

## HOLY CROSS COLLEGE

Jubatara Campus, Lembucherra, West Tripura, India Phone: (011-91) 234-2555/ Fax: 011-91) 234 2572

Date: 18/05/2020

## NOTIFICATION

The Ministry of Home Affairs, Govt. of India vide its Order No. 40-3/2020-DM-I(A), dated 17<sup>th</sup> May, 2020 has issued new guidelines for continuation of lockdown measures to be implemented in all parts of the country for the extended period of National Lockdown for a period of two weeks with effect from 18th May, 2020 to 31st May, 2020. Accordingly, this is notified for information of all concerned that:

1. All academic and other official activities of Holy Cross College will remain closed till 31st May, 2020 except the following essential services:

(i) Medical, (ii) Security, (iii) Electricity, (iv) Water Supply. The monitoring persons of the above-mentioned services are directed to prepare a roster of staff who are required to provide essential services during this period.

2. All the non-teaching staffs are advised to work from home till 31st May, 2020 and should be available on telephone and electronic means of communication at all times. They should come to the office, if called for, in case of any necessity.

3. Faculty members are advised to work from home till 31st May, 2020 and requested to be available on telephone and electronic means of communication, as well as it is advised to help the students as far as possible using electronic media for teaching learning process.

4. Visitors will not be allowed to enter the College Campus without prior permission of the College authority.

5. This notification will be reviewed as per further orders of the University/Central Government/State Government.

Copy to:

- 1. Vice Principal for kind information
- 2. All the Departmental Heads, for information and necessary action.
- 3. Office in-charge, to circulate.
- 4. Student council, for information.
- 5. Principal's office for record.

Principal, IICC
PRINCIPAL
HOLY CROSS COLLEGE
AGARTALA