY, 2020. B.Com is a multi-disciplinary programme consisting of core areas like accountancy, finance, management, economics, business mathematics & statistics, business law, Information Technology & E- Commerce. This course aims to take care of the academic and professional needs of the students in the contemporary situation of the country's increasing integration with the global system of production, trade, finance, accounting and technology.

The Department of Commerce was commenced in the year 2016 with the intake capacity of 70 seats. The students were admitted as per the guidelines of Tripura University (TU) and Department of Higher Education, Govt of Tripura.

The Department of Commerce offers various activities and career enhancement programmes to the students to nurture and encourage the talents and skills of students. Department also organize various programme time to time such as Campus Bazar, career counselling by RBI and faculty members, workshops, seminar, conference, extended lecture, add on course on GST, sports & games and many more to make holistic growth and development of the students.

Seats Available: 70

Teachers in the Department: 06

BA (ENGLISH)

The Department of English was started in 2009. It has a very illustrious history. It is one of the largest and oldest departments in the college with a team of dedicated and qualified faculty. The syllabus offers a comprehensive curriculum of history, literature, linguistics and poetry. The Department of English offers Honours Degree program, as well as significantly contributes to the BA General Degree program. The department recognises the essence of diversity and thus, seeks to foster harmony and prosperity in all forms, by building an environment of inclusive education. It offers opportunities for intellectual development by conducting student lecture series, workshops, projects and field visits. Students get an exposure to study a range of rich and varied culture and historical heritage of the English literary world, including Commonwealth literature, Indian English literature, and literary theories along with an introduction to the field of language-sciences, popularly known as linguistics

Seats Available: 160

Teachers in the Department : 11

BA (POLITICAL SCIENCE)

This Department of the college came into existence in 2009. It initially provided an Elective course to the BA students. Soon it was upgraded to provide Honours course from 2012 onwards. Political Science is a social science which studies Government, States, International Policies, Public Administration and Constitution. It deals extensively with the theory and practice of politics and the analysis of political systems and political behaviour. The course has a huge scope in India and worldwide as it not only encourages students for future study and research but also trains them for competitive exams and teaching.

The Department is offering an Add-on Course on "Understanding Human Rights and Its Significance". It is also arranging 'Internship Course' under reputed organisations.

Seats Available: 90

Teachers in the Department: 07

BA (SOCIOLOGY)

The Department of Sociology at our esteemed institution has a rich history of providing quality education in the field of sociology. With its origins as an Elective/General Course in 2009, the department has since grown to establish an Honours course in 2015 with a capacity of 40 seats. In addition to these offerings, the department also provides a Certificate/Add-on course on "Sociology of Mass Communication" to cater to the diverse interests of its students.

At the heart of the department's mission is a commitment to providing students with a comprehensive theoretical and empirical understanding of sociology. This is achieved through engaging students with different cultural groups, promoting diversity and inclusivity, and fostering critical thinking about social issues. The department also strives to engage with local communities and organizations to better understand their needs and concerns, preparing students for careers in social research, community service, policy development, and related fields.

The Department of Sociology is committed to making its students creative and research oriented, providing opportunities for research work and community service activities. In addition, the department's own newsletter "The Social Scene", published at the end of every semester, allows students to engage and explore sociological topics beyond the classroom. This platform also showcases student work, including research projects and community service activities, providing students with the opportunity to share their ideas and contributions with their peers and the broader community.

Our highly qualified and experienced faculty members bring their expertise to the classroom, where they engage students in lively discussions and collaborative projects. Field trips and educational tours are also organized to allow students to gain hands-on experience in applying sociological concepts and theories to real-world situations. The department provides access to a variety of resources and facilities, including a well-equipped Department library, College Main library, Computer lab, and Collaborative room. Regular events and guest lectures are also hosted by the department, providing students with opportunities to connect with professionals in the field.

In conclusion, the Department of Sociology at our institution provides an excellent platform for students to explore and engage with sociological concepts and theories. With its comprehensive academic offerings, community engagement activities, and state-of-the-art resources, the department prepares students to excel in their future careers and make meaningful contributions to society

Seats Available: 60

Teachers in the Department: 06

BA (HISTORY)

The Department of History offers an undergraduate Major (Honours) and General/ Elective course in history, in addition, a Certificate Course/ Add on Course on 'Fundamentals of Historical Tourism and Heritage of Tripura'. The department of History (Honours) was established in 2018 with a capacity of twenty (20) students. After the first four (4) years, the department's Honours intake capacity was increased to forty (40) seats, and the B.A. History General programme with a ten (10) seat intake capacity was introduced. As the department is having competent and sufficient numbers of faculty members, enrolment in the history courses is rising. Students in this department are also engaged in an active, student-centred learning process via classroom presentations, projects, group discussions, visits to historical locations, and community outreach programmes, etc. Diversity is one of the Department's most valuable assets. Reflecting the faculty's diverse backgrounds, perspectives, and interests, the department offers a wide range of courses each semester that encompass a variety of cultures, eras, and topics. Students in the Department of History learn how to conduct research, analyse critically, and work independently and in groups. The outcome of the course is also immensely beneficial to the students' future endeavours.

Seats Available: 40

Teachers in the Department: 04

BA (EDUCATION)

The Department of Education embarked on its journey in the year 2023, under NEP-2020 curriculum, with an intake capacity of 20 students. The department offers a four-year bachelor degree program, at present.

The primary objective of the course is to educate students about the recent trends in the education system and the challenges of implementation as well as create an awareness amongst them about their rights and responsibilities within a social framework. It aims to ensure quality education, enhancing learning outcomes, and bridging social and gender gaps in the education system. The program emphasizes on the relevance of skill enhancement and vocational courses in the education system. It promotes an individual's knowledge related to human development in the physical, social, emotional, moral, speech/language, and cognitive domains.

Education is the study of the process of receiving and giving systematic instruction. As a degree, it mixes a theoretical grounding in the history, anthropology, sociology and economics of education, psychology and human development, and applied courses on teaching methods. Different areas of specialisations are childhood education, health and physical education, primary teaching, secondary teaching or secondary teaching/vocational education.

A degree in education empowers an individual with a set of key, transferable skills such as an ability to work and communicate effectively - oral and written; information and communication technology savviness; research, analytical skills and problem-solving skills; teamwork and management skills.

The Department of Education's syllabus comprises theoretical and practical lectures, workshops, projects, assignments, and various classroom activities. Additionally, the department aims to prepare students to become contributing, loving, responsible, resourceful, and engaged members of society.

Seats Available: 20

Teachers in the Department: 03

BA (PSYCHOLOGY)

The Department of Psychology, Holy Cross College Agartala was established in the year 2023, with a mission to stimulate young minds and become exceptional psychologists by using a holistic approach.

In our state-of-the-art facilities, students have access to cutting-edge research tools and technology. May it be with regards to conducting experiments in our research labs or gaining hands-on experience through internships and field placements, our department offers numerous opportunities for students to engage in experimental learning and professional development. Outside the classroom, the department organises a wide range of activities, including invited lectures, workshops, and student-led events. These opportunities allow students to connect with peers and faculty members who share their passion for psychology and explore new areas of interest outside the conventional curriculum.

At present, the Department of Psychology is offering a four-year bachelor's degree program for individuals aspiring higher studies in psychology, work in clinical practices, or apply psychological principles in fields such as business, education, or public policy. The program provides the resources,

support, and mentorship one needs to achieve these objectives. The program of study aims to explore the fascinating intricacies of human mind and behaviour, and embark on a journey deep into human consciousness and its allied activities.

In recent times, the field of psychology has witnessed tremendous growth in India, offering numerous job opportunities for individuals with a degree in psychology.

Seats Available: 40

Teachers in the Department: 04

BA (KOKBOROK)

The Department of Kokborok was established in the year 2023 as an Honours course at Holy Cross College, Agartala. The Kokborok language is the mother tongue of the indigenous peoples of the Tripuri Community in the Northeastern state of Tripura, such as Debbarma, Reang, Jamatia, Tripura, Koloi, Noatia, Rupini, Murasing, and Uchoi. The Department of Kokborok at Holy Cross College, Agartala, stands as a testament to the institution's commitment to cultural diversity and linguistic inclusivity. This department reflects the recognition of the significance of Kokborok, the indigenous language of the Tripuri community. Since its inception, the department endeavors to promote and preserve the rich cultural heritage embedded in the Kokborok language, fostering a learning environment that celebrates linguistic diversity within the academic landscape of Holy Cross College, Agartala.

Seats Available: 40

Teachers in the Department: 03

BACHELOR OF SOCIAL WORK

The Department of Social Work is one of the youngest departments in Holy Cross College Agartala. It was established in the year 2023 and at present, offers a four-year Bachelor of Social Work program under the National Education Policy (NEP) 2020.

The Bachelor of Social Work (BSW) program is a practice-based professional course that champions social change, development, cohesion, and the empowerment of individuals, groups, and communities. It encompasses a deep understanding of human progression, behavior, as well as the social, economic, and cultural institutions and interactions that shape our societies. Social work professionals have made significant contributions to society through their interventions with families and institutions.

Fieldwork and experiential learning are an integral part of the curriculum, as they enhance students' understanding of social issues and cultural dynamics, fostering sensitivity and effective practice. Rural camps and study tours provide immersive experiences for the students in diverse settings.

The Bachelor of Social Work program aims to nurture competent and compassionate professionals, capable of addressing the multifaceted needs of individuals, families, and communities while upholding ethical standards, promoting social justice.

Seats Available: 40

Teachers in the Department: 04

BA (ECONOMICS)

The Department of Economics, at Holy Cross College Agartala has started in the academic year 2023-24. The aim of this department is multifaceted and contains a range of objectives, preparing students for a deeper understanding of the world's economic systems and their roles as informed and engaged citizens. The Department of Economics at our college is a vibrant hub of intellectual inquiry and practical application. Our esteemed faculty members are dedicated to fostering a deep understanding of economic theory and its real-world implications. Through innovative teaching methods and hands-on experiences, students gain the analytical skills necessary to tackle complex economic challenges.

The objective of this department is aligning with the broader goals of education and contributes to the development of students' intellectual, analytical, and practical skills. The department organizes various academic and co-curricular events, such as educational tours, industry visits, seminars, workshops, special lectures, and competitions, to develop the skills and exposure of the students.

The department offers a Four-year B.A. degree course under NEP 2020 in Economics, which is recognised by Tripura University (A Central University). The proposed course of four-year B.A. degree in Economics has Major, Minor & Interdisciplinary papers.

Seats Available: 40

Teachers in the Department: 02

B.Sc (BOTANY)

Department of Botany, Holy Cross College, Agartala offers a vibrant academic environment for students to delve into the wonders of plant life and their ecological interactions. Established in 2012, the Department evolved from an elective course to an Honours program in 2018, with approval from Tripura University.

Bachelor of Science (B.Sc.) in Botany provides a comprehensive understanding of plant biology, anatomy, taxonomy, ecology, cell biology, ethnobotany, genetics, biotechnology, biochemistry, plant physiology, plant pathology etc.

Our Department is well-equipped with laboratories, botanical garden, herbarium room etc. to support teaching and research activities.

Through a combination of classroom instruction, laboratory experiments and fieldwork, students are provided with a multifaceted perspective on the diverse facets of Botany. Moreover, the Department endeavours to sensitize students to the pressing need for conservation efforts aimed at preserving our planet's rich biodiversity.

Through guidance from dedicated faculty, students are encouraged to explore the diverse world of plants, fostering inquiry, critical thinking and scientific curiosity. With opportunities for research and independent study, the curriculum has been designed to provide hands-on experience, practical training and theoretical understanding, to assist students in navigating the job market and to pursue diverse career opportunities.

The Department provides a supportive learning environment and avenues for personal and professional development through academic advising, career counseling, and extracurricular activities. Collaboration with different industry partners, research institutions, environmental organizations offer internships, fieldwork and networking events.

Actively engaged in promoting environmental consciousness and sustainable practices through community outreach initiatives. Aligned with the National Education Policy (NEP), the Department enriches its academic offerings and adheres to contemporary educational standards. Serving as a beacon of knowledge and advocacy, the Department nurtures future botanists and environmentalists, fostering a commitment to plant life study and conservation for the well-being of present and future generations.

Aspiring minds are warmly welcomed to join the transformative journey with the Department of Botany, Holy Cross College, Agartala, in exploring the botanical realm, cultivating knowledge and fostering a green future for generations to come.

Seats available: 40

Teachers in the Department: 04

Lab Assistant: 01

B.Sc (HUMAN PHYSIOLOGY)

"The physiology of today is the medicine of tomorrow" - Emst H. Starting. Physiologist (1926).

The Department of Human Physiology started in 2012 as an Elective course and afterward received permission from Tripura University to offer it as an Honours course in 2016. Human Physiology is the science of the functioning of human organs and the cells that compose them. As a discipline, it connects science, medicine, and health and investigates the interaction and coordination of molecules, cells, tissues, and organs and how these parts make up the whole body.

At the undergraduate level, students can develop academic competence at the highest level attainable and be introduced to the forefront of current knowledge in human physiology. The practical modules cover hematology, experimental, biochemical, nutritional, molecular biology, microbiology, etc. The lecture modules include neuroscience, regulatory physiology, neuromuscular physiology, perspectives in physiology research, cell signaling, etc. Apart from core physiology, other units are also involved, like biochemistry, microbiology, molecular biology, genetics, immunology, ergonomics, nutrition, statistics, and many more. Initially, the Department of Human Physiology (Honours) was established with a capacity of twenty (20) students. Presently, the intake capacity has increased to sixty (60) seats.

We also offer a Certificate Course on Laboratory Techniques from December 2021 onwards to develop job-oriented skills. Our students actively participate in various social outreach programs and internships/ training. field study and study trips, etc. As a whole, the dept. is focusing on providing quality education and sound personality development for our students to make them competent enough for leadership. Our future plans are to start a PG course in Human Physiology and also to establish a dedicated Molecular Biology and Cell Culture Laboratory.

Seats Available: 60

Teachers in the Department: 04

Lab assistant: 01

B.Sc (ZOOLOGY)

“Look deep into nature, and you will understand everything better” (Albert Einstein), with this thought in mind, department of Zoology, Holy Cross College, Jubatara, started its journey since 2012 to educate the heart and mind of young learners, to provide higher education in diversified branches of Zoology. Zoology is a comprehensive study of animals, their diversity and biological processes, the link between animals and their environment and different zoological phenomenon from molecular to ecological levels. It also focusses on the structure, function, behavior and evolution of animals. Thrust area of the department includes Taxonomy and Animal Classification, Cell Biology, Histology, Genetics, Microbiology, Parasitology, Biostatistics, Endocrinology, Biochemistry, Molecular Biology, Animal Physiology, Immunology, Developmental Biology, Genetic Engineering and Environmental Biology. Amongst many things, students here get to know about the origin and evolution of species, their habitats and interaction with the living and nonliving environment, heredity and genetic variation in animals. Embryological details in the subject enables one to understand the growth and development of organism and immunological studies gives an understanding of body's defense mechanism against pathogens. Department of Zoology, Holy Cross College, thus helps students in proper understanding of the animal world and its diversity. It goes beyond the prescribed syllabus to arouse interests amongst students about the animal world and aims in making the learners become scientifically aware of the environment such that sustainable development is ensured for the progress of future generation. Best practices of the department include collection of specimens by the students to add to departmental specimen collection, observation of days of biological significance and organizing departmental/interdepartmental exhibitions, workshops, field trips and educational excursions for students. Thus, ensuring holistic growth of the students.

Seats Available: 60

Teachers in the Department: 05

Lab assistant: 01

B.Sc. (COMPUTER SCIENCE)

The Department of Computer Science was established at Holy Cross College Agartala in 2023 with a focus on the field of computer science principles and practices. Our B.Sc. programme equips students with the knowledge and skills necessary to pursue a variety of careers in the quickly developing field of technology.

The department has a team of qualified and experienced faculty members who are actively involved in teaching, research, and consultancy. The department has well-equipped laboratories, a central library, and a computer center to facilitate the learning and research activities of the students and faculty. The department also organizes various academic and co-curricular events, such as educational tours, industry visits, seminars, workshops, guest lectures, and competitions, to enhance the skills and exposure of the students.

The department offers a three/four-year B.Sc. degree/degree (Honours with Research) under NEP 2020 in Computer Science, which is recognised by Tripura University (A Central University). Our curriculum makes sure that students acquire both solid foundational skills and the capacity to solve problems in the real world by fusing theoretical knowledge with practical application. Our courses cover a wide range of topics essential for success in the tech industry, from programming fundamentals to advanced topics like artificial intelligence, Data warehousing & data mining, cybersecurity and many more.

Seats Available: 25

Teachers in the Department: 02

Lab assistant: 01

B.Sc. (GEOGRAPHY)

The Department of Geography started its journey on September 2023 under NEP 2020.

Within this short span of time the Department has established a Cartography Laboratory, with all the necessary equipment. Geography is an all-encompassing discipline that seeks an understanding of the Earth and its human and natural complexities – not merely where objects are, but also how they have changed and come to the present state. The department was started with an idea of propagating the knowledge of Geography at undergraduate level. The department at present is offering Four Years B.Sc. in Geography Major course and Minor course, under Tripura University (A Central University).

Seats Available: 40

Teachers in the Department: 03

B.Sc. (MATHEMATICS & STATISTICS)

The Department of Mathematics & Statistics was started in the year 2023 under NEP-2020 with the idea of propagating mathematical & statistical education at undergraduate level as per the courses and curriculum of the Tripura University. The Department has been offering Major, Minor & Interdisciplinary course for Mathematics and Major, & Minor courses for Statistics. All students are selected after conducting a test or in the basis of their performance in the last examination. The Department's progress is significant and very much encouraging. The department also organizes various academic and co-curricular events, such as educational tours, industry visits, seminars, workshop to enhance the skills and exposure of the students.

Objectives

- a. To disseminate knowledge through teaching at undergraduate level in mathematics covering all areas as per the syllabus of the university.
- b. To prepare the students to complete at all levels of examinations
- c. To motivate the students to remove mathematics phobia and prepare the students to love the subject

Seats Available: Mathematics - 40, Statistics 10

Teachers in the Department: 02

ADD-ON / CERTIFICATE COURSES

Certificate Course on GST

Certificate course on Entrepreneurship Development

Certificate Course in Human Resource Management

Certificate Course in Bakery Skills

Certificate Course in Mushroom Cultivation

Certificate Course in Laboratory Techniques

Certificate Course in Understanding Human Rights & it's Significance

Certificate Course in Sociology of Mass Communications

Certificate Course in Fundamentals of Historical Tourism and Heritage of Tripura

Certificate Course in Micro Counseling

Certificate Course in Business English Skills

Certificate Course in Spoken English

Certificate Course on Forensic Science and Crime Scene Investigation

Certificate Course on Forensic Psychology

Information about Physical Facilities

The college features a growing library with over 16,600 books, a comfortable reading area with air conditioning, and internet access. Three canteens, a play area, an active NCC and NSS unit, an auditorium with seating for 500 people, a well-equipped and air-conditioned computer lab and language lab for students, separate common room and washrooms for boys and girls, a centre for counselling, an active placement and career guidance cell, an active support system for scholarships and hostel facility for boys and girls' students with capacity of sixty and fifty seats for boys and girls, respectively.

Admissions

Admissions for the Bachelor's Degree Courses commence immediately after the announcements of results by ISC, CBSE and TBSE Boards of School education. Those with an aggregate of 50% and above can apply for admission

Admission criteria are as per the norms laid down by Tripura University (A Central University).

Admission is taken on the basis of merit. (Applications are reviewed by a board set up for the purpose and/or personal interview with the board and the result will be published on college website.

The management reserves the right to grant or deny admission

Admission Procedure

Prospectus and application forms are available on College website

The following certificates have to be produced along with two photocopies at the time of Admission.

- ◆ Class XII or Equivalent Marksheet
- ◆ Transfer Certificate from the school last attended.
- ◆ Conduct Certificate
- ◆ Migration Certificate (for TBSE Board not required)
- ◆ CUET Score

Additional documents in case of Foreign students:

- ◆ Valid Student Visa
- ◆ Residential permit from Police Commissioner

General Norms

- 1) Ragging is a punishable crime under law and If ragging is found in any form or intimidation of any sort, he/she will be expelled forthwith and the law of the land will take its own course of action
- 2) Dress Code: All students are expected to follow the dress code of the College.
- 3) The college campus is a smoke/drug free zone.
- 4) All terms and conditions set forth, including fees and dues are liable to be revised whenever necessary.
- 5) As Holy Cross is marked by its family spirit the general behaviour and conduct of everyone in the campus is expected to be dignified and cordial, promoting comradeship and harmony.
- 6) Use of mobile is not permitted within the classrooms, labs & library, Unless it is required for the class
- 7) As Holy Cross is an English medium College, all are expected to communicate only in English while in the Campus.
- 8) As the college is currently offering only regular courses and not correspondence courses, attendance to classes is compulsory
- 9) Online Anti-Ragging affidavit to be submitted by the student & guardian as per UGC, regulations on Ragging.

Dress Code:

Young men: Pants (Black). Shirts (white with red stripes), and Neck ties (red) and Shoes (Black).

Young women: Salwar (Maroon). Kameez (white with red stripes) and Dupatta (maroon).

Winter Uniform: For all: Black Blazer

Wednesdays: May opt for 'Outdress' with college ID

Attendance

Attendance is compulsory. A student absenting himself/herself from one or more classes will lose the day's attendance. Students having less than 75% attendance are liable to be debarred from examinations (Any student absent for one month without valid reason and prior permission will have his/her name removed from the college register). Readmission formalities will have to be followed then if debarred allowed to join back. Any student absent from the College for 3 or more days needs to furnish an explanation to the HoD on rejoining classes. Medical leave needs to be substantiated with medical certificates and such emergencies should be reported to the HoD /Authorities at the earliest.

Assessment of Students

The College does continuous internal assessment of the students through regular tests, projects and assignments, The average marks secured by the students at these assessments are considered before sending up the student for University examinations. The examination committee's decision in this regard is final and binding.

Anti Ragging Cell:**Chairperson :** Fr. Joe Paul,CSC

Mobile :940265930

Convener : Sharmili Chakraborty**Members:**

Dr. Parichita Ray Choudhury

Dr. Soumitra Debbarma

Mr. Sabyasachi Biswas

Anti Sexual Harassment Cell:**Coordinator :** Barnita Majumder

Mobile :9774207629

Members:

Dr. Rumki nath Sen

Dr.Rajeshree Debbarma

Cyril Darlong

Kashmiri Saha (BBA)

Grievance Cell

Fr. Joe Paul, CSC

Genesis Debbarma

Mobile:9612184053

Nazmum Nahar Begum

FEE STRUCTURE**FEES TO BE PAID AT THE TIME OF ADMISSION :-**

Particulars	Amount (Rs.)
Admission Fee	15000.00
Establishment Fee	5000.00
Graduation Fee	1000.00
Maintenance Fee	3000.00
ERP Fee	1000.00
Total Amount	25000.00

Fees to be paid during the year :-

Course	Tuition Fee (Monthly)	Semester Installment (September)	Semester Installment (March)
B.Sc (Hons)	3700.00	12000.00	12000.00
BA (Hons)	2500.00	12000.00	12000.00
B.Com	2500.00	12000.00	12000.00
BBA	3300.00	12000.00	12000.00

N.B. :-

- ◆ **SEMESTER INSTALMENT** includes Fees related to College Development, Computer Lab, Language Lab, Library, Internal Exam & Assessment, Sports & Cultural Activity, Electricity & Water etc.
- ◆ **By-Monthly** Fees payment is introduced, Fees to be paid Online through Hembro Portal on or before **15th of every 1st month** (i.e July, Sep, Nov, Jan, March & May). A Fine of Rs.50 per month will be accumulated cumulatively and levied on all late payments.
- ◆ **5% Concession** on Total Monthly Fees (excluding installment) will be given if Full Year Fees (including installment) are paid at the beginning of the Academic Year (i.e within August 2025)
- ◆ **Caution Deposit** is waived from this Academic year, hence there is no refund claim.
- ◆ **Transport Fee** is **Rs.1700** per month, for those who wants to avail the College Bus.
- ◆ Reservation of Transport Facility is granted for a minimum of **One academic year**. Cancellation of Transport Facility will amount to full payment of the current semester.



Blessed Basil Moreau
 Founder, Congregation of Holy Cross



HOLY CROSS WORLDWIDE

1. Congregation of Holy Cross Priests and Brothers

present in 16 countries Bangladesh, Brazil, Canada Chile, France, Ghana, Haiti, India, Italy, Kenya, Mexico, Peru, Tanzania, United States, Philippines, Uganda

2. Marianites of Holy Cross

present in 4 countries Bangladesh, Canada, France, United States

3 Sisters of the Holy Cross (Indiana)

present in 8 countries Bangladesh, Brazil, Ghana, India, Peru Tanzania, Uganda and United States

4 Sisters of Holy Cross (Canada)

present in 10 Countries Bangladesh Burkina Faso, Canada Chile Costa Rica Haiti, Holy Mali, Peru, USA

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