



"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

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Date: 23-09-2024

CIRCULAR

Subject: AQAR (2023-24) Documentation, Submission and Data feeding.

To, NAAC Criterion Coordinators,

In continuation to the earlier notices, all the criterion coordinators are hereby informed that the online portal for AQAR (2023-24) data feeding is now open. To ensure timely submission, it is essential to expedite the documentation process.

You are requested to:

1. Complete the documentation for your respective criteria.
2. Submit documents in both soft and hard copies.
3. Ensure proper renaming of documents according to question numbers.

Submission Details:

- Soft copy: Submit documents in USB/Pen drive or via email [iqachccagt20@gmail.com].
- Hard copy: Submit printed documents properly labelled with criterion number and question number (index for each QUALITY INDICATOR FRAMEWORK and sub-framework may be created).
- Criterion Coordinator is expected to submit the declaration in the prescribed format (can be collected from IQAC).

Deadline:

All documents (soft and hard copies) must be submitted to IQAC on or before: **30th September 2024.**

Important:

- Latest data templates may be collected from IQAC office at 3:00 pm. (24-09-2024 onwards). Please review and update your documents accordingly.
- Ensure accuracy and completeness of documents to avoid delays.

Your prompt cooperation and timely submission are crucial for the successful completion of the NAAC AQAR submission process.

For any clarifications or assistance, please contact:

Dr. Sandeep Roy Sarkar

Asso. IQAC Coordinator

Thank you for your dedication and efforts.

Best regards,


23/09/2024

Dr. Sushobhan Sengupta

IQAC Coordinator

Copy to:

- Principal, Holy Cross College, Agartala.
- Vice-Principal, Holy Cross College, Agartala.

**IQAC CO-ORDINATOR
HOLY CROSS COLLEGE
AGARTALA**