

## HOLY CROSS COLLEGE

Jubatara Campus, Lembucherra, West Tripura, India Phone: (011-91) 234-2555/ Fax: 011-91) 234 2572

Date: 15/04/2020

## NOTIFICATION

In accordance with the order issued by Govt. of India, Ministry of Home Affairs vide No. 40-3/2020-DM-I(A) dated 15.04.2020 for containment of COVID-19 epidemic in the country. the lockdown will continue to remain in force up to 3rd May, 2020 to prevent the spread of COVID-19. Accordingly, this is notified for information of all concerned that:

1. All academic and other official activities of Holy Cross College will remain closed till 3<sup>rd</sup> May, 2020 except the following essential services:

(i) Medical, (ii) Security, (iii) Electricity, (iv) Water Supply. The monitoring persons of the above-mentioned services are directed to prepare a roster of staff who are required to provide essential services during this period.

2. All the non-teaching staffs are advised to work from home till 3<sup>rd</sup> May, 2020 and should be available on telephone and electronic means of communication at all times. They should come to the office, if called for, in case of any necessity.

3. Faculty members are advised to work from home till 3<sup>rd</sup> May, 2020 and requested to be available on telephone and electronic means of communication.

**4.** Visitors will not be allowed to enter the College Campus without prior permission of the College authority.

**5.** This notification will be reviewed as per further orders of the University/Central Government/State Government.

Copy to:

1. Vice Principal for kind information

2. All the Departmental Heads, for information and necessary action.

3. Office in-charge, to circulate.

4. Student council, for information.

5. Principal's office for record.

Principal, HCC
PRINCIPAL
HOLY CROSS COLLEGE
AGARTALA