



Prospectus



HOLY CROSS COLLEGE

Accredited by NAAC with 'A+' Grade

(Affiliated to Tripura University (A Central University)

Recognised by NCTE & UGC with 2(f) 12 (B) under the UGC Act of 1956.)

Jubatara, P.O., Lembucherra, Tripura W. -799210, Phone: 9402315672

Introduction

Holy Cross College is a Private Catholic institution of higher learning founded, animated and enlivened by the Congregation of Holy Cross. Holy Cross is a community of scholarship and faith, serving in the field of education Worldwide for over 180 years and in Agartala since 1970. It is anchored by a belief in the inherent dignity of each person. Holy Cross College is owned and managed by Holy Cross Educational Foundation registered (3612/2000) in accordance with the Societies Registration Act of 1860 to serve efficiently the people of Northeast India and Tripura in particular.

Management

College Managing committee assists the Governing Body of the College for its smooth and efficient functioning.

Vision Statement

‘To inculcate a holistic personality amongst students by educating hearts and minds.’

Mission Statement

‘ To prepare confident citizens of tomorrow with creative and independent thinking capacity’

Core Values

- *To make teaching/ learning an enjoyable and elevating process.
- *To inculcate in students a feeling of respect for other individuals.
- *To facilitate every child to fully develop his or her potential or ability and to train them to work for the upliftment of society.*To respect the self esteem of each individual and appreciate the goodness and strength in everyone

Aim

To educate the whole person, educating their hearts and minds, so that each student of Holy Cross College will think, act and lead with courage toward creating just and peaceful society.

Motto

Holistic Education for Human Enhancement

Affiliation

Holy Cross College is permanently affiliated with Tripura University, (A Central University) and Recognised by NCTE & UGC with 2(f) 12 (B) under the UGC Act of 1956.

Blessed Basil Moreau (1799-1873)

Basil Moreau the founder of the community of Holy Cross was born in Laigne-en-Belin, a town in Le Mans, France on February 11, 1799. As a priest of the diocese of Le Mans and seminary professor, he established the Association of Holy Cross consisting of two societies one of men (brothers and priests) and the other of women, both having as principal ministries, the education of youth. He was raised to the status of Blessed by the Church on September 15, 2007 for living heroic virtues in life. Through the leadership of Blessed Basil Moreau Holy Cross Contributed mightily for the building up of France that was devastated by the Revolution.

The men and women of Holy Cross maintain educational institutions as well as important social and pastoral ministries in North and South America, Africa and Asia Holy Cross has a strong presence in Northeast India since 1853, the then undivided India. Holy Cross Universities, Colleges and Schools across the world are considered as excellent institutions of learning. Blessed Basil Moreau was an educator with very definite ideas about teaching and learning and about curriculum in terms of both content and methodology. "I Have always been convinced That the first duty of every teachers is to produce good human beings; society has a greater need for people of values than it has for scholars. Knowledge itself does not bring about positive values, but positive values do Influence knowledge and put it to a good use."

Blessed Basil Moreau defined education as something that would make persons better persons with positive human values. When a Holy Cross educator applies his knowledge to his own life situation, he/she tries to translate the founders words and Ideas to make better persons and better citizens of the society having positive human values.' In the words of Blessed Basil Moreau, "We shall always place education side by side with instruction: the mind will not be cultivated at the expense of the heart."

Courses Offered: The Program/course leading to an Under Graduate Degree is spread over three years and consists of Six Semesters, each approximately of six months duration.

Bachelor of Business Administration (BBA):

The B.B.A. programme at Holy Cross College (As per Tripura University, NEP 2020 curriculum) is a 3 years full-time programme that is designed to mould future Managers rather than produce mere "Degree Holders". The Department of Business Administration believes in providing opportunity to students through modernized teaching and learning methods to convert their dividend into advantage. B.B.A. provides competitive advantage to students opting for post-management courses like MBA. After completing the B.B.A. programme, the students have the option of joining as Management Trainee/ Entry Level Executive in reputed companies or working in family businesses or setting up their own business ventures. Public sector undertakings like banks, railways, etc. have also started hiring BBA graduates.

At The Department of Business Administration, the academic results are always outstanding (University Rank Holders since 2018 onwards) and the college perennially excels in inter-collegiate festivals, sports and social activities. In this knowledge millennium, the programme is designed to develop critical skills in the students combined with ethics. The support system used for achieving the objectives of the institution includes a well-equipped computer laboratory, IT enabled classrooms and activity centers for students. The Unique Selling Proposition (USP) of the Programme remains the quality of the teaching and the excellence of the faculty.

Holy Cross College follows a student centric approach of learning. It sharpens managerial skills through presentations, case studies, industrial visits, guest lectures by professionals, participation in and organisation of management events, Seminars, Workshops, Webinars etc. to train students in dealing with real life situations better. The Department also offers a 6 month Certificate course in Human Resource Management.

'We look forward to nurture integrity, insight & inclusiveness to make the leaders of tomorrow'

Seats Available: 50

Teachers in the Department: 06

B.Com

The Department of B.Com (Hons) is a multi-disciplinary programme consisting of core areas like accountancy, finance, management, economics, mathematics & statistics, business law and IT & E-commerce. This course aims to take care of the academic and professional needs of the students in their contemporary situation of the country's increasing integration with the global system of production, trade, finance and technology.

The Department of Commerce was commenced in the year 2016 with the intake capacity of 70 seats. The students were admitted as per the guidelines of Tripura University and Department of Higher Education, Govt of Tripura.

Seats Available: 70

Teachers in the Department: 06

BA (English)

The Department of English was started in 2009. It has a very illustrious history. It is one of the largest and oldest department in the college with a team dedicated and qualified faculty. The syllabus offers a comprehensive curriculum of history, literature, linguistics and poetry. The Department of English offers Honours Degree program, as well as a significantly contributes to the BA General Degree program. The department recognises the essence of diversity and thus, seeks to foster harmony and prosperity in all forms, by building an environment of inclusive education. It offers opportunities for intellectual development by conducting student lecture series, workshops, projects and field visits. Students get an exposure to study a range of rich and varied culture and historical heritage of the

English literary world, including Commonwealth literature, Indian English literature, and literary theories along with an introduction to the field of languages sciences, popularly known as linguistics

Seats Available: 140

Teachers in the Department : 10

BA (Political Science)

This Department of the college came into existence in 2009. It initially provided an Elective course to the BA students. Soon it was upgraded to provide Honours course from 2012 onwards. The first batch of Honours students were only six in number which within five years grew to around 100 students. Political Science is a social science which studies Government, States, International Policies, Public Administration and Constitution. It deals extensively with the theory and practice of politics and the analysis of political systems and political behaviour. The course has a huge scope in India and worldwide as it not only encourages students for future study and research but also trains them for competitive exams and teaching. Recently the department started its PG Programme, ie, MA in Political Science

Seats Available: 60

Teachers in the Department: 06

BA (Sociology)

DEPARTMENT OF SOCIOLOGY The Department of Sociology at our esteemed institution has a rich history of providing quality education in the field of sociology. With its origins as an Elective/General Course in 2009, the department has since grown to establish an Honours course in 2015 with a capacity of 40 seats. In addition to these offerings, the department also provides a Certificate/Add-on course on "Sociology of Mass Communication" to cater to the diverse interests of its students.

At the heart of the department's mission is a commitment to providing students with a comprehensive theoretical and empirical understanding of sociology. This is achieved through engaging students with different cultural groups, promoting diversity and inclusivity, and fostering critical thinking about social issues. The department also strives to engage with local communities and organizations to better understand their needs and concerns, preparing students for careers in social research, community service, policy development, and related fields.

The Department of Sociology is committed to making its students creative and research oriented, providing opportunities for research work and community service activities. In addition, the department's own newsletter "The Social Scene", published at the end of every semester, allows students to engage and explore sociological topics beyond the classroom. This platform also showcases student work, including research projects and community service activities, providing students with the opportunity to share their ideas and contributions with their peers and the broader community.

Our highly qualified and experienced faculty members bring their expertise to the classroom, where they engage students in lively discussions and collaborative projects. Field trips and educational

tours are also organized to allow students to gain hands-on experience in applying sociological concepts and theories to real-world situations. The department provides access to a variety of resources and facilities, including a well-equipped Department library, Sociology Laboratory, College Main library, Computer lab, and Collaborative room. Regular events and guest lectures are also hosted by the department, providing students with opportunities to connect with professionals in the field.

In conclusion, the Department of Sociology at our institution provides an excellent platform for students to explore and engage with sociological concepts and theories. With its comprehensive academic offerings, community engagement activities, and state-of-the-art resources, the department prepares students to excel in their future careers and make meaningful contributions to society

Seats Available: 40

Teachers in the Department: 05

BA (History)

The Department of History offers an undergraduate Major (Honours) and General/ Elective course in history, in addition to a Certificate Course/ Add on Course on 'Fundamentals of Historical Tourism and Heritage of Tripura'. The department of History (Honours) was established in 2018 with a capacity of twenty (20) students. After the first four (4) years, the department's Honours intake capacity was increased to forty (40) seats, and the B.A. History General programme with a ten (10) seat intake capacity was introduced. As the department is having competent and sufficient numbers of faculty members, enrolment in the history courses is rising. Students in this department are also engaged in an active, student-centred learning process via classroom presentations, projects, group discussions, visits to historical locations, and community outreach programmes, etc. Diversity is one of the Department's most valuable assets. Reflecting the faculty's diverse backgrounds, perspectives, and interests, the department offers a wide range of courses each semester that encompass a variety of cultures, eras, and topics. Students in the Department of History learn how to conduct research, analyse critically, and work independently and in groups. The outcome of the course is also immensely beneficial to the students' future endeavours.

Seats Available: 40

Teachers in the Department: 04

BA (General)

The B.A. General is a three-year degree course; divided into three parts which follows six Semesters period. The students have the liberty to study English, History, Political Science, Sociology and foundation papers such as English, Indian Heritage and culture, Alternative English, Environmental studies, Computer, Public Administration. Each student will have to study 4 papers in each semester. English elective core has been offering with 40 intake capacity seats and with effect from 2022 History General has been introduced with intake capacity of 10 seats. So, we have total of 50 intake seat capacity for B.A General Course. Each student from English General have to choose three discipline course i.e. Political Science, Sociology/ History, similarly, for History General student i.e. English, Political Science/ Sociology and one foundation paper from 1st semester to 5th semester. Hence forth, in their 6th semester they are offered soft skills such as Indian constitution and planning, Introduction to journalism, Human Rights and Gender studies and compulsory project paper.

Our motto is to develop students with enthusiastic mind, enhancing and encouraging for better human being with positive attitude towards society.

Seats Available: 50

Teachers in the Department: 05

B.Sc (Botany)

July 2018 the Dept.of Botany came into existence through the trifurcation of the Department of Biological Sciences with the objective of providing proper knowledge about the Subject Botany to the students of the state of Tripura. Already a research project funded by DBT New Delhi has completed successfully by the Department. Major thrust of the Department is Agronomy, Cytology, Plant breeding, Plant Physiology, Taxonomy, Economic Botany Forestry, Gymnosperm Algae Fungi Palynology, Molecular biology etc. Faculty members of the Department are all Doctorate degree holder. Every year Botany Department organises study tour to different part of India.

Seats Available: 40

Teachers in the Department: 04

Lab assistant: 01

B.Sc (Human Physiology)

“The physiology of today is the medicine of tomorrow” - Ernst H. Starling, Physiologist (1926). The Department of Human Physiology started in 2012 as an Elective course and afterwards received permission from Tripura University to offered as an Honours course in 2016. Human physiology is the science of the functioning of human organs and the cells that compose them. As a discipline, it connects science, medicine and health, and investigates the interaction and coordination of molecules, cells, tissues & organs, and how these parts make up the whole body. At the undergraduate level, students are enabled to develop academic competence at the highest level attainable, and are introduced to the forefront of current knowledge in human physiology. The practical modules cover hematology, experimental, biochemical, nutritional, molecular biology & microbiology, etc. The lecture modules include neuroscience, regulatory physiology, neuromuscular physiology, perspectives in physiology research, and cell signalling, etc. Interdisciplinary courses and the units involved are biochemistry, microbiology, molecular biology, genetics, immunology, ergonomics, nutrition, statistics and many more. Initially, the department of Human Physiology (Honours) was established with a capacity of twenty (20) students. Presently intake capacity was increased to forty (40) seats. We are also offering a ‘Certificate Course on Laboratory Techniques’ from December, 2021 onwards to develop job-oriented skills.

Our students are actively participating in various social outreach programmes, internship/ training, field study and study trip, etc. As a whole the dept. is focusing to provide quality education and all-round personality development of our students to make them competence enough for leadership. Our future plans are to start PG course in Human Physiology and also to establish a dedicated ‘Molecular Biology & Cell Culture Laboratory’.

Seats Available: 40

Teachers in the Department: 04

Lab assistant: 01

B.Sc (Zoology)

The department started in 2012. The study of Zoology also includes the study of physiology aspects to understand the structure and function of organs in different organisms. It incorporates genetics to understand hereditary relationship and genetic variation in animals. Embryological details in the subject enable one to understand the growth and development pattern in organism's immunological study in the subject gives an understanding of body's defense mechanisms against pathogens. Zoology is a comprehensive study of animals and their biological processes, the links between them and their environment and key aspects of zoological phenomena from molecular to ecological levels. It focuses on the structure, function, behaviors and evolution of animals. Students also study the origin and development of species, their habits, behaviors and interactions. In other words, Zoology at HCC is the comprehensive and detailed study of animal sciences. Hence Zoology is a very interesting subject with proper understanding of the animal world and its diversity in relation to environment, evolution, genetics, physiology, embryology and immunology.

Seats Available: 40

Teachers in the Department: 04

Lab assistant: 01

B.Sc. (General)

The aim of the Programme is to provide and imparting high quality education for students to explore new fields in emerging areas of Biological Sciences. At the Department of B.Sc. (G) Bioscience, the University offers Under Graduate Degree Courses (six semesters) in the fields of Biology. Department of B.Sc. (G) Bioscience comprises of three academic Departments, namely the Department of Botany, Department of Zoology and Department of Human Physiology with highly qualified, experienced and dedicated faculty members.

The main motto of the Department is to educate and enhance the fundamental understanding of nature of life, discovering and disseminating knowledge in the field of Biological Sciences through critical thinking and hands-on-training and provide new insights to diverse areas in Biology. The Department gives priorities to educate students about the basic and advanced areas of Biological Sciences. Our aim is to inspire and to generate an interest in the fields of Biological Sciences and to transform our students by providing an innovative learning experience by imparting knowledge via skill-based training and hands-on practical classes.

Realizing the scope and immense potential of the Biological Science which is the fastest growing discipline across the world in the 21st century, the Department emphasizes on the quality education by providing advanced laboratory facilities in the teaching curriculum that helps to build confidence in them to take up and solve the new challenges and to pursue and excel in their carrier across the global world and also for opening up new avenues of employment opportunities. The entire curriculum is designed to shape and prepare a student for future vibrant academic leaders in the field of Biosciences.

We would like to extend a warm welcome to the young minds who dream to open new windows in the field of Biological Sciences.

Seats Available: 40

Teachers in the Department: 04

ADD-ON / Certificate Courses

- ◆ Certificate Course on GST
- ◆ Certificate Course in Human Resource Management
- ◆ Certificate Course in Bakery Skills
- ◆ Certificate Course in Mushroom Cultivation
- ◆ Certificate Course in Laboratory Techniques
- ◆ Certificate Course in Human Rights
- ◆ Certificate Course in Sociology of Mass Communications
- ◆ Certificate Course in Fundamentals of Historical Tourism and Heritage of Tripura
- ◆ Certificate Course in Micro Counseling
- ◆ Certificate Course in Business English Skills
- ◆ Certificate Course in Spoken English

Information about Physical Facilities

The college features a growing library with over 1 1,000 books, a comfortable reading area with air conditioning, and internet access. Three canteens, a play area, an active NCC and NSS unit, an auditorium with seating for 500 people, a well-equipped and air-conditioned computer lab and language lab for students, separate common room and washrooms for boys and girls, a centre for counselling, an active placement and career guidance cell, an active support system for scholarships and hostel facility for boys and girls' students with capacity of sixty and fifty seats for boys and girls, respectively.

Admissions

Admissions for the Bachelor's Degree Courses commence immediately after the announcements of results by ISC, CBSE and TBSE Boards of School education. Those with an aggregate of 50% and above can apply for admission

- ◆ Admission criteria are as per the norms laid down by Tripura University (A Central University).
- ◆ Admission is taken on the basis of merit. (Applications are reviewed by a board set up for the purpose and/or personal interview with the board and the result will be published on college website.
- ◆ The management reserves the right to grant or deny admission

Admission Procedure

- ◆ Prospectus and application forms are available at the College office and College website
- ◆ Filled up application forms should be submitted immediately after the announcement of state/central board results.
- ◆ **The following certificates also have to be produced along with two photocopies.**
 - Transfer Certificate from the school last attended.
 - Plus two or Equivalent Marks Card
 - Conduct Certificate
 - Migration Certificate

Additional documents in case of Foreign students:

- ◆ Valid Student Visa
- ◆ Residential permit from Police Commissioner

General Norms

- 1) Ragging is a punishable crime under law and If ragging is found in any form or intimidation of any sort, he/she will be expelled forthwith and the law of the land will take its own course of action
- 2) Dress Code: All students are expected to follow the dress code of the College.
- 3) The college campus is a smoke/drug free zone.
- 4) All terms and conditions set forth, including fees and dues are liable to be revised whenever necessary.
- 5) As Holy Cross is marked by its family spirit the general behaviour and conduct of everyone in the campus is expected to be dignified and cordial, promoting comradeship and harmony.
- 6) Use of mobile is not permitted within the classrooms, labs & library, Unless it is required for the class
- 7) As Holy Cross is an English medium College, all are expected to communicate only in English while in the Campus.
- 8) As the college is currently offering only regular courses and not correspondence courses, attendance to classes is compulsory

Dress Code:

Young men: Pants (Black). Shirts (white with red stripes), and Neck ties (red) and Shoes (Black).

Young women: Salwar (Maroon). Kameez (white with red stripes) and Dupatta (maroon).

Winter Uniform: For all: Black Blazer

Wednesdays: May opt for 'Outdress' with college ID

Attendance

Attendance is compulsory. A student absenting himself/herself from one or more classes will lose the day's attendance. Students having less than 75% attendance are liable to be debarred from examinations (Any student absent for one month without valid reason and prior permission will have his/her name removed from the college register). Readmission formalities will have to be followed then if debarred allowed to join back. Any student absent from the College for 3 or more days needs to furnish an explanation to the HoD on rejoining classes. Medical leave needs to be substantiated with medical certificates and such emergencies should be reported to the HoD /Authorities at the earliest.

Assessment of Students

The College does continuous internal assessment of the students through regular tests, projects and assignments, The average marks secured by the students at these assessments are considered before sending up the student for University examinations. The examination committee's decision in this regard is final and binding.

Anti Ragging Cell:

Chairperson : Fr. Joe Paul, CSC

Mobile :940265930

Convener : Sharmili Chakraborty

Members:

Lalita Reang

Sabyasachi Biswas

Rajesh Kumar Das

Anti Sexual Harassment Cell:

Coordinator : Barnita Majumder

Mobile :9774207629

Members:

Dr.Sukanya Bhattacharjee

Dr.Rajeshree Debbarma

Cyril Darlong

Kashmiri Saha (BBA)

Grievance Cell

Fr. Joe Paul, CSC

Genesis Debbarma

Mobile:9612184053

Nazmum Nahar Begum

Mrs. Moushumi Jena

FEE STRUCTURE**FEES TO BE PAID AT THE TIME OF ADMISSION :-**

Particulars	Amount (Rs.)
Admission Fee	15000.00
Establishment Fee	5000.00
Graduation Fee	2000.00
Alumni Fee	2000.00
Caution Deposit (Refundable)	5000.00
Total Amount	29000.00

Fees to be paid during the year :-

Course	Tuition Fee (Monthly)	1st Sem. Installment (Sep-Oct)	2nd Sem. Installment (Mar-Apr)
B.Sc (Hons)	3500.00	12000.00	12000.00
B.Sc (Gen)	3200.00	12000.00	12000.00
BA (Hons)	2500.00	12000.00	12000.00
BA (Gen)	2200.00	12000.00	12000.00
B.Com	2500.00	12000.00	12000.00
BBA	3200.00	12500.00	12500.00

N.B. :-

- ◆ SEMESTER INSTALMENT includes Fees related to College Development, Computer Lab, Language Lab, Library, Exam & Assessment, Sports & Cultural Activity, Electricity & Water etc.
 - ◆ By-Monthly Fees to be paid Online to the Bank A/c on or before 15th of every 1st month (i.e July, Sep, Nov, Jan, March & May). A Fine of Rs.50 per month will be accumulated cumulatively and levied on all late payments.
 - ◆ 5% Concession on Total Monthly Fees (excluding installment) will be given if Full Year Fees (including installment) are paid at the beginning of the Academic Year (i.e within August 2023)
 - ◆ Caution Deposit will be returned only after completion of the Three-year degree course.
 - ◆ Transport Fee is Rs.1500 per month, for those who wants to avail the College Bus.
 - ◆ Reservation of Transport Facility is granted for a minimum of One academic year.
 - ◆ Cancellation of Transport Facility will amount to full payment of the current semester.
- Prospectus fee: Rs. 1000/-



Blessed Basil Moreau
Founder, Congregation of Holy Cross



HOLY CROSS WORLDWIDE

1. Congregation of Holy Cross Priests and Brothers

present in 16 countries Bangladesh, Brazil, Canada Chile,France, Ghana,Hati, India,Italy,Kenya, Mexico, Peru, Tanzania, United States, Philippines, Uganda

2. Marianites of Holy Cross

present in 4 countries Bangladesh. Canada, France, United States

3 Sisters of the Holy Cross (Indiana)

present in 8 countries Bangladesh, Brazil,Ghana,India, Peru Tanzania, Uganda and United States

4 Sisters of Holy Cross (Canada)

present in 10 Countries Bangladesh Burkina Faso, Canada Chile Costa Rica Haiti, Holy Mali, Peru, USA

HOLY CROSS COLLEGE, AGARTALA

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