



XAVIER BOARD OF HIGHER EDUCATION IN INDIA

31, PRIMROSE ROAD, BANGALORE - 560 025, INDIA

ACADEMIC AUDIT REPORT OF DEPARTMENT OF BUSINESS ADMINISTRATION, HOLY CROSS COLLEGE, AGARTALA, TRIPURA

The Academic Audit of the Department of Business Administration, HOLY CROSS COLLEGE, AGARTALA, TRIPURA was conducted from October 4-8, 2021. The team comprised

- **Dr. D. Jeevan Kumar**, former Professor of Political Science, Bangalore University, Bangalore, Karnataka, and Hon. Prof., Karnataka State Rural Development and Panchayat Raj University, Gadag, Karnataka, and
- **Dr. Ms. Ordetta Mendoza**, Member, Co-ordinator of Programmes, XBHEI and former Head, Post Graduate Dept. of Bioinformatics, Stella Maris College (Autonomous), Chennai, and Co-ordinator, XB-Academic and Administrative Audit, Holy Cross College, Agartala.

Prior to the visit, the College completed and submitted the Academic Audit manual developed and deployed by Xavier Board of Higher Education in India, Bangalore. The audit was conducted ONLINE.

The audit began with **Dr. Sushobhan Sengupta**, Head of the Department, making a PPT presentation of the academic functioning of the department for the last three years. This was followed by an interaction with the faculty of the department.

The department was established in 2010 and currently offers an Undergraduate Programme in Business Administration. There are five faculty members in the department, one of whom holds a Ph.D. degree.

Dr. Jeevan Kumar,
former Professor of Political Science,
Bangalore University, Bangalore, Karnataka



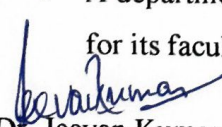
Dr. Ms. Ordetta Mendoza,
Co-ordinator of Programmes,
XBHEI, Bangalore

COMMENDATIONS


- ✓ The Head of the Department is a member of the Board of Undergraduate Studies of Management, question paper setter and evaluator for the examinations pertaining to the subjects in the BBA and MBA programmes of Tripura University.
- ✓ The head of department is a resource person for training and other management programmes as well as attended a refresher and an orientation course at the parent university.
- ✓ The department offers an Add-on Certificate Course in Human Resource Management.
- ✓ Interactive, collaborative and also independent learning strategies are used by the faculty members to enrich the teaching -learning experience of the students. A period is set aside in the timetable specifically for seminars.
- ✓ Study materials, questions bank and notes are provided to the students.
- ✓ The Pass Percentage of students during the preceding five years at 100 per cent every year is very impressive.
- ✓ Industrial visits are organised for the so as to give students an exposure and also encourages student-industry interaction.
- ✓ The department has been organizing International and National seminars, conferences and webinars as well as guest lectures for the students.
- ✓ Tutorials for students of the final semester in preparation for CAT/MAT/XAT Exams are conducted which include Group Mock Discussion Sessions and Personal Interviews.
- ✓ Adequate number of classrooms with ICT facilities.

RECOMMENDATIONS

- More full-time faculty members as per the sanctioned strength need to be appointed in the department. Guest faculty are not permitted as per NAAC.
- Student strength to be improved. Faculty may visit schools, conduct programmes for school students on the college campus and motivate students to join the college.
- Department may start more subject-related Certificate/Diploma/Add-On Courses, for the benefit of its students, as well as for other interested students.
- A departmental Academic Peer Review process and a Performance Appraisal system for its faculty - may be started.


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- Department may initiate MOUs with external institutions for faculty and student exchange as well as research.
- Mentoring to be formalized and all students need to be mentored.
- The research component and the publication profile of the Department requires strengthening.
- Resource mobilization for research may be seriously contemplated.
- Department may organize more conferences, seminars, webinars and training programmes for the benefit of its students, as well as others.
- Innovation Ecosystem in terms of Intellectual Property Rights (IPR), Research Methodology and Entrepreneurship development needs to be initiated.
- Student progression and student placement needs to be strengthened.
- Library books in the Central library to be increased.
- Alumnae engagement needs to be initiated.

Date: Oct. 08, 2021

Place: Bangalore



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