



# HOLY CROSS COLLEGE

Jubatara Campus, Lembucherra, West Tripura, India  
Phone: (011-91) 234-2555/ Fax: 011-91) 234 2572

Date: 31/03/2020

## NOTIFICATION

In continuance of office notification on 23<sup>rd</sup> March, 2020 and also in accordance with the order issued by Govt. of India, Ministry of Home Affairs vide No. 40 3/2020-DM-I(A) dated 24.03.2020 and the Memo vide No. F. 2(11-25)-DHE/UDCA/2019 dated 30.03.2020 issued by Govt. of Tripura, Department of Higher Education for preventing the chances of spread of COVID-19, this is notified for information of all concerned that:

1. All academic and other official activities of Holy Cross College will remain closed till 14<sup>th</sup> April, 2020 except the following essential services:

(i) Medical, (ii) Security, (iii) Electricity, (iv) Water Supply.

The monitoring persons of the above-mentioned services are directed to prepare a roster of staff who are required to provide essential services during this period.

2. All the non-teaching staffs are advised to work from home till 14<sup>th</sup> April, 2020 and should be available on telephone and electronic means of communication at all times. They should come to the office, if called for, in case of any necessity.

3. Faculty members are advised to work from home till 14<sup>th</sup> April, 2020 and requested to be available on telephone and electronic means of communication.

4. Visitors will not be allowed to enter the College Campus without prior permission of the College authority.

5. This notification will be reviewed as per further orders of the University/Central Government/State Government.

Principal, HCC  
PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

Copy to:

1. Vice Principal for kind information
2. All the Departmental Heads, for information and necessary action.
3. Office in-charge, to circulate.
4. Student council, for information.
5. Principal's office for record.