



"Educating hearts and minds"

**HOLY CROSS COLLEGE**

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)  
Tripura University Reg. Code: 17  
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## Notice

Internal Quality Assurance Cell (IQAC) Meeting

**Date: 2<sup>nd</sup> March, 2024**

Venue: Board Room, Holy Cross College, Agartala on 12<sup>th</sup> March at 2.00 pm

All members of the IQAC are requested to attend the meeting to discuss the following agendas:

### Agendas

1. Review of Academic Performance: Discussion on the academic performance of students, including pass percentages, grade distributions, and areas of improvement.
2. Curriculum Revision: Review of the current curriculum and discussion on proposed revisions to ensure relevance and alignment with industry needs.
3. Quality Assurance Initiatives: Update on quality assurance initiatives implemented since the last meeting, including faculty development programs, student feedback mechanisms, and infrastructure upgrades.
4. Accreditation Preparation: Discussion on preparations for upcoming accreditation, including documentation, criteria fulfilment, and mock audits.
5. Student Satisfaction Survey: Analysis of the recent student satisfaction survey and discussion on action plans to address concerns and suggestions.
6. Action Taken Report: Review of action taken on decisions made during the previous IQAC meeting.

Please come prepared with your thoughts and suggestions on these agendas.

Best regards,

Dr. S. Sengupta  
IQAC Coordinator  
Holy Cross College, Agartala

**IQAC CO-ORDINATOR  
HOLY CROSS COLLEGE  
AGARTALA**



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## Meeting Minutes

### Internal Quality Assurance Cell (IQAC) Meeting

Date: 12<sup>th</sup> March

Time: 2.00 pm

Venue: Board Room, Holy Cross College, Agartala

#### Attendees:

1. Fr. Joe Paul, Vice-Principal, Holy Cross College
2. Dr. Sushobhan Sengupta, IQAC, Coordinator, Holy Cross College.
3. Dr. Sandeep Roy Sarkar, Asso. IQAC Coordinator, Holy Cross College.
4. Dr. Runkin Nath Jha, Head, Department of Zoology, Holy Cross College.
5. Smt. Sharmili Chatterjee, Head of B.Ed programme, Holy Cross College
6. Dr. Tomina N.S. Assistant Professor, Department of Teacher Education.
7. Dr. Rajesh Nath, Assistant Professor, Department of Political Science.
8. Ms. Neha Sinha, Student Representative, IQAC.

#### Agenda 1: Review of Academic Performance

- The committee reviewed the academic performance of students, including pass percentages and grade distributions.
- Areas of improvement were identified, including a need for additional support for struggling students.
- The committee recommended the implementation of remedial classes and mentoring programs.

#### Agenda 2: Curriculum Revision

- The current curriculum was reviewed, and proposed revisions were discussed to ensure relevance and alignment with industry needs.
- The committee recommended the inclusion of new courses and updates to existing courses.
- A task force was formed to finalize the revised curriculum.

#### Agenda 3: Quality Assurance Initiatives

- Updates were provided on quality assurance initiatives implemented since the last meeting.
- Faculty development programs, student feedback mechanisms, and infrastructure upgrades were discussed.
- The committee recommended continued support for these initiatives.

#### Agenda 4: Accreditation Preparation

- Preparations for upcoming accreditation were discussed, including documentation, criteria fulfilment, and mock audits.

- The committee recommended the formation of a task force to oversee accreditation preparations.

#### Agenda 5: Student Satisfaction Survey

- The recent student satisfaction survey was analysed, and concerns and suggestions were discussed.
- Action plans were developed to address student concerns, including improvements to infrastructure and support services.

#### Agenda 6: Action Taken Report

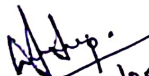
- The committee reviewed action taken on decisions made during the previous IQAC meeting.
- Progress was noted, and areas for further improvement were identified.

#### Action Items:


- Remedial classes and mentoring programs to be implemented.
- Revised curriculum to be finalized by the task force.
- Continued support for quality assurance initiatives.
- Task force to oversee accreditation preparations.
- Action plans to address student concerns to be implemented.


Adjournment: The meeting was adjourned with a vote of thanks by the Associate IQAC coordinator.

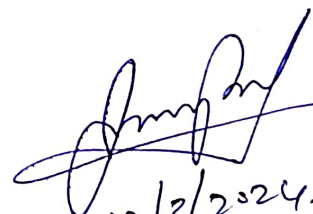
  
IQAC CO-ORDINATOR  
HOLY CROSS COLLEGE  
AGARTALA

  
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# Action Taken Report

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**Holy Cross College, Agartala**  
**IQAC Meetings - March 2024**  
**Meeting Date: 12th March 2024**  
**Venue: Board Room, Holy Cross College**  
**Time: 2:00 PM**

***Agenda: Review of Academic Performance***

Action Taken: Remedial classes and mentoring programs were implemented to provide additional support for struggling students.

***Agenda: Curriculum Revision***

Action Taken: A task force was formed to review the revised curriculum of TU as per NEP, requisite steps taken to ensure alignment with industry needs and relevance to current trends.

***Agenda: Quality Assurance Initiatives***

Action Taken: Continued support was provided for faculty development programs, student feedback mechanisms, and infrastructure upgrades.

***Agenda: Accreditation Preparation***

Action Taken: A task force was formed to oversee accreditation preparations, ensuring that documentation and criteria fulfillment were being addressed.

***Agenda: Student Satisfaction Survey***

Action Taken: Action plans were developed and implemented to address concerns raised by students in the survey, particularly focusing on improving infrastructure and support services.

  
IQAC CO-ORDINATOR  
HOLY CROSS COLLEGE  
AGARTALA

