YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Holy Cross College
• Name of the Head of the institution	Dr. Fr. Benny K. John
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03812915930
• Mobile no	8974093501
• Registered e-mail	principalhccagt@gmail.com
• Alternate e-mail	iqachccagt20@gmail.com
• Address	Jubatara, P.O.- Lembucherra, Agartala, Tripura
• City/Town	Agartala
• State/UT	Tripura
• Pin Code	799210
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Tripura University**	
• Name of the IQAC Coordinator	**Dr. Sushobhan Sengupta**	
• Phone No.	**03812342555**	
• Alternate phone No.	**03812342555**	
• Mobile	**9612424132**	
• IQAC e-mail address	**iqachccagt20@gmail.com**	
• Alternate Email address	**principalhccagt@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hccagt.ac.in/download/916d0df854113e2f89bf9f40a33ffc63.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://hccagt.ac.in/view-documents?type=academic-calender	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.14**	**2017**	**12/09/2017**	**11/09/2022**
Cycle 2	**A+**	**3.37**	**2023**	**30/03/2023**	**29/03/2028**

6.Date of Establishment of IQAC	**07/07/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Commerce	**Research Grant**	**State Govt.**	**1 Year**	**100000**
Department of Zoology	**Research Grant**	**State Govt.**	**1 Year**	**125000**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Submission of AQAR 2022-23

Organization of Feedback from students for Teacher Evaluation

Organization CAS process

Organization of Workshop/Seminars/ Special lecture

Academic MoU's with other institutes (in collaboration with college MoU committee)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organization of Training Programme/ Workshop/ Seminar/ Special Lecture	IQAC organized Workshop/ Seminar/ Special Lectures in collaboration with various Departments
Student satisfaction Survey	Student Satisfaction survey was conducted
Plan/Proposal for Infrastructural Development	Proposal submitted for open auditorium, New Hostel for students
Recruitment of Teaching and Non-Teaching Staff	Proposal submitted to administration for recruitment process

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Management Committee	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	08/02/2024

15.Multidisciplinary / interdisciplinary

In alignment with the National Education Policy (NEP 2020), Tripura University has undertaken significant steps to integrate multidisciplinary and interdisciplinary dimensions into the curriculum of various programs. Holy Cross College remains committed to following the directives of Tripura University in this regard. To foster holistic development among students, the college is dedicated to offering a diverse, flexible, and innovative teaching-learning experience. As part of this initiative, Holy Cross College has introduced interdisciplinary teaching, enabling faculty members from one department to share their expertise with students of other departments. Additionally, the college has launched several in-house certificate courses accessible to students across all disciplines.

These courses are designed to provide specific knowledge, enhance practical skills, instill positive attitudes, cultivate values, and develop logical and critical thinking abilities. This comprehensive approach aims to empower students to embrace creativity and innovation in their future endeavors.

16.Academic bank of credits (ABC):

Holy Cross College is affiliated with Tripura University and strictly adheres to the directions and guidelines issued by the University from time to time to ensure quality education and compliance with academic standards. In a significant step towards fostering academic flexibility and promoting student-centric learning, Tripura University, through its notification "Ref. No. TU/COE/NAD/01/2019 dated 07/06/2022," informed all stakeholders that it has registered itself with the Academic Bank of Credits (ABC). This initiative, aligned with the objectives of the National Education Policy (NEP 2020), aims to empower students by facilitating the seamless accumulation, transfer, and redemption of academic credits across higher education institutions in India. The Academic Bank of Credits serves as a digital repository, enabling students to store and access their academic records securely. It fosters interdisciplinary learning by allowing students to pursue courses across different institutions and disciplines, thus broadening their educational opportunities. Holy Cross College, as an affiliated institution, fully supports this initiative and is committed to integrating it effectively into its academic framework. This move underscores the college's dedication to promoting innovative, flexible, and student-centered education that meets global standards.

17.Skill development:

The Holy Cros College under the Holy Cross Educational Foundation is dedicated to equipping the residents of the region with industry-relevant skills through targeted training programs, thereby empowering them to achieve an improved standard of living over time. This objective aligns with the flagship initiatives of the Indian Government, such as the Pradhan Mantri Kaushal Vikas Yojana (PMKVY) and the Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY). Guided by its vision of fostering value-based quality education, the college strives to instill a positive outlook and holistic development among its learners. Holy Cross College, in collaboration with its sister organization, Asha Holy Cross—both operating under the same foundation—aims to provide students with diverse opportunities for skill enhancement and personal growth. In addition, the college is actively working to formalize Memorandums

of Understanding (MoUs) with other reputable organizations, further expanding the avenues for its students to access comprehensive skill development programs and enhance their career prospects.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Holy Cross College actively promotes the learning and appreciation of both the national language, Hindi, and regional languages such as Kokborok and Bengali. The institution has recently received approval to introduce Kokborok as an undergraduate course, further enriching its academic offerings. Additionally, the teacher training course included in the curriculum is designed to be bilingual, enabling students to respond in either English or Bengali, thereby ensuring inclusivity and accessibility. The college is deeply committed to preserving and promoting art and culture. This is achieved through a variety of activities, including competitions, exhibitions, and cultural programs organized during various festivals throughout the year. These initiatives foster creativity and cultural pride while celebrating diversity within the campus community. The interaction and mutual dependence among students from diverse cultural backgrounds play a pivotal role in promoting cultural integration both within the institution and in the broader society. To further this mission, the college regularly organizes online sessions and webinars focusing on Indian languages and culture, providing students with a platform to engage with and explore the richness of India's heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has embraced Outcome-Based Education (OBE), placing a strong emphasis on clearly defined Course Outcomes (COs) and Program Outcomes (POs). Teaching and learning processes are meticulously designed to align with these outcomes, while assessments adhere to well-structured criteria, including both Summative and Formative methods, as outlined by Tripura University. The COs and POs are crafted to address various cognitive domains such as remembering, understanding, applying, analyzing, evaluating, and creating, in accordance with the university's prescribed syllabus. In addition to fostering domain-specific expertise, the learning outcomes aim to cultivate social responsibility, ethical values, and entrepreneurial skills among BBA and B.Com students. These attributes empower them to actively contribute to the nation's economic, environmental, and social well-being. The curriculum is designed to inspire intellectual curiosity, prepare students for societal challenges, nurture scientific temper, and encourage philosophical inquiry, thereby equipping them for competitive examinations and lifelong

learning. Each program offered by the college is supported by comprehensive and well-defined Programme Outcomes, Course Outcomes, and Programme-Specific Outcomes. Moving beyond traditional classroom pedagogy, the institution integrates tutorial sessions and a robust mentor-mentee system to reinforce the principles of outcome-based education. To ensure students are well-versed in course-specific outcomes, the college organizes a variety of enrichment activities, including workshops, classroom discussions, expert lectures, and hands-on practical sessions. These initiatives collectively create a dynamic and student-centric learning environment that promotes both academic excellence and holistic development.

20.Distance education/online education:

The COVID-19 pandemic has profoundly reshaped the educational landscape, prompting institutions across the country to embrace digital platforms as indispensable tools for engaging students, hosting conferences, and facilitating meetings. Online teaching and learning have become integral components of education, enabled through platforms such as Google Meet, Zoom, and Microsoft Teams, alongside content delivery via Google Classroom and WhatsApp. The use of video-based teaching aids and digital assessment tools like Google Forms and Mentimeter has further enriched the learning experience. Blended learning, which seamlessly integrates online and offline resources, continues to serve as a cornerstone of contemporary pedagogy. Additionally, the institution's role as a study centre for IGNOU underscores its commitment to broadening educational access. While the shift to online education has presented certain challenges, such as digital accessibility and limited hands-on interaction, it has effectively dissolved geographical barriers, fostering unprecedented collaboration between global experts and students. This hybrid model of education, harmonizing digital and traditional resources, aligns with the transformative vision outlined in the New Education Policy (NEP). The pandemic-induced transition has also catalyzed greater access to online resources for both educators and learners. Building on these advancements, the institution envisions expanding its academic offerings through the introduction of additional certificate programs delivered via online platforms and the integration of Massive Open Online Courses (MOOCs) into its blended learning framework. These initiatives reflect a forward-thinking approach to education, equipping students with the skills and flexibility necessary for the evolving demands of the modern world.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**32**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**674**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**510**

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	**420**

File Description	Documents
Data Template	[View File]()

3.Academic

3.1 Number of full time teachers during the year	**75**

File Description	Documents
Data Template	[View File]()

3.2 Number of sanctioned posts during the year	**87**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**41**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**527.53**
4.3 Total number of computers on campus for academic purposes	**96**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Holy Cross College, Agartala, ensures effective curriculum delivery through a structured and meticulously documented process. At the outset of every academic session, the college develops a comprehensive instructional calendar, incorporating the schedule for lessons, classes, co-curricular activities, examinations etc. Faculties prepare detailed study and lesson plans aligned with the curriculum, specifying gaining knowledge of objectives, teaching methodologies, timelines etc.

The organization adopts a learner-centric method, utilizing numerous coaching techniques along with lectures, seminars, research, hands-on sessions etc. ICT-enabled equipment and online assets in addition to decorate the coaching-learning experience. Regularly up-to-date library facilities and get admission to virtual sources aid curriculum delivery.

Periodic academic reviews, feedback mechanisms ensure the smooth execution of the curriculum. Faculty members take part in various workshops, seminars, FDPs and training packages to stay updated with the modern pedagogical practices.

Internal quality audits and meetings of academic committees, including IQAC and departmental boards, screen and compare the implementation of the curriculum. Documentation of those processes, consisting of lesson plans, attendance statistics and comments reviews, ensures transparency and accountability.

Through this systematic method, Holy Cross College ensures that the curriculum is brought correctly, fostering educational excellence and holistic improvement among the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%201/1.1/1.1.1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Holy Cross College, Agartala strictly adheres to its calendar as the proper implementation of all academic evaluation processes. Academic calendars are distributed at the commencement of the semesters. In the beginning of the semesters, all academic activities such as submission dates of assignments, presentations and schedule for internal assessments are communicated. The institution informs the students that Continuous Internal Evaluation (CIE), is an aspect of the teaching-learning process which shall be carried out all throughout the semester. This includes evaluation through end semester examination, class tests, quizzes, assignments, projects etc. Assessing performance is done regularly to track all of the assessments within the set time limits and in line with the academic calendar. Faculty has regular contacts with students about evaluation criteria and assessment and feedback to ensure openness in evaluations. The students are early notified about the CIE. By adhering to the academic calendar, Holy Cross College ensures discipline and responsibility in all its matters to the level of providing an uninterrupted flow of courses to the students and aligned with its commitment to quality education to all its stakeholders.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%201/1.1/1.1.2/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

181

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At Holy Cross College, Agartala, crosscutting issues like Professional Ethics, Gender, Human Values, Environmentand Sustainability are deeply embedded in the curriculum across various departments. The Department of Business Administration integrates ethics into management principles, ensuring students to develop a strong moral compass for their professional lives. Similarly, the Department of English focuses on enhancing communication skills, which are essential for fostering inclusivity and understanding. The Department of Political Science & Sociology promotes awareness of human rights and gender equity, helping students advocate for social justice and equality.

Environmental sustainability is a core focus, with the Department of Zoology offering courses like Environmental Studies, Vermiculture, and Vermicomposting, teaching students practical methods for conserving the environment and practicing sustainable agriculture.

The Department of Botany imparts skills in Mushroom Biology and Production, encouraging entrepreneurship in sustainable farming. Moreover, the Department of History & Sociology enhances students' journalistic ethics through report writing and editing. Through these diverse offerings, Holy Cross College ensures that students not only gain academic knowledge but also develop the ethical, social and environmental consciousness necessary to contribute positively to society and the planet.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1387

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://hccagt.ac.in/aqar-2023-24/Criterion%201/1.4/1.4.1/FEEDBACK-REPORTS/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%201/1.4/URL-1.4/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

674

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

332

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Holy Cross College, Agartala in its spirit believes in taking along all in the path of learning and succeeding in different arenas in life and to become a gentle and responsible soul. The assessment of the learning levels of students is a prerequisite for and hence an integral part of an effective teaching learning process. This assessment is a continuous process accomplished by both formal and informal means. The College has adopted an independent policy to identify advanced and slow learners among the students, so that the learning accomplishment and total development among a batch of students can homogenous. It is always important to take extra care of slow learners and the College implements effective and devise strategies differentially for them relative to the advanced learners. For advanced learners, we have many supporting initiatives like mentoring, workshops, special lectures arranged to improve their performance at highest levels. All such initiatives are interdisciplinary in nature and aim at improving the potential of the students. For slow learners, there are remedial classes, which are scheduled as per convenience of the students. In these classes, one to one special care is provided to the students. The overall objective is to make each student enabled with a vast array of

knowledge, thus make them resourceful citizen of the country.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/agar-documents/agar-202324/Criterion%202/2.2/2.2.1/2_2_1_c_.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1738	75

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-Centric Methods:- Our institution emphasizes student-centric teaching approaches, such as experiential learning, participative learning, and problem-solving methodologies to enhance the learning experience and engagement of students.

1. Experiential Learning:- This approach allows students to "learn by doing" and reflecting on their experiences. Activities include hands-on experiments, practicums, and field exercises. The institution implements experiential learning through various methods such as laboratory experiments, field trips, awareness campaigns, industrial tours, and excursions.

2. Participative Learning:-This student-centered method encourages active participation, fostering motivation, comprehension, and social interaction among students. It also promotes teamwork and allows students to learn at their own pace. Our students participate in: o State and national-level competitions like NCC training camps and NSS activities. o Events such as literary fests, campus bazaars, workshops, and orientation programs. o Practice teaching, micro teaching sessions for B.Ed. students in various educational institutions.

3. Problem-Solving Activities:- Students engage in regular assignments, project work, and class presentations to develop skills in observation, analysis, interpretation, and problem-solving. These activities promote a holistic understanding of concepts.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://hccaqt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.3/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of ICT-Enabled Tools in Teaching The integration of ICT tools is essential for enhancing the teaching-learning process. Faculty members are encouraged to stay updated with the latest advancements in technology to effectively use these tools. At Holy Cross College, all teachers are trained to use ICT-enabled teaching methods and are comfortable delivering virtual lessons. In addition, the college uses an ERP (Enterprise Resource Planning) system to streamline various academic and administrative tasks. This system helps in managing student records, attendance, timetables, exam schedules, and even fee payments, making processes more efficient and accessible for both students and faculty. The college provides adequate ICT-equipped classrooms across departments to support effective teaching. Tools like LCD projectors, Smart Boards, and software such as Zoom, Google Meet, Microsoft Teams, and Google Classroom are used to make lessons more interactive. The college also conducts virtual workshops, seminars, webinars, and expert lectures. Departments organize online and offline quizzes to support the overall development of students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

303

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Holy Cross College , a pioneer institution in the NorthEast is affiliated to the Tripura University which provides the guidelines, syllabus and the schedule of the final semester examination. The college adheres to the rules and regulations laid down by the University and follows all changes to the letter.

1.According to the University guidelines the college will conduct two internal assessments in a semester of 20 marks per subject with 80 marks being kept for the final examination.

2.The internal assessments are conducted of 8 marks each i.e. (8+8) and the remaining 4 marks are awarded to assignments and code of conduct.

3. The internal assessment for BBA is 30 marks which are awarded on the parameter of class test, attendance and student behaviour ie (10+10+10)

4.The internal assessment for B.Ed. varies from 15 to 30 in a paper as prescribed in the syllabus of the University.

5.With the introduction of NEP, 25 marks are kept for internal assessment for all credit courses of 100, for all all courses without practical , internal assessment is 20 marks. For end semester exam of 70%, internal assessment is 30%.

College makes the internal assessment transparent and robust in the following way-

1.The schedule of the internal assessment is published well in

advance

2.The syllabus of the internal assessment is informed before the test

3.The signature of the student is taken during the internal examination.

4.The answer scripts are shown to the students

5. Improvement tests helps to better the students

6. Hcc helps the students to grow holistically by maintaining a continuous evaluation and assessment of the students

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.5/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A robust grievance redressal system is vital to address the concerns of students, the primary stakeholders of any educational institution. Holy Cross takes immense pride in ensuring transparency, accountability, and efficiency in its approach to handling such matters. The institution acknowledges its responsibility to safeguard the well-being of its students, and as such, its grievance resolution mechanism is both comprehensive and time-bound.

When it comes to internal examinations, students are first provided access to their marks. These are then forwarded to the academic coordinator for an initial review, followed by a thorough examination by the examination cell. After a detailed scrutiny process, the matter is escalated to the Principal for final review. Only after these careful layers of evaluation is the data submitted to the University. Any grievance related to evaluation, attendance, or internal exams is addressed promptly by the concerned authorities, ensuring a seamless and transparent process for all students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.5/Grievance%20Redressal%20Methods.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program and Course Outcomes (PCOs) for all academic programs offered by the institution are clearly articulated and publicly accessible. These outcomes are prominently featured on the NEP 2020 syllabus, available in PDF format on the college website, ensuring transparency and easy access.

At the start of each academic year, students are introduced to these outcomes through an engaging orientation program, reinforcing the institution's commitment to academic excellence. Additionally, each department's dedicated page on the college's website prominently displays the specific program and course outcomes, ensuring continuous visibility and clarity.

The curriculum and its objectives reflect the college's unwavering dedication to providing exceptional education. The institution invests strategically—both in terms of human resources and material support—to ensure the achievement of these outcomes. Faculty members are consistently encouraged to pursue further education, participate in seminars, workshops, and faculty development programs, ensuring they stay abreast of evolving teaching methodologies. This continuous professional growth enhances their teaching efficacy and drives the successful realization of both course and program goals.

Moreover, the college has shifted from a traditional, teacher-centric approach to embracing dynamic, experiential learning strategies such as seminars, workshops, and educational excursions. These initiatives are carefully designed to align with and fulfill the program and course objectives, creating a rich and immersive learning environment for students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hccagt.ac.in/aqar-documents/aqar-2022-23/Criterion%202/2.6/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a multi-faceted approach to evaluate the attainment of Program and Course Outcomes.

1. **Continuous Assessment: Internal evaluations, including attendance, tests, assignments, presentations, and practicals, serve as ongoing tools for measuring student performance. These assessments are aligned with the program and course outcomes to ensure comprehensive evaluation. The end-of-semester exams provide further insight into students' overall understanding and achievement.**

2. **Hands-on Learning: Departments regularly organize experiential learning events such as fests, seminars, and workshops to assess students' leadership and communication skills, key indicators of their growth in relation to program outcomes.**

3. **Community Engagement: Students' involvement in community development initiatives is also considered an essential aspect of evaluating the attainment of program goals. Their participation in such activities reflects their ability to apply academic learning in real-world contexts.**

4. **Review and Feedback: Departments regularly analyze performance results, gathering student feedback to identify areas for improvement in course delivery and outcomes alignment.**

5. **Curriculum Evaluation: Each department collects student input on the curriculum to assess its relevance and effectiveness in achieving course objectives and program goals.**

6. **Post-Graduation Success: Finally, students' success in further education, competitive exams, or employment serves as an important metric for evaluating the broader impact of the**

program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.6/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

420

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.6/NAAC%20criteria%202.6.3%202024/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%202/2.7/2.7%20SSS%20Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.25

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbttripura.nic.in/Welcome.html, https://kokborokoml.tripura.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer

of knowledge

Holy Cross College (HCC) fosters an innovative atmosphere by promoting incubation through various initiatives. The institution supports publishing news stories, research papers, and project applications, and organizes workshops, seminars, and awareness campaigns on entrepreneurship. Students also have the opportunity to network with successful business owners. HCC hosts events like the Campus Bazaar and Monthly Exhibitions of Student Self Help Groups (SSHGs). Faculty members enhance student learning using diverse methods, such as interactive exercises, fieldwork, project work, computer-assisted learning, experiments, and lectures.

On December 20, 2023, the Science Forum at HCC, sponsored by the Tripura Climate Change Cell, organized a special event to celebrate National Energy Conservation Day. The event aimed to raise awareness and encourage students to adopt environmentally responsible practices. Earlier, on September 27, 2023, the Forum also celebrated World Ozone Day with a speech competition and poster-making contest to highlight the importance of the ozone layer in protecting life on Earth. Both events emphasized collective responsibility in combating climate change and encouraged students to be proactive stewards of the environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hccagt.ac.in/agar-documents/agar-2023-24/Criterion%203/3.2%20NNB/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a vital role in sensitizing students to social issues and promoting holistic development. When students participate in extension activities, they are exposed to the realities of the world outside of the classroom and learn about the challenges faced by different communities. This helps them to develop empathy, compassion, social awareness and a sense of social responsibility. Extension activities can also help students to develop a range of other skills, such as leadership, teamwork, communication and problem-solving. They can also provide opportunities for students to learn new things and to develop their creativity.

In addition to the benefits listed above, extension activities can also help students to:

- Develop a better understanding of themselves and their place in the world
- Gain confidence and self-esteem
- Improve their academic performance
- Build relationships with others
- Make a difference in their communities

Extension activities can be an essential part of a holistic education. They can help students to develop into well-rounded and socially responsible citizens.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%203/3.4%20RKD/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

552

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The following are the main physical resources and infrastructure needed to carry out teaching and learning effectively and efficiently: The college has a sum of 41 classrooms. There are 22 classrooms equipped with LCD projectors, 11 classrooms with smart

boards, and 2 classrooms with smart TVs to assist teachers in more effectively incorporating technology into their lessons. The institution has one auditorium with a capacity of 250 seat, equipped with ICT that can host workshop, seminars etc. The institution also has a conference room, a multipurpose hall, a teaching-learning resource centre, an art and craft resource centre, an office for IGNOU, a Music room, and two (2) counselling rooms. College has constructed a new block for the academic purposes where 5 more computes are installed. There are nine science labs with sufficient and up-to-date tools to carry out curriculum-oriented practicals. There is one ICT resource centre where students can use 30 computers as well and there is also a language lab where 25 computers are available for the students. There are two divisions within the college library. The reading room has a built-in area of 186.36 sq m, whilst the Book Treasury part has a built-in area of 154, 77 sq m. There are 110 seats available in the reading room. The entire campus including the offices, labs, classrooms and faculty rooms, has internet access. With thirteen (13) access points and an uncapped 300 by bandwidth, Wi-Fi is available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%204/4.1/4.1.1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides sufficient facilities for sporting events, indoor and outdoor games, yoga classes, and cultural activities. Both indoor dance halls and outdoor fields are available for sports practice purpose. After the completion of their regular college classes, some of the day'sspecial sports coaching classes are also offered for football and volleyball. In order to showcase their cultural talents, students take part in a variety of cultural activities held throughout the year, such as Fresher's Day, Farewell Day, Graduation Day, College Fest (Tejas), Ethnic Day, Annual Sports Day, etc. Some of the major sport facilities along with sports area (square metre) available are mentioned as below:

1. Basketball court 537.56

2. Badminton and Volleyball courts (also used for Throw ball) 608.3

3. Multipurpose Hall (Table tennis, Carrom and Chess) 184.8

4. Front Lawn - right (used for Yoga) 720.60

5. Front Lawn - left (used for Yoga) 745.416

6. Football Ground (under construction) 2,000

7. Volleyball court (another volleyball court is yet to be constructed near the football ground) 420

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hccaqt.ac.in/aqar-documents/aqar-2023-24/Criterion%204/4.1/4.1.2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hccaqt.ac.in/aqar-documents/aqar-2023-24/Criterion%204/4.1/4.1.3/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

483.69

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library offers a rich collection of resources with a total of 16,775 books and 12144 unique titles, which includes both textbooks and reference books. To ensure accessibility and convenience, the library is spread across three locations providing students and faculty members with multiple access points for their academic and research needs.

1. Durjoy Nagar B.ED library with a total collection of 4839, Textbook 735, School reference books 1026 and Reference books 3078

2. Jubatara main campus with a total collection of 10349, Textbook 1891 Reference books 8458

3. Andre Block with a total holding of 1587, textbooks 323 and reference books 1264.

The library subscribes to 22 print journals to support teaching and learning and provide access to the latest publications. Additionally, it offers access to digital resources Nlist(databases), enabling users to explore a wide range of e-books, journals, and other scholarly materials. These resources complement the physical collection and ensure comprehensive support for study and research across disciplines.

The library provides remote access to the Nlist database allowing users to explore a vast collection of e-books, e-journals, and other academic resources from anywhere.

For further information, visit the college library portal: https://hcclib.in/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%204/4.2/4.2.1/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.8

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

95

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1.The campus is digitally prepared for effective classroom delivery, targeted information exchange, and knowledge absorption, with 41 out of 35 classrooms equipped with ICT, and one Wi-Fi-connected computer for each department. 2. The college features one conference/seminar hall and one college auditorium, both of which are equipped with ICT. 3. The campus has 126 desktop computers, with 90 for academic work, 26 for administrative, 55 at the ICT Center, and 10 at Andre Block, with 6 for academic work. 4. The college utilizes Acer, Dell, Lenovo, and assembled desktops/workstations, along with 10 printers for the administrative division and 2 in the library for students. 5. The college has 26 Epson LCD projectors, 13 Smart Boards, and 2 Smart TVs, with one for the Board room, one for the auditorium, and the rest for classrooms. 6. The college has a subscription to BSNL broadband (FTTFH) with an unlimited 300 Mbps internet connection and Jio Lease Line internet connection. 7. The LAN service is provided to 38 computers, while the WLAN service is offered to a total of 55 computers. 8. The college campus now has 1S Wi-Fi access points and 11 Wi-Fi routers installed. 9. The computers are outfitted with both licensed and free software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hccagt.ac.in/agar-documents/agar-2023-24/Criterion%204/4.3/4.3.1/

4.3.2 - Number of Computers

126

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

119.53

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building and maintenance of the college are overseen by the college administrator. Routine maintenance of computers, hardware, software, CCTV cameras, LCD projectors, and other IT support is managed by the college's technical support staff. Major electronic repairs are handled by external agencies upon approval of repair quotes by the college administration. A gate pass is then issued to send the equipment for repair. Lab technicians, under the direction of Heads of Departments, monitor laboratory equipment maintenance accounts. Repairs related to sports equipment and courts are managed by the Department of Physical Education faculty. Library resources, including computers and books, are supervised by librarians. A Collection Development Policy is implemented to ensure resource selection aligns with the library's goals and avoids arbitrary

acquisitions. Resource selection relies on faculty recommendations, university-recommended textbooks, syllabus-related publications, and publisher catalogues. Before university exams, particularly for final-year students, obtaining a no-dues or clearance certificate from the library is mandatory to receive the admit card. Furniture repairs, masonry, plastering, painting, carpentry, plumbing, and housekeeping are handled by electricians, carpenters, plumbers, and other service staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hccaqt.ac.in/aqar-documents/aqar-2023-24/Criterion%204/4.4/4.4.2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

209

File Description	Documents
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%205/5.1.3/5.1.3%20Additional%20Information/
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

132

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

132

File Description	Documents
Any additional information	[View File]
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

131

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Holy Cross College's active student council ensures effective student representation in academic and administrative spheres through regular meetings, discussing initiatives, planning improvement programs, and assigning roles.

- Student Representation: Holy Cross College prioritizes student perspectives by integrating representation on committees, boards, and councils, ensuring the inclusion of student concerns, suggestions, and feedback in decision-making.
- Student Council Formation: The Student Council's primary objective is to advocate for the student body by proactively collecting and understanding student input, and effectively conveying their concerns to the college administration for responsive action.
- Enhancing Communication: The council enhances communication within the college community through initiatives like managing notice boards, and regular newsletters, fostering effective communication between students and staff.
- Facilitating New Student Integration: The council supports the induction and mentoring of new first-year students, with senior students guiding newcomers to navigate college life and integrate into the broader community.
- Collaborating with Alumni: The Student Council actively connects current students with alumni through organized events, fostering mentorship and networking opportunities for valuable insights and support.
- Enhancing College Pride and Spirit: The council actively fosters college pride and spirit through events like pep rallies, spirit weeks, and activities, promoting a strong sense of belonging and camaraderie among students.

File Description	Documents
Paste link for additional information	https://hccaqt.ac.in/aqar-documents/aqar-2023-24/Criterion%205/5.3.2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Holy Cross College Alumni Association (Basilians) was started on 23rd September, 2012.

Some of the objectives of the association that were discussed were:

i. To render help towards the college for organising the college fest

ii. To enroll all the alumni as members of the association by filling up a form made for this purpose.

iii. To plan various activities like fundraising events, cultural programmes and picnics.

Some of the contributions of the Alumni association over the years:

i. Participated in organizing the first college Fest- Tejas, 2012 and all the Fests that were conducted over the years.

ii. Our Alumni (who own local newspaper houses) always render their help to us in publishing our news and advertisements for admission and recruitments.

iii. Our Alumni have been our contact persons with various NGOS, placement drives, government Departments for organizing various programmes in the College.

iv. The Alumni association has contributed Rs 9, 22, 500 to the college during the 2022-2023 financial year.

v. The Alumni association has contributed Rs 13, 60, 000 to the college during the 2023-2024 financial year.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%205/5.4.1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The aim and vision of Holy Cross College is to create integrated global citizens and world class professionals, who will work for a more just, equitable and compassionate society by imparting quality education. In the society that is emerging, 'quality education serves as the gateway to the socio- cultural and economic development of persons and the country.' The mission of the

institute is to provide adequate infrastructure, a comfortable and conducive learning environment, adoption of innovative and modern teaching methods for academic excellence and developing persons of character. Education by its nature is a transformative learning process, changing human beings and through them society and its structures. This activity of transformation constitutes the core mission of education. The Governing body of this institution, 'Holy Cross Educational Foundation' guides and monitors the planning and working of the institution. The Managing Committee consisting of the members of the Governing body and representatives from the faculty and other stakeholders, lay down the basic principles of the institution which the Principal implements. He relegates the duties to different committees like academic, examination, cultural, who work with the different departments. A well-defined organizational structure with various committees helps to manage the effective working of the institution. The leadership helps in setting the direction for IQAC to work towards the vision and fulfillment of the mission of the institution.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.1.1/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management in academics and other activities. A strong and effective front is put forward by Committees which include the IQAC, Student Council, Exam. Committee, Cultural Committee and the different departments who strive hard for betterment with innovative ideas. The administration of the college is handled by the Principal, Vice Principal, Administrator and their team. The academic and cultural activities are relegated to different group of teachers in the form of committees. The institution involves Heads of Departments, in-charges, faculty members, at all levels of decision making, activities to be undertaken or initiatives to be implemented. Faculty members are nominated into various statutory bodies and committees for decision making and managing various functions of the institutions. Faculty, staff meetings and department meetings are held regularly, and inputs are taken from these meetings and implemented for the better functioning of the institution. Ideas are

taken from alumni and stakeholders for improvement in various functions from academics to infrastructure for quality upholding of the institution The minutes of the meetings are maintained regularly and shared with all departments who then relegate the teachers with different responsibilities. Faculty of each department mentor a group of their students for holistic development. Responsibilities are delegated to the office staff depending on their competence.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.1.2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Holy Cross College, Agartala is affiliated to Tripura University, a Central University. It has always been an Institute with 'Holistic Education Policy' where high academic aspirations coordinate with an enlightened mind. Apart from being the first self-financed English Medium College in Tripura, the college has been graded A+ by NAAC (2nd Cycle: 2023). An everincreasing number of enrolled students have exhibited extraordinary achievements in University Examination and other co-curricular activities. Following the principles of Blessed Basil Moreau, the founder of Congregation of Holy Cross; Holy Cross College, Agartala, with its superlative student friendly facilities and well qualified faculties applied for starting Master Degree courses in certain subjects. On 16.06.2023 as per Letter No. F.TU/DIR.CDC/ HCC/ 48/2010 (V-III) the college has been granted permission for introduction of a Master Degree in Business Administration along with an increase in intake capacity in the Department of Political Science (UG course). Also, the college has requested permission for introducing new courses and recently the College has been granted the same for introduction of nine different undergraduate courses by the Authority of Tripura University, under which Holy Cross College is affiliated. These new courses are Bachelor of Science in Geography, Statistics, Mathematics, Computer Science, Bachelor of Social Work, Education, Kokborok, Psychology and Economics [Letter No. F.TU/DIR.CDC/HCC/48/2010(V-III)]. In the session 2023-2024, Holy Cross College has implemented the NEP curriculum according to guidelines provided by the UGC as well as Tripura University and also received approval from AICTE.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.2.1/
Upload any additional information	[View File]

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Holy Cross College was founded, inspired and energised by the Congregation of Holy Cross. The College's structure is precise and open. Holy Cross Educational Foundation (HCEF) owns and operates it, and a managing committee works with the governing body to guarantee smooth operations. The College Governing Body and Managing Committee meet as needed to make decisions about policies, infrastructure, new programmes, roles, staff appointments and wage revision. The College's Patron is Rev. Bro. Paul Bednarczyk, CSC, Superior General of Holy Cross. Rev. Fr. Abraham Kochupurakal, CSC, President of Holy Cross Educational Foundation, heads the board (HCEF). The head of the Institution is the Principal who is assisted by the Vice-Principal and Administrator for proper organisation and management of the college. They in turn are assisted by the Academic Coordinator, Programme Coordinator and IQAC for smooth conductivity of various activities of the college. There is an active Students' Council, Carrier Guidance and Placement Cell, Anti-sexual harassment Cell, Disciplinary Committee, Examination Committee and the Grievance Redress cell, with their own distinctive role. Administrators oversee the Student's Council. All department heads are responsible for coordinating departmental activity. All curricular and cocurricular choices are made by the Principal following full discussion with the faculty. All Meeting Minutes are preserved. IQAC plans, guides, and monitors the college's QA and QE operations. The Principal consults with Management on IQAC suggestions before making choices.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.2.2/
Link to Organogram of the institution webpage	https://hccagt.ac.in/about-college
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Holy Cross College has introduced valuable staff wellness measures to ensure better work- life, health and safety of the college staff. Wellbeing measures include:

? The college offers personnel interest-free loans from its welfare fund.

? Workers have statutory provident fund, casual leave, medical leave, special leave, and maternity leave.

? Each department can attend and get funds to organize national and international workshops/seminars/conferences.

? The Institution offers study leaves and paid semester leave.

? Festival bonuses for non-teaching staff.

? Full-time staff gratuity.

? Each department has internet-enabled desktops for research and teaching.

? Every department has strain-free collar mikes and teaching tools.

? Faculty members have designated library research locations.

? The College and Federal Bank Ltd. offer low-interest loans for staff.

? Availability of faculty transport system.

? Teaching and non-teaching staff undergo annual orientation and retreats.

? Faculty performance affects promotion.

? The Institute has CAS for appraisal of teaching staff.

? Existence of Staff Grievance/Complaint Cell.

? Employees receive free emergency first-aid and ambulance services.

? Non-teaching personnel get free uniforms and safety equipment. Generator facility and lift facility available.

? College staff can utilize the campus canteen.

? College has a sanitary pad dispenser for female staff.

? Availability of clean restrooms and water purifiers in the campus.

? This college commemorates all national holidays.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.3.1/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

50

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College uses transparent performance reviews. The Faculty Appraisal System has been designed with the aim to help the members of teaching faculty to improve and excel in teaching, in line with the directions issued by UGC from time to time. Students evaluate all faculty members by the questionnaire prepared by the Principal and based on that the Principal provides feedback. This is done to strengthen teachers' accountability, confidence, openness, reflection, and acceptance of situations. Principal gets HOD's feedback on new faculty appointments. College management solicits student opinion on teaching-learning methods. Teaching faculty are also evaluated based on paper presentations/publications, seminars/workshops/conferences, and Faculty Development Programs attended. College IQAC promotes teachers to enhance their API score to establish a self-evaluation system. This helps teachers to improve and participate in academic activities. Peer group evaluation helps to understand group dynamics and learning processes. Students' performance, instructional efficiency, punctuality, regularity, loyalty towards institution is reviewed. The college administrator evaluates non-teaching staff on job efficiency, demeanor and attitude toward students, teachers, and coworkers. College students submit suggestions in a suggestion box which assists to further evaluate staff performance. The college's biometric system records employee arrival and leave hours, promoting punctuality and regularity. Principal, Vice-principal, and administrator monitor staff activities and provide recommendations for improvement.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.3.5/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Holy Cross College (Reg. No. 3612/2000) is a self-funded minority institution covering its shortfall through student fees. The governing body efficiently manages budgetary resources, incorporating funds from diverse sources for administrative and academic growth. An annual spending budget is constructed by the Accounts Section, Finance Committee, and Administrator, strictly adhered to upon approval. Non-budgetspending requires HCEF's approval, and all committees, cells, and departments submit financial estimates for budgeting. The Head of the Institute, aided by the Administrator and Accountant, manages finances, combining academic and administrative budgets, with purchases approved by the Management. The Principal and Finance Committee verify transactions through internal and external audits, ensuring financial transparency. Quarterly internal audits by Holy Cross Provincial House find no irregularities. External audits by L. D'Souza and Co., Chartered Accountant, affirm institutional accounting transparency, scrutinizing procedures, receipts, payments, and regulatory compliance. The last audit for March 31, 2024, concluded in April 2024, no serious audit doubts/objections exist.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.4.1/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,09,867

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Holy Cross College (Reg. No. 3612/2000) is a self-funded minority college. The organization's shortfall is covered by students' fees. The Governing Body efficiently utilises budgetary resources including the fund received from various sources (government/non-government organisations) for administrative and academic growth. Accounts Section, Finance Committee and Administrator of HCC construct an annual non-recurring and regular spending budget. Budgets are strictly followed once budget explanations are approved. Non-budget spending requires HCEF's approval. All committees and Cells as well as every department submit an estimated financial requirement to the administrator for the upcoming academic year so that the required funds can be budgeted and sanctioned. Administrator, Accounts Section, Finance Committee and Management decide on finances. The Head of the Institute manages finances with aid from the Administrator and Accountant. The College combines academic and administrative budgets. Management approves Finance Committee's purchases. After approval, quotes are obtained and negotiations ensued. College deliver purchase orders and payments are released after delivery verification. All transactions need bills and vouchers and the verified invoices are paid by bank. Principal and Finance Committee double-check the purchases and verify the transactions. Internal and external audits are performed to assess process compliance. The College has an auditing method to maintain financial transparency and discipline. The Finance Committee, with the Principal as chairman, reviews the previous year's spending and plans and scrutinises the upcoming year's budget. Internal and external auditors check the Institution's books.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.4.3/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Preparation of AQAR is the most important job of IQAC. The entire team makes sure that the report is prepared effectively and is submitted ontime. Once it is approved byNAAC, it's uploaded on the institution's website. Preparation of Academic Calendar: Under the supervision of IQAC, a team prepares the academic calendar of the institution which is in line with the academic calendar of the University. All committees and department heads are expected to create a plan of action that will be carried out during the entire year for better delivery of quality content. Supervising the Teaching-Learning Process: The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching. Teachers are also encouraged to update themselves by taking part in FDP's, Orientation courses, refresher courses etc. Action Taken Report: All the departments and committees are expected to prepare the action taken reports at the end of every academic year under the guidance and supervision of IQAC. Introducing and augmenting infrastructural facilities: The IQAC time and again make important suggestions to the college administration for the augmentation of infrastructural facilities for the staff and the students,monitorsthe co-curricular, extra-curricular, extension and sports activities, alumni engagementand encouragesresearch atmosphere in the institution.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.5.1/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC focuses on ensuring effective teaching and learning by organizing regular academic audits, encouraging teachers to conduct special classes for weak students, and identifying new teaching methods for quality improvement. It manages online class scheduling, curriculum development, and gathers feedback from stakeholders. The IQAC also promotes online certification courses for faculty and organizes annual faculty development programs. The academic calendar is prepared in advance, circulated, and strictly followed. All newly admitted students must attend the compulsory Orientation Programme. Additionally, the IQAC establishes MoU's with prestigious institutions, universities, and government agencies, and promotes green initiatives on campus. It supervises entrepreneurship development activities as well.

Incremental improvements over the past five years include:

1. Adoption of new technologies like learning management systems and video conferencing tools to enhance teaching.
2. Expansion of student support services, including tutoring, career counselling, and mental health services, with each student assigned a mentor.
3. Strong addon and certification course offerings to develop student skills.
4. Establishment of MoU's with industries and academic organizations, enhancing collaboration.
5. Encouragement of internships, leading to greater student participation in esteemed institutions.

These ongoing improvements aim to enhance education quality, prepare students for future careers, and maintain competitiveness in higher education.

File Description	Documents
Paste link for additional information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%206/6.5.2/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	B. Any 3 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://hccagt.ac.in/download/4dd12fde7f4dc98437cea3922205c77e.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has embraced a holistic approach to fostering gender equity, weaving inclusivity into the fabric of campus life. Freshers are welcomed each year with dynamic sensitization programmes during their induction and orientation, coupled with personalized mentor-mentee interactions and engaging counselling sessions. The Internal Complaints Committee orchestrates special lectures, while departments curate curricular and co-curricular activities that celebrate equality and harmony.

To ensure a safe and secure environment, the Institution has implemented several initiatives: CCTV cameras vigilantly monitor every floor, extending their watchful gaze over the grounds and parking areas. Sanitary Napkin Vending Machines, thoughtfully installed in washrooms for female students and staff, provide discreet access to hygiene essentials. The Internal Complaints Cell (ICC) stands ready to address grievances with empathy and resolve.

The Centre for Counselling Psychology serves as a sanctuary, meeting students department-wise to navigate personal and professional

challenges. These sessions offer guidance, nurturing emotional well-being and fostering healthy relationships.

Separate, well-appointed common rooms extend a welcoming refuge for students and supporting staff, equipped with essential facilities for comfort and convenience. Through these multifaceted efforts, the Institution creates a vibrant, equitable campus that thrives on respect, support, and empowerment.

File Description	Documents
Annual gender sensitization action plan	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%207/7.1/7.1.1/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%207/7.1/7.1.1/7.%20Supporting%20Doc%20Geo-Tagged%20Photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has established a systematic and sustainable waste management framework to handle both degradable and non-degradable waste effectively. Biodegradable waste is segregated into green dustbins, non-biodegradable waste into blue dustbins, and glass waste into red dustbins, ensuring proper categorization. Biodegradable waste is directed to the vermicomposting pit for eco-friendly processing, while non-biodegradable waste is accumulated in a dedicated waste pit. To strengthen its waste management efforts,

the institution has an MoU with the Lions Club of Agartala, which provides guidance and assistance in waste disposal practices. Additionally, the sub-divisional municipal corporation collaborates with the institution for the periodic collection and processing of waste.

Biomedical waste generated in the science laboratories is carefully collected in purpose-specific dustbins, with regular measures undertaken to ensure its safe handling and disposal, in compliance with regulatory standards.

Electronic waste is managed through a secured storage system, where obsolete devices are accumulated and later exchanged for essential components to support the institution's computer systems. This approach not only minimizes e-waste but also promotes resource optimization. These initiatives, combined with strategic partnerships, reflect the institution's unwavering commitment to environmental stewardship and sustainable waste management practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	**B. Any 3 of the above**

Provision for enquiry and information : **Human assistance, reader, scribe, soft copies of reading material, screen reading**	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Holy Cross College is dedicated to fostering an inclusive and harmonious environment that celebrates cultural, regional, and socio-economic diversity. Several initiatives and events reflect the institution's commitment to inclusivity and unity:

1. Freshers Day and Orientation Day (05.09.23) welcome students into a diverse learning community.
2. 77th Independence Day and 154th Gandhi Jayanti (04.10.23) instil patriotism and promote communal harmony.
3. Swachhata Hi Seva (29.09.23) encourages social responsibility through participation in a national cleanliness drive.
4. Graduation Day (18.11.23) marks academic milestones with inclusivity and solidarity.
5. Advance Christmas Program (21.12.23) fosters interfaith joy and goodwill.
6. 46th Kokborok Sal (19.01.24) highlights linguistic and regional diversity by celebrating Tripura's indigenous culture.
7. World Social Work Day (19.03.24) raises awareness of social justice and community service.

The annual college fest, "TEJAS", incorporates value-based cultural themes, promoting creative expression and unity. On 18.08.23, the B.Ed. department honoured Maharaja Bir Bikram Manikya, reflecting respect for historical leadership.

Through these efforts, Holy Cross College cultivates an educational atmosphere that nurtures tolerance, inclusiveness, and respect for diversity, aligning with its mission to create a harmonious and progressive community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Holy Cross College actively sensitizes its students and staff to constitutional obligations, fostering a deep understanding of the values, rights, duties, and responsibilities enshrined in the Indian Constitution. The college integrates this awareness into its campus culture and co-curricular activities.

Prominent displays of the Preamble of the Indian Constitution, Fundamental Rights, and the Indian Pledge are strategically placed on the walls of the main academic building to serve as constant reminders of constitutional ideals. Additionally, the National Anthem of India is played at the end of each working day, reinforcing national pride and unity among the college community.

To further promote constitutional literacy and responsible citizenship, several thematic programs are organized, such as:

- Independence Day (15th August 2023) celebrates the spirit of freedom and the responsibilities of citizens in a democratic nation.
- A Workshop on World AIDS Day (1st December 2023) by the Red Ribbon Club raises awareness about health rights, equality, and social responsibility.
- International Mother Language Day (21st February 2024) emphasizes linguistic diversity and the right to cultural expression.

These initiatives reflect the college's unwavering commitment to nurturing informed, responsible citizens equipped to uphold constitutional values and contribute meaningfully to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%207/7.1/7.1.9/7.1.9%20Sensitization%20of%20students%20and%20employees.pdf
Any other relevant information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%207/7.1/7.1.9/7.1.9%20Sensitization%20of%20students%20and%20employees.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Holy Cross College celebrates and organizes a diverse range of national and international commemorative events, fostering patriotism, scientific temper, and a commitment to human rights and public health. The institution's vibrant observances reflect its dedication to holistic education and societal engagement.

The 77th Independence Day (15th August 2023) was marked with the

ceremonial hoisting of the national flag, followed by the singing of the National Anthem, instilling a deep sense of national pride and unity.

In celebration of National Science Day, the Zoology Department, in collaboration with the Biotech Club and supported by the Department of Biotechnology, Government of Tripura, organized scientific activities to promote innovation and awareness. Complementing this, the Department of Human Physiology hosted an online quiz competition on 29th February 2024, aligning with the theme "Science for a Sustainable Future".

The college's engagement with social and civic issues includes participation by the Political Science Department in International Human Rights Day, organized by the Tripura Human Rights Commission.

Promoting public health, a National Deworming Campaign was conducted under the MSSSKA 5.0 initiative on 9th February 2024.

Additionally, a special lecture commemorating Mahatma Gandhi's 154th birth anniversary (4th October 2023) was organized by the History Department, emphasizing his enduring relevance.

These celebrations reflect the college's unwavering commitment to nurturing informed, responsible, and socially aware individuals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(A) Promoting Entrepreneurship through Self-Help Groups

1. Title of the Practice: Promoting Entrepreneurship through Self-Help Groups

2. Objectives of the Practice: To inculcate business skills,

techniques, and self-reliance among students.

3. The Context: Motivating students to take initiatives in self-help ventures.

4. The Practice: Organizing exhibitions and sales of handicrafts and food products created by students.

5. Evidence of Success: The products have been highly appreciated and widely purchased by both teachers and students.

6. Problems Encountered and Resources Required:

- Problems Encountered: Lack of resources resulted in limited production rates.
- Resources Required: Space, tables, electrical equipment, and financial investment.

(B) Mental Health and Psychological Wellness Programme

1. Title of the Practice: Mental Health and Psychological Wellness Programme for Students and Faculty

2. Objectives of the Practice: To establish a counselling centre for the holistic well-being of students.

3. The Context: The program addresses the relevance of mental health and psychological wellness in higher educational institutions.

4. The Practice: Providing support for stress management, academic challenges, mental health issues, interpersonal skills, and social skills.

5. Evidence of Success: A significant reduction in cognitive and depression-related issues has been observed.

6. Problems Encountered and Resources Required:

- Problems Encountered: A lack of proper understanding and awareness about counselling.
- Resources Required: Infrastructure and awareness campaigns to promote the concept of counselling.

File Description	Documents
Best practices in the Institutional website	https://hccagt.ac.in/pages?ptag=best_practices
Any other relevant information	https://hccagt.ac.in/aqar-documents/aqar-2023-24/Criterion%207/7.2/7.2.1/7.2.1%20Geo%20tagged%20photographies%20of%20Best%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Holy Cross College, Agartala, has demonstrated exceptional performance in promoting quality education through its distinct focus on academic excellence and community engagement. Aligned with its mission to provide holistic education, the institution prioritizes fostering a strong foundation in academics while emphasizing ethical and social responsibility.

One of the distinctive areas reflecting its priority is its emphasis on value-based education integrated with professional skills development. The college consistently achieves excellent academic results, supported by a dedicated faculty committed to innovative teaching methodologies. This is complemented by co-curricular activities, such as seminars, workshops, and cultural events, that encourage intellectual growth and character building.

Moreover, Holy Cross College places significant importance on community service, reflecting its thrust towards social responsibility. Students are actively involved in various outreach programs, including literacy drives, health camps, and environmental initiatives, which instill in them a sense of civic duty and compassion.

The institution's focus on bridging academic knowledge with real-world application ensures that graduates are not only career-ready but also equipped to contribute meaningfully to society. This distinctive blend of academic rigor and ethical grounding sets Holy Cross College apart as a leading institution in Tripura, reinforcing its commitment to excellence and community upliftment.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Academic Excellence:

- Introduce innovative teaching methods incorporating ICT and AI-based learning tools.
- Expand the range of Add-on Courses to include emerging fields.
- Organize inter-disciplinary workshops and seminars with national and international experts.
- Strengthen mentorship programs to guide students academically and professionally.

Student Development:

- Enhance the reach of the Placement Cell and Career Guidance Cell with more industry tie-ups and internship opportunities.
- Strengthen student clubs such as the Debate Club, Sports Club, and Outreach Club to promote leadership and team-building skills.
- Organize regular educational tours and excursions for practical knowledge acquisition.

Community Engagement:

- Conduct more social outreach programs in adopted villages like Sipai Para.
- Organize blood donation camps, health check-ups, and awareness programs in collaboration with local organizations.

Sustainability and Well-being:

- Promote environmental initiatives like tree plantation drives and clean campus campaigns.
- Enhance the Counselling Centre with professional counselors to address mental health issues.
- Implement eco-friendly measures across the campus, including solar panels and waste management systems.

Cultural and Extracurricular Activities:

- **Organize the annual cultural festival TEJAS on a larger scale, showcasing diverse talents.**
- **Host intercollegiate competitions to foster healthy rivalry and collaboration.**