



# HOLY CROSS COLLEGE

Jubafara Campus, Lembuchera, West Tripura, India  
Phone: (011-91) 234-2555/ Fax: 011-91) 234 2572

IT Club and Department of Commerce

Organizes  
Week-Long Workshop on  
"Power Point Presentation"  
28<sup>th</sup> June-2<sup>nd</sup> July, 2021

### Schedule

Day	Time	Event	Responsibility
Day-1:	28 <sup>th</sup> June 11:00-12:00	Introduction of Power Point Presentation Vote of Thanks	Mrs. Mandrita Saha Mrs. Shamli Chakraborty
Day-2:	29 <sup>th</sup> June 11:00-12:00	Introduction of Resource Person Introduction of Importing Pictures, Header, footer, etc. Vote of Thanks	Ms. Mandrita Saha Mrs. Soma Datta Mr. Achintya Bhattacharjee
Day-3:	30 <sup>th</sup> June 11:00-12:00	Introduction of Resource Person Introduction of transition & Animation Vote of Thanks	Ms. Mandrita Saha Mrs. Pampa R. Bharghavi Mrs. Spama Bhawmik
Day-4:	1 <sup>st</sup> July 11:00-12:00	Introduction of Resource Person Introduction of Infographics & Submission of ppt Vote of Thanks	Mr. Rajesh Das Dr. Shankha Shubhra Bhadra Mr. Samir Bhawmik
Day-5:	2 <sup>nd</sup> July 11:00-12:00	Presentation of Selected ppt. (10 ppt.)	Selection of ppt by: Ms. Mandrita Saha, Dr. Subhaban Sengupta, Mrs. Shamli Chakraborty, Mr. Samir Bhawmik Mr. Rajesh Das

Page 3 of 3

- #Day 1 and 3: Creation of Link and circulation: Mr. Samir Bhawmik
- #Day 2 and 5: Creation of Link and circulation: Mr. Rajesh Das
- # Day 4: Creation of Link and circulation: Dr. Shankha Shubhra Bhadra
- #Email for submission of presentation: [hccitclub2021@gmail.com](mailto:hccitclub2021@gmail.com)
- # Password: [Hello@it\\_club](#)

