

Holy Cross College, Jubatara.

Minutes of IQAC Meeting.

Date :- 13th March, 2019.

Time :- 3.30 Pm.

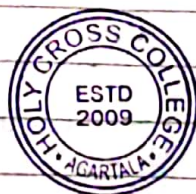
Venue :- Board room, Holy Cross College.

Agenda:

- * Preparation of AQAR and its timely submission.
- * Analysis of the semester result December, 2018.
- * Workshop / Seminar / invited lecture for the upcoming session :- 2019-20.
- * Update of College website.
- * Plan for admission for the Academic Session 2019-20.
- * Plan for college fest [Tejas 8.0].
- * Preparation of College Academic Calendar 2019-20.
- * Miscellaneous.

Members Present.

1. Dr. Fr. Emmanuel Kalarackal, CSC.
2. Dr. Fr. Shaji M.L., CSC.
3. Dr. Fr. Benny K. John, CSC.
4. Fr. Valerian Castelino, CSC.
5. Dr. Pankaj Chakraborty.
6. Dr. Reba Chakraborty.
7. Dr. Shankha Shubhra Bhadra.
8. Dr. Moumita Dey.
9. Dr. Sushobhan Sengupta.
10. Dr. Sharmistha Chakraborty.
11. Mrs. Sharmistha Rakshit.
12. Mr. Girisaj. Sha, Student, Holy Cross College.
13. Ms. Yalakti Reang, Student, Holy Cross College.



Minutes:

- * Preparation and preliminary draft of AQAR will be done by Ms. Mandrita Saha under the supervision of Dr. Pomkaj Chakraborty and Dr. Sushobhan Sengupta.
- * Each Department Head, explained the semesterwise result which was appreciated by the members present.
- * It was suggested to organize a minimum of one national level seminar every year. Every department of the college was encouraged to conduct field visit, workshop, study tour, and invited lectures to increase efficiency of the students.
- * It was suggested to make the college website more userfriendly as well as to improve the college mobile application.
- * Advertisement and other promotional means will be extensively used during April-May, 2019 for admission related activity.
- * Preliminary Team for Terjan S.D. was created which will be headed by Dr. Fr. Shaji M.L. CSC.
- * It was decided that the college Academic Calendar (2019-20) will be made available by May 2019 for the ready reference of students, teacher and other supporting staffs.
- * Students requested principal and vice-principal to increase the canteen space as well as the variety in food. Both the requests were duly considered.





HOLYCROSS COLLEGE

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Action Taken Report of the meeting held on 13th Mar., 2019

Initiative 1.

Preliminary draft of IQAC is duly signed and submitted by Ms. Mandrita Saha under the guidance of Dr. Pankaj Chakraborty.

Initiative 2.

Results of semester exam held on December, 2018 was evaluated by the HOD's of various departments and necessary steps were taken to improve the quality of the students.

Initiative 3.

All the department of HCC organised various seminar/ workshop/study tour/ special lecture during the session, 2019-2020 to increase the efficacy of course curriculum of the respective department.

Initiative 4.

Accordingly, the college website was updated and the necessary changes were incorporated with the college website and Mobile application of the College to make it more attractive.

Initiative 5.

To increase the number of student enrolment advertisement and other promotional means were extensively used. Admission notification was uploaded in the college website as well as published in local daily.

Initiative-6

Tejas 8.0 was organised in the college premises in January, 2020. Hon'ble Governor of Tripura Chaired the auspicious occasion as Chief Guest. Students, Teaching staff and Non-Teaching staff participated on this occasion with enthusiasm.

Initiative-7

Accordingly, College Academic calendar was prepared and duly signed by the College Administration for ready reference of the student, teacher and other supporting staff.

Initiative-8

Accordingly, two new canteens were opened through tender and the space for students to sit in the canteen was increased.

