



HOLYCROSS COLLEGE

Jubatara, P.O. Lembucherra, Mohanpur Road, West Tripura, PIN: 799 210
Phone: (0381) 286 5222 / 9402315672 Fax: +91-381-2865222
E-mail: principalhccagi@gmail.com Web: www.holycrosscollege.in

MEETING MINUTES

The tenth meeting of IQAC, Holy Cross College, duly called and held on **12th June, 2018** at Holy Cross College, Jubatara Campus, at 11:15 am.

Members Present:

1. Dr. Fr. Emmanuel Kallarackal, CSC
2. Pankaj Chakraborty
- 3 Fr. Sijo Joseph, CSC
4. Dr. Reba Chakravarty
5. Sharmistha Rakshit
6. Shankha Shubhra Bhadra
7. Moumita Dey
8. Sushobhan Sengupta

With the approval of Dr. Fr. Emmanuel Kallarackal, CSC, Chairperson of the meeting, minutes were recorded.

Points of Discussion:

(i) Dr. Fr. Emmanuel Kallarackal, CSC, Principal, HCC and Chairperson IQAC, HCC welcomed all the members of IQAC team.

(ii) Fr. Sijo Joseph, CSC, Administrator, HCC gave an update about the infrastructural development.

(iii) In accordance with academic decisions made on the college's teaching and learning, all newly constructed classrooms must include overhead projectors to ensure that lessons taught are efficient and effective.

(iv) It was also discussed and decided that for all the fresher's an orientation program will be conducted, in which various motivational sessions, and other activities will be included.

(v) It was also decided that Academic Progress of all the faculty members will be encouraged for research publication/research/project works.

(vi) A proposal was made to encourage the members of faculty to take initiatives to organize seminar/conference/workshops as well as for their active participation in FDP.

(vii) Sharmistha Rakshit, Head Dep. of political science, HCC gave an update about the academics and planning of the next academic session.

(viii) Dr. Pankaj Chakraborty, IQAC Coordinator & Academic dean, HCC, thanked all the members for being present in the IQAC meeting.





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Action Taken Report of the meeting held on 12th June 2018

Initiative 1:

The construction work of the college infrastructure has been speeded up to finish the work before the stipulated time, as the new setup could be properly utilized to facilitate the students of this institute.

Initiative 2:

After a special allocation from the total budget of the current academic year for purchasing the overhead projectors, a fresh order for purchasing new overhead projectors have been placed with the supplier.

Initiative 3:

The faculty members are being continuously reminded to go for research publications, enrol for Ph.D. programs and also try to get fresh projects from different funding agencies. It was also decided by the College Administration that in an academic year each faculty should have one publication under his/her belt.

Initiative 4:

Permission are being given to faculty members to attend FDPs and it has been also decided by the college administration that, in each academic year each department would be organizing a seminar/conference/workshop on a rotational basis.

Initiative 5:

From July, 2018 onwards full-fledged classes of all the Departments have started for the July 2018 – June 2019 Academic Session at the Holy Cross College, Agartala.

