



# HOLYCROSS COLLEGE

Jubatara, P.O. Lembucherra, Mohanpur Road, West Tripura, PIN: 799 210  
Phone: (0381) 286 5222 / 9402315672 Fax: +91-381-2865222  
E-mail: principalhccagt@gmail.com Web: www.holycrosscollege.in

Date: 21.09.2017

Time: 1:00 PM

Venue: Board room, Holy Cross College.

## Agenda:

- Introduction and welcoming the members.
- Update about the NAAC documentation work.
- To discuss activities done by IQAC.
- Update about the infrastructural development.
- Participation in workshop/seminar/FDPs.
- Miscellaneous.

## Members Present:

1. Dr. Fr. Emmanuel Kallarackal, CSC
2. Pankaj Chakraborty
3. Fr. Vallerian, CSC
4. Fr. Sijo Joseph, CSC
5. Moumita Dey
6. Sushobhan Sengupta
7. Merelyn Darling
8. Chiman Debbarma

## Minutes:

1. Dr. Fr. Emmanuel Kallarackal, CSC, Principal, HCC and Chairperson IQAC, HCC welcomed all the members of IQAC team.
2. Dr. Pankaj Chakraborty, IQAC Coordinator and Academic Dean, update about the NAAC documentation work based on the suggestion issued by NAAC.
3. Moumita Dey, HoD English, update about all the activities done by IQAC during the post accreditation period (Cycle-1).
4. Fr. Sijo Joseph, CSC, update about the infrastructural development going on in the College, Father specifically mentioned about the plan of auditorium to be constructed in the top floor of college campus and an elevator to be installed to support the needy people.
5. A proposal was made to encourage all the students to take initiatives to participate in seminars and workshops of multidisciplinary field.
6. Ms. Merelyn Darling and Mr. Chiman Debbarma, Students' representatives, assured that they will address student related problems (if any) and contribute to quality improvement.
7. Sushobhan Sengupta, IQAC Asso. Coordinator and Head, Dept of Business Administration proposed to prepare a summarized annual report of the Institution.





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## Action Taken Report of the meeting held on 21<sup>th</sup> September, 2017

### Initiative 1:

Accordingly, the construction work of 600 people capacity auditorium cum multi-purpose hall in the Top floor of the college building is started and also the constructed work of elevator to support the needy people is also started.

### Initiative 2:

Accordingly, the students are participating in various seminars and workshops of multidisciplinary field.

### Initiative 3:

Accordingly, Ms. Merelyn Darling and Mr. Chiman Debbarma, Students' representatives, Holy Cross College, Agartala, were in touch with our passed-out batch students and addressing their related problems, that is contributing towards quality improvement.

