

Holy Cross College, Agartala

Minutes of IQAC Meeting.

Date :- 20th June, 2020

Time :- 3:30 pm

Venue :- Through Google meet tool.

Agenda:

1. Introduction
2. Update about the infrastructure development.
3. Update about academics (online teaching learning and impact of COVID-19).
4. Update about online webinar/workshop.
5. Update about the examinations.
6. AQAR
7. Miscellaneous.

Members Present:

1. Dr. Fr. Benny K. John, CSC, Principal and Chairperson IQAC, HCE.
2. Dr. Fr. Shaji M.L. CSC, Vice-Principal, Holy Cross College.
3. Fr. Valerian Castellino, Administrator, Holy Cross NE Province.
4. Dr. Pankaj Chakraborty, IQAC Coordinator and Academic Deem, HCE.
5. Dr. Sushobhan Sengupta, IQAC Asst. Coordinator.
6. Dr. Shanka Shubhra Bhadra, Member IQAC, HCE.
7. Dr. Reba Chakravarty, Member IQAC, HCE.
8. Dr. Moumita Dey, Member IQAC, HCE.
9. Sut. Sharmistha Chakraborty, Member IQAC, HCE.
10. Mr. Mamishankar Das, Alumni representative.
11. Ms. Martha Debbasma Students representative.
12. Mr. Arpan Debnath Students representative.

Online IQAC meeting of Holy Cross College was held on 20/06/2020 through Google meet tool, Dr. Fr. Benny K. John, CSC chaired the meeting. Dr. Sushobhan Sengupta reviewed minutes of previous meeting held on 20th November, 2019.



Minutes :-

→ Dr. Fr. Benny K. John, CSC, Principal Holy Cross College, welcomed all the members of ZQAC. Principal also elaborated the purpose of the said meeting. He asked all the members to warm up for the planning of new academic year.

→ Dr. Fr. Shaji M.L. CSC, informed the members of the committee about the various infrastructural development within the institution by highlighting the following:

- ✓ Better space for Staff room.
- ✓ Common room for the Boys students.
- ✓ Installation of more drinking water facilities.
- ✓ Iron removal plant.
- ✓ Updated fire safety work.
- ✓ 30 KWp Solar facility is going on.
- ✓ Infrastructure is in good progress in the new land.
- ✓ New Parking Area.

→ Dr. Pamkey Chakraborty briefed about the online classes conducted by different departments for the college students during the COVID-19 lockdown. The college has submitted the timely report of the same to Tripura University. Furthermore, most of the teachers have completed the revision of the university syllabus, not only that, several teachers and students have actively participated in different workshops/webinars conducted by different institutions during the lockdown period.

→ Dr. Shankha Shubhra Bhadra, updated the members present about the various issues which was discussed in the examination committee meeting (held on 16/6/2020). Further, he also shared the concerns and possibilities of semester examinations as and when notified by Tripura University.



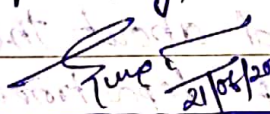
Dr. Sushobhan Sengupta updated the members about the new AQAR format provided by NAAC as well as the deadlines of AQAR submission.

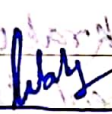
Fr. Valerian Castellino, CSC, Congratulate all the members about their performance and also for the various initiatives taken by the college authorities. Further, he suggested to update every latest activities in the college website for the ready reference of the stake holders.


Dr. Moumita Dey, suggested to start the new academic session for the 3rd and 5th semester as soon as possible.

Mr. Arpan Debnath, shared his views and experience regarding the various online classes and the amount of help the students have received from different members of the faculty time to time.

prepared by,


(Dr. Sushobhan Sengupta)
Asst. Co-ordinator, IQAC
Holy Cross College.


(Dr. Pankaj Chakraborty)
IQAC Co-ordinator,
Holy Cross College.


(Dr. Fr. Benny K. John, CSC)
Principal
&
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Holy Cross College.





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Action Taken Report of the meeting held on 20th June, 2020

Initiative 1:

As per the instructions of the Respected Fr. Principal, the departmental plan of action has been prepared by all the Departments for the new academic session (July 2020 – June 2021), keeping in mind the difficulties and challenges the academia faces in the wake of Covid 19 pandemic.

Initiative 2:

Within a span of the next three (3) months, the following areas of the infrastructural establishments of the Institute got completed, which are as follows.

- Boys' Common Room
- Installation of three (3) drinking water facilities for the students
- 30 KWP Solar facility on the roof of the main college building

The construction work of the other areas of college infrastructural establishments are going on in full swing with an expected date of completion by December 2020.

Initiative 3:

The college continued with the conduction of regular and rigorous online classes and submitted detailed reports of the same period to Tripura University. The teachers of all the departments also continued to encourage the students of this Institute to participate in the online webinars and seminar to get more exposure.

Initiative 4:

The examination committee took all the necessary precautions (as per the SOPs from the Govt.) for safely conducting the semester examination, keeping in mind the restrictions of the Covid 19 pandemic as and when Tripura University decides to do so.

Initiative 5:

All the Departments have started cooperating with the IQAC, Holy Cross College, Agartala by providing all the necessary departmental information and data as per the new format of AQAR for timely submission of the college AQAR to the NAAC.

Initiative 6:

A massive overhaul is currently underway to update the college website.

Initiative 7:

It was decided that the new academic session is going to start in the third quarter of 2020.

