

Holy Cross College
Accredited by NAAC with 'A' Grade
Affiliated to
TRIPURA UNIVERSITY
(Central University)

CARRIER AND PLACEMENT CELL

PLACEMENT PROCESS

The Institute helps each student in exploring placement opportunities by inviting various companies/ entrepreneurs for campus recruitment of students who are in the final year of the programme and are likely to graduate at the end of the academic year.

The final placements, at the Institute, are a result of a very systematic interaction with the industry and continuous career counselling of the students. Right from the beginning of the programme, students are continuously counselled with regard to his/her career aspirations and options, which in turn is vigorously followed up with the potential companies for participating in the placement programme of the Institute. This not only helps the students in getting their 'dream' jobs but also assists the visiting placement companies in identifying the 'right' candidate for their organization. However, the placement will be governed by Placement guidelines:

Institute Placement Committee:

The placement related activities, at the College, are carried out by Placement committee, which comprises of members of faculties from various departments of the college and student representatives of various branches who are in their final year. The committee is headed by the Head of the Institution and IQAC Coordinator acts as a member secretary.

Student Registration for Placement:

Students who are in their final year and interested in availing placement support from Institute, will have to register themselves for placement. Those who don't want any kind of placement support need not register themselves. Registration for placement is done by paying placement registration fees decided by the institute from time to time.

Placement Brochure:

The Institute prepares a Placement Brochure, giving details of the students ready to be placed for the benefit of the students and potential recruiters. This brochure is subsequently shared with potential recruiters. The students registered for placement are included in this brochure.

Placement Eligibility:

Students who fail to clear the academic exams & other formalities at the end of the course, shall be removed from the placement process and hence will not be eligible for campus placement activities. The students who are meted with major disciplinary action will automatically be removed from the list.

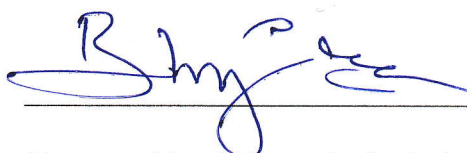
Placement Process:

Once an organization shows interest in recruitment from the Institute, the students are asked to register their interest for the job. An email informing about the job opening and its details will be shared with the student. Placement cell will try to get as much details as possible about the job profile. The registration of interest is to be done by students from their official mail ID on the provided link, after going through the job profile. Only the students who register for that particular job profile will be considered for the job opening and their names and CVs will be shared with the company. It will be the responsibility of a student to keep his/her resumes updated with placement cell. Once the names of students are submitted, student is not allowed to withdraw from the selection process without sufficient reason.

Sometimes companies come for Pre-Placement Talk / Group Discussion / Written Test and the short-listed students are interviewed at the campus, at other nearby institutions or off the campus. Alternately, some companies select students based on their CVs and may invite them for Group Discussions/Interviews at their offices.

Guidelines for Placements

The final placement is governed by certain guidelines, which are framed to facilitate the students to get maximum benefits. These guidelines are revised from time to time.



(Approved by College Authority)

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